

# Phillipsburg City Council Agenda

945 2nd Street  
08/01/2016

**Please mute or turn off your cell phones prior to the start of the meeting.**

1. 6:00 P.M. Call To Order By Mayor Pat Hewitt
2. 6:01 P.M. Nick Poels, Director Of PCED - New Business Development
3. Reading & Approval Of The 07/18/16 Minutes

Documents:

[071816min.pdf](#)

4. Appropriation Ordinance #1055-07-16B

Documents:

[appord0716b.pdf](#)

5. City Attorney - Scott Sage  
Zoning Ordinance amendment

Documents:

[Ordinance 1399 Article 24 Draft.pdf](#)

6. City Clerk - Brenda Chance  
Water agreements  
Transportation contract  
Facebook comment  
Reservoir project funding  
2017 Budget draft

Documents:

[Transportation Service Contract PCHS.pdf](#)  
[Facebook comment.pdf](#)

7. Public Works Supervisor - Tim Driggs  
Public Works Report

Documents:

[pws080116.pdf](#)

8. Water Department Committee - Councilmember Stites
9. Streets & Solid Waste Committee - Councilmember Voorhees
10. Park, Recreation, & Cemetery Committee - Councilmember Speake

11. Finance, Audit, & Budget Committee - Councilmember Rogers
12. Airport, Library, & Community Building Committee - Councilmember Innes  
2018 KDOT Airport Improvement Program

Documents:

[kdotair2018.pdf](#)

13. Planning, Zoning, & Housing Committee - Councilmember James
14. Mayor's Report  
KDOR - Division of Vehicles letter  
City Clerk evaluation

Documents:

[KDOR-DMV ltr.pdf](#)

15. Reports Attached
16. Adjourn

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
July 18, 2016**

The Phillipsburg City Council met in regular session on July 18, 2016, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Patrick Hewitt.
- ATTENDANCE** **PRESENT:** Council members Donna Speake; Rod Innes; Travis Stites; Mike James.
- ABSENT:** Council members Lynette Voorhees; Pete Rogers.
- ALSO PRESENT:** Scott Sage, City Attorney; Jesse Rhea, reporter KKAN/KQMA; Shawn Ellenberger; Denis Miller; Brenda Chance, City Clerk.
- 2015 AUDIT** Denis Miller, representing Mapes & Miller, LLP, reviewed the 2015 audit and single audit information with the Council. He voiced his concerns about the solid waste fund revenue. Moved by Innes, seconded by James, to approve the 2015 audit. Moved by Innes, seconded by James. Voting Aye: ALL. Opposed: NONE.
- Tim Driggs arrived at 6:12 p.m.
- The management letter from Mapes & Miller, LLP was reviewed.
- 2017 BUDGET** Miller provided information to the Council concerning the new budget laws.
- Miller left the meeting at 6:31 p.m.
- MINUTES APPROVED** Moved by Stites, seconded by Speake, to approve the minutes of the July 5, 2016 meetings as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE #1055-07-16A** Moved by Innes, seconded by Stites, to approve an ordinance to pay the bills for the month of July. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-07-16A.
- CULBERTSON DEED** City Attorney Sage provided the Council with a corrected deed for the property sold to Lloyd Culbertson earlier in the year. Moved by Innes, seconded by James, to authorize the Mayor to sign the corrected quit claim deed. Voting Aye: ALL. Opposed: NONE.
- LEAGUE PERSONNEL POLICY** Moved by Stites, seconded by Speake, to authorize the Mayor to sign the contract for League custom personnel policy with the League of Kansas Municipalities. Voting Aye: ALL. Opposed: NONE.

TRANSPORT  
SCHOOL RIDE  
CANCELLATION  
POLICY

Moved by Stites, seconded by Innes, to adopt the policy stating if a school rider's plans have changed and they are not going to use the transportation system after reserving a ride, the parents/guardians shall notify the public transportation system by noon the day of the ride so others who wish to ride will have the opportunity. If notification of cancellation is not received by noon of the day of the ride, an amount double the ride fee will be charged. Voting Aye: ALL. Opposed: NONE.

1996 FORD BUS

Chance reported the City has received a clear title to the 1996 Ford Bus. It was the consensus of the Council to the use the vehicle for public works transportation to job sites if it can be repaired with minimal expense. Driggs will check on the cost to repair the vehicle.

POLICE  
BADGES

A letter from Paul Wisinger, requesting the Council allow him to purchase the police department badge for #808, was discussed. It was the consensus of the Council to give Wisinger the badge and also one to Leroy Stephens for their service to the community over the years.

KLINK PROJECT

Driggs reported the KLINK project on 2<sup>nd</sup> Street (U.S. Highway 183) north of State Street will begin August 8<sup>th</sup> with the concrete work.

Moved by Innes, seconded by James, to authorize the Mayor to sign the contract with BG Consultants for KLINK construction services. Voting Aye: ALL. Opposed: NONE.

SEWER PROJECT

Driggs reported the sewer line project near the new tennis courts is complete. Driggs will check to see if dirt was placed on the Huck Boyd Center property.

PUBLIC WORKS

Driggs updated the City Council on work being done by the Public Works Department. Downtown banners will be installed. Driggs will be reviewing information concerning the water plant air conditioning with Innes.

WASTEWATER

Discussion was held concerning the sewer discharge at South Village Estates.

PLANNING  
COMMISSION  
PARKING &  
LOADING  
REGULATIONS

Driggs provided the following recommendations to the Council from the Planning Commission for the changes to the Zoning Ordinance & Subdivision Regulations for the City of Phillipsburg, Kansas:

Article XXIV, Section 1, #1, add the sentence - this ordinance does not restrict parking in rear yard area.

Article XXIV, Section 2, #8, add the following and correct lettering -

b. Parking lot surfacing shall consist of the following:

1. Concrete
2. Asphaltic Concrete
3. Street Pavers
4. 6 inches of washed, dust free rock of not less than 1.5-2 inches in size.

5. 6 inches of shingle tabs
6. Other types of dust free materials of appropriate depth as may be approved by the City.

All parking surfacing consisting of granular or particulate materials shall be contained in place by suitable edging of a type adequate to assure stability.

- c. No vehicle may be parked in an off-street location except on a driveway or parking area specifically designed and intended for the purpose, and which is in compliance with all other regulations of the City of Phillipsburg.

**WATER**

A letter from the Kansas Department on Health & Environment concerning the requirements for lead and copper testing was reviewed.

**AQUATIC  
CENTER**

Speake reported she had been contacted concerning the aquatic center entrance fees for babies. The policy will be reviewed for next season.

**EVALUATION**

The City Clerk evaluation will be completed at the next meeting.

**LEAGUE INFO**

A letter from the League of Kansas Municipalities concerning the voting record of area State Representatives and Senators was reviewed.

**ADJOURN**

Moved by Stites, seconded by James, to adjourn – time 7:12 P.M. Voting Aye: ALL.  
Opposed: NONE.

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Brenda L. Chance, City Clerk

VENDOR APPROVAL SUMMARY REPORT  
 APPROPRIATION ORD #1055-07-16B

Date: 07/29/2016  
 Time: 3:00pm  
 Page: 1

City of Phillipsburg

Bank Code 01

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
APAC-KANSAS, INC.	APAC	COLD MIX	2,589.81	0.00
ASSURITY LIFE INSURANCE	ASSURITY	AUGUST INSURANCE PREMIUM	52.40	0.00
B & B REDI MIX INC	BBREDI	STATE MIX/	3,048.00	0.00
BOHL CONSTRUCTION, INC	BOHL CONS	EXCAVATION FOR SEWER LINE FOR	7,860.00	0.00
ARNOLD BRUMBAUGH	BRUM	GRAVE OPENINGS - BANDT/HOOVER	270.00	0.00
CARD SERVICES	CARD SERV	COUPLING	69.01	0.00
CLEAN-RITE JANITORIAL SUPPLY	CLEANRITE	TRASH BAG LINERS	365.51	0.00
COUNTY LINE HARVESTING	COUNTY LIN	HAUL CHIP ROCK	358.44	0.00
D. GERBER COMMERCIAL POOL	GERBER	CALCIUM HYPOCHLORITE BRIQUETTE	3,069.08	0.00
DONS ELECTRIC & REWIND, INC.	DONS ELEC	SOFT START 440-480VAC	275.00	0.00
HACH COMPANY	HACH	WATER TESTING SUPPLIES	193.19	0.00
HAYS FIRE & RESCUE	HAYS FIRE	MICRO BLAZE FOAM	910.00	0.00
HEARTLAND DISTRIBUTION SUPPLY	HEART DIST	GAS HOSE NOZZLE	146.63	0.00
J & L PLUMBING & ELECTRIC, LLC	JLPLUMB	EMS BLDG - ELECTRICAL FOR GARA	667.89	0.00
JOHN DEERE FINANCIAL	JOHN DEERE	FILTERS/OIL	90.17	0.00
KANSAS PAYMENT CENTER	KSPAY	07/29/2016 CHILD SUPPORT	561.67	0.00
KENSINGTON LOCKERS, INC.	KENSINGTON	PEPPER STICKS	180.00	0.00
KUNAL BHASIN	BHASIN	REFUND COURT COSTS & FINE - CA	148.00	0.00
MID-AMERICAN RESEARCH CHEMICAL	MARC	POWERHOUSE FOAM/MANGO ODOR NEU	239.36	0.00
MOTOROLA SOLUTIONS, INC	MOTOROLA	HAND HELD RADIOS FOR FIRE DEPT	2,844.25	0.00
NEX-TECH WIRELESS, LLC	NEX-TECH W	CELL PHONE SERVICE	195.82	0.00
NORTHWEST ELECTRIC LLC	NWELECTRIC	BALDOR EXTERNAL COOLING FAN	99.38	0.00
NORTHWEST KANSAS AREA TRANSIT	NWKS TRANS	ANNUAL DUES 7/1/16 TO 6/30/17	50.00	0.00
PACE ANALYTICAL INC	PACE	WASTE WATER TESTING	659.00	0.00
PENGUIN MANAGEMENT INC	PENGUIN	VOICE NOTIFICATION/STREAMING A	1,147.00	0.00
PEPSI BEVERAGES COMPANY	PEPSI	PEPSI PRODUCTS FOR POOL CONCES	211.70	0.00
PEREGRINE CORPORATION	PEREGRINE	PAYROLL CHECKS	236.95	0.00
PHILLIPS COUNTY REVIEW	PLCOREVIEW	ORDINANCE 1398/BZA CASE # 16-0	237.08	0.00
PHILLIPSBURG BOND & INTEREST	PBURGBOND	TRANSFER FROM WATER	142,200.00	0.00
PHILLIPSBURG CITY PETTY CASH	PETTY	REIMBURSE POSTAGE/BUYBACK CHEC	554.47	0.00
PHILLIPSBURG EMPLOYEE BENEFIT	PBURGEMP	7/29/2016 BUSINESS CONTRIBUTIO	4,584.14	0.00
PHILLIPSBURG EQUIPMENT RESERVE	PBURGEQUIP	JULY POLY KART TRANSFER	1,203.00	0.00
PHILLIPSBURG FLEX BENEFITS	PBURGFLEX	7/29/2016 EMPLOYEE FLEX	1,536.07	0.00
PHILLIPSBURG HOME STORE	PBURGHOME	CONCRETE BLOCK/SNOW FENCE	566.77	0.00
PRAIRIE LAND ELECTRIC COOP INC	PRAIRIE	ELECTRIC SERVICE	25,180.60	0.00
RAYNOR DOORS OF NEBRASKA	RAYNOR	REPLACE 10' GARAGE DOOR - EMS	934.00	0.00
ROBINSON LAWN CARE, INC	ROBINLAWN	ROUND 3 WEED SPRAY	495.00	0.00
SCOTT-MCCOPPIN BOOK STORE	SCOTT	STAPLER/CORRECTION TAPE	418.17	0.00
RANDIE PETERSON SHEA	SHEA	BOOT REIMBURSEMENT	90.00	0.00
SOUTHWEST ENGINEERS	SOUTHWEST	POLYMER	5,291.10	0.00
SPECIAL HIGHWAY FUND	PBURGSPHI	TRANSFER FROM GENERAL	90,000.00	0.00
WEINMANS FIRESTONE	WEINMANS	TIRE REPAIR	17.00	0.00
WELBORN SALES, INC.	WELBORN	GREEN CHANNEL POSTS	685.23	0.00
WINCHELLS, INC	WINCHELL	MOWER SPINDLE	307.30	0.00
		Grand Total:	300,838.19	0.00

VENDOR APPROVAL SUMMARY REPORT  
APPROPRIATION ORD #1055-07-16B

Date: 07/29/2016  
Time: 2:52pm  
Page: 1

City of Phillipsburg

*Bank Code 02*

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
OLSSON ASSOCIATES	OLSSON	RUNWAY CONSTRUCTION PHASE	0.00	12,101.41
PAULSEN, INC	PAULS	AIRPORT RUNWAY WHITE TOP PROJE	0.00	104,428.59
Grand Total:			0.00	116,530.00

VENDOR APPROVAL SUMMARY REPORT  
APPROPRIATION ORD #1055-07-16B

Date: 07/29/2016  
Time: 2:42pm  
Page: 1

City of Phillipsburg

Bank Code 03

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
FIRST NATIONAL BANK	1ST NAT DD	7/29/2016 PAYROLL DIRECT DEPOS	0.00	28,947.18
FIRST NATIONAL BANK - TAXES	1ST NAT TX	7/29/2016 FEDERAL WITHHOLDING	0.00	9,700.75
GREAT WEST FINANCIAL	GREATW	7/29/2016 DEFERRED COMPENSATIO	0.00	842.00
KANSAS DEPT OF REVENUE	KS TAX W/H	7/29/2016 KANSAS TAX WITHHOLDI	0.00	1,308.69
KANSAS PUBLIC EMPLOYEES	KPERS	7/29/2016 KPERS	0.00	4,930.31
SELECT ACCOUNT	SELECT ACC	MEDICAL FLEX BENEFIT	0.00	819.62
		Grand Total:	0.00	46,548.55

INVOICE APPROVAL LIST BY FUND  
 APPROPRIATION ORD #1055-07-16B

Date: 07/29/2016  
 Time: 3:01pm  
 Page: 1

City of Phillipsburg

*Bank Code 01*

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL						
Dept: GENERAL						
01-01-7210	CONT LABOR	ROBINSON LAWN CARE, INC ROUND 3 WEED SPRAY	0	10591	07/21/2016	67.50
01-01-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE PASSWORD BOOK	0	21436	06/15/2016	10.10
01-01-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE PASSWORD BOOK	0	21483	06/16/2016	17.00
01-01-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE FLASH DRIVE	0	21151	06/09/2016	7.79
01-01-7310	GEN SUPPLY	CLEAN-RITE JANITORIAL SUPPLY TRASH BAG LINERS	0	67137	07/14/2016	91.38
01-01-7311	EQUIP REP	J & L PLUMBING & ELECTRIC, LLC CITY OFFICE AC REPAIR	0	2879	06/28/2016	120.52
Total GENERAL						314.29
Dept: COMMUNITY BLDG. & MAINTENANCE						
01-02-7310	GEN SUPPLY	CLEAN-RITE JANITORIAL SUPPLY TRASH BAG LINERS	0	67137	07/14/2016	91.37
01-02-7311	EQUIP REP	J & L PLUMBING & ELECTRIC, LLC COMM BLDG AC REPAIR	0	2909	07/20/2016	124.56
Total COMMUNITY BLDG. & MAINTENANCE						215.93
Dept: MUNICIPAL COURT & POLICE						
01-03-7258	REIMBURSE	KUNAL BHASIN REFUND COURT COSTS & FINE - CA	0	073116	07/31/2016	148.00
01-03-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE GLUE STICK/LEGAL PAD	0	21427	06/14/2016	2.68
Total MUNICIPAL COURT & POLICE						150.68
Dept: CITY FIRE DEPT.						
01-05-7203	COMMUNICAT	MOTOROLA SOLUTIONS, INC HAND HELD RADIOS FOR FIRE DEPT	0	13119111	07/06/2016	1,422.12
01-05-7203	COMMUNICAT	PENGUIN MANAGEMENT INC VOICE NOTIFICATION/STREAMING A	0	40393	07/15/2016	573.50
01-05-7210	CONT LABOR	ROBINSON LAWN CARE, INC ROUND 3 WEED SPRAY	0	10591	07/21/2016	45.00
01-05-7310	GEN SUPPLY	CLEAN-RITE JANITORIAL SUPPLY TRASH BAG LINERS	0	67137	07/14/2016	91.38
01-05-7311	EQUIP REP	J & L PLUMBING & ELECTRIC, LLC EMS BLDG - ELECTRICAL FOR GARA	0	2892	07/13/2016	104.03
01-05-7311	EQUIP REP	J & L PLUMBING & ELECTRIC, LLC FIREHOUSE - URINAL DRAIN	0	2913	07/21/2016	131.10
01-05-7311	EQUIP REP	RAYNOR DOORS OF NEBRASKA REPLACE 10' GARAGE DOOR - EMS	0	21455	07/14/2016	934.00
Total CITY FIRE DEPT.						3,301.13
Dept: RURAL FIRE DEPT.						
01-06-7203	COMMUNICAT	MOTOROLA SOLUTIONS, INC HAND HELD RADIOS FOR FIRE DEPT	0	13119111	07/06/2016	1,422.13
01-06-7203	COMMUNICAT	PENGUIN MANAGEMENT INC VOICE NOTIFICATION/STREAMING A	0	40393	07/15/2016	573.50
01-06-7310	GEN SUPPLY	HAYS FIRE & RESCUE MICRO BLAZE FOAM	0	2788N	07/01/2016	910.00
Total RURAL FIRE DEPT.						2,905.63
Dept: PARK						
01-09-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016A	07/20/2016	238.67
01-09-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016	07/20/2016	15.43
01-09-7210	CONT LABOR	ROBINSON LAWN CARE, INC ROUND 3 WEED SPRAY	0	10591	07/21/2016	135.00
01-09-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE STAPLER/CORRECTION TAPE	0	21106	06/08/2016	7.75
01-09-7310	GEN SUPPLY	HEARTLAND DISTRIBUTION SUPPLY GAS HOSE NOZZLE	0	095238	07/12/2016	36.17
01-09-7311	EQUIP REP	WINCHELLS, INC OIL FILTER/FUEL FILTER	0	157135	06/28/2016	40.15
01-09-7311	EQUIP REP	JOHN DEERE FINANCIAL FILTERS/OIL	0	10103823	06/28/2016	45.08

INVOICE APPROVAL LIST BY FUND  
 APPROPRIATION ORD #1055-07-16B

Date: 07/29/2016  
 Time: 3:01pm  
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City of Phillipsburg

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL						
Dept: PARK						
01-09-7418	EQUIP CAP	CARD SERVICES PAVING BLOCK	0	12722	07/12/2016	23.88
01-09-7418	EQUIP CAP	PHILLIPSBURG HOME STORE CONCRETE FORMS FOR DISC GOLF	0	389737/3	07/09/2016	52.83
01-09-7418	EQUIP CAP	B & B REDI MIX INC 6 SACK SAND MIX	0	13851	07/28/2016	159.00
01-09-7418	EQUIP CAP	B & B REDI MIX INC 6 SACK SAND MIX	0	13856	07/12/2016	159.00
						-----
Total PARK						912.96
Dept: RECREATION						
01-10-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016B	07/20/2016	93.32
						-----
Total RECREATION						93.32
Dept: CEMETERY						
01-12-7210	CONT LABOR	ARNOLD BRUMBAUGH GRAVE OPENINGS - BANDT/HOOVER	0	157237	07/24/2016	270.00
01-12-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE STAPLER/CORRECTION TAPE	0	21106	06/08/2016	7.75
01-12-7310	GEN SUPPLY	HEARTLAND DISTRIBUTION SUPPLY GAS HOSE NOZZLE	0	095238	07/12/2016	36.18
01-12-7311	EQUIP REP	WINCHELLS, INC OIL FILTER/FUEL FILTER	0	157135	06/28/2016	40.15
01-12-7311	EQUIP REP	JOHN DEERE FINANCIAL FILTERS/OIL	0	10103823	06/28/2016	45.09
						-----
Total CEMETERY						399.17
Dept: STREET LIGHTING						
01-14-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016E	07/20/2016	27.04
01-14-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016D	07/20/2016	4,546.21
01-14-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016C	07/20/2016	195.17
						-----
Total STREET LIGHTING						4,768.42
Dept: AIRPORT						
01-16-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016F	07/20/2016	310.62
01-16-7311	EQUIP REP	WINCHELLS, INC MOWER SPINDLE	0	157289	07/08/2016	89.64
						-----
Total AIRPORT						400.26
Dept: PLANNING DEPT.						
01-18-7205	PRINTING	PHILLIPS COUNTY REVIEW ORDINANCE 1398/BZA CASE # 16-0	0	063016	06/30/2016	237.08
						-----
Total PLANNING DEPT.						237.08
Dept: ARMORY						
01-20-7210	CONT LABOR	ROBINSON LAWN CARE, INC ROUND 3 WEED SPRAY	0	10591	07/21/2016	90.00
01-20-7310	GEN SUPPLY	CLEAN-RITE JANITORIAL SUPPLY TRASH BAG LINERS	0	67137	07/14/2016	91.38
						-----
Total ARMORY						181.38
Dept: FUND TRANSFER						
01-21-7245	High.Trans	SPECIAL HIGHWAY FUND TRANSFER FROM GENERAL	0	072016	07/20/2016	90,000.00
						-----
Total FUND TRANSFER						90,000.00
Dept: TRANSPORTATION						
01-27-7203	COMMUNICAT	NEX-TECH WIRELESS, LLC CELL PHONE SERVICE	0	4630176	07/16/2016	31.16
01-27-7240	MEMBER FEE	NORTHWEST KANSAS AREA TRANSIT ANNUAL DUES 7/1/16 TO 6/30/17	0	072216	07/22/2016	50.00
						-----
Total TRANSPORTATION						81.16
Dept: BEAUTIFICATION						

INVOICE APPROVAL LIST BY FUND  
 APPROPRIATION ORD #1055-07-16B

Date: 07/29/2016  
 Time: 3:01pm  
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City of Phillipsburg

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL						
Dept: BEAUTIFICATION						
01-36-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016G	07/20/2016	51.18
				Total BEAUTIFICATION		51.18
				Fund Total		104,012.59
Fund: EMPLOYEE BENEFIT						
Dept:						
05-00-2650	125 PLAN	PHILLIPSBURG FLEX BENEFITS 7/29/2016 EMPLOYEE FLEX	0	072916	07/29/2016	1,536.07
05-00-2700	GARNISH	KANSAS PAYMENT CENTER 07/29/2016 CHILD SUPPORT	0	072916	07/29/2016	561.67
				Total		2,097.74
				Fund Total		2,097.74
Fund: SPECIAL HIGHWAY						
Dept:						
13-00-7220	UNIFORMS	RANDIE PETERSON SHEA BOOT REIMBURSEMENT	0	070816	07/08/2016	90.00
13-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE STAPLER/CORRECTION TAPE	0	21106	06/08/2016	7.74
13-00-7310	GEN SUPPLY	WELBORN SALES, INC. GREEN CHANNEL POSTS	0	46400	07/14/2016	685.23
13-00-7310	GEN SUPPLY	HEARTLAND DISTRIBUTION SUPPLY LEATHER GLOVES	0	095443	07/26/2016	37.14
13-00-7310	GEN SUPPLY	PHILLIPSBURG HOME STORE MASONITE SIDING	0	389773	07/12/2016	83.94
13-00-7310	GEN SUPPLY	PHILLIPSBURG HOME STORE MASONITE SIDING	0	389669	07/05/2016	139.90
13-00-7310	GEN SUPPLY	PHILLIPSBURG HOME STORE MASONITE SIDING	0	389466/3	06/21/2016	83.94
13-00-7311	EQUIP REP	WINCHELLS, INC AIR FILTER HOUSING CLAMP	0	157148	06/29/2016	47.72
13-00-7317	ST OIL	APAC-KANSAS, INC. COLD MIX	0	8001591462	07/12/2016	1,783.32
13-00-7318	SAND&GRAV.	APAC-KANSAS, INC. COLD MIX/CHIP ROCK	0	8001592541	07/16/2016	806.49
13-00-7318	SAND&GRAV.	COUNTY LINE HARVESTING HAUL CHIP ROCK	0	071516	07/15/2016	358.44
13-00-7327	CONCRETE	B & B REDI MIX INC STATE MIX/	0	13852	07/12/2016	416.50
13-00-7327	CONCRETE	B & B REDI MIX INC STATE MIX	0	13890	07/25/2016	535.50
13-00-7327	CONCRETE	B & B REDI MIX INC STATE MIX	0	13879	07/19/2016	595.00
13-00-7327	CONCRETE	B & B REDI MIX INC STATE MIX	0	13866	07/14/2016	416.50
13-00-7327	CONCRETE	B & B REDI MIX INC STATE MIX	0	13858	07/12/2016	416.50
				Total		6,503.86
				Fund Total		6,503.86
Fund: WATER & SEWER UTILITY						
Dept: WATER PRODUCTION						
23-51-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016M	07/20/2016	2,321.88
23-51-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016L	07/20/2016	4,813.71
23-51-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016K	07/20/2016	209.71
23-51-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016J	07/20/2016	204.18
23-51-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016I	07/20/2016	1,889.62

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: WATER & SEWER UTILITY							
Dept: WATER PRODUCTION							
23-51-7207		ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016H	07/20/2016	9.83
23-51-7209		REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 7/29/2016 BUSINESS CONTRIBUTIO	0	072916	07/29/2016	221.67
23-51-7311		EQUIP REP	WEINMANS FIRESTONE TIRE REPAIR	0	2436	07/15/2016	17.00
23-51-7311		EQUIP REP	WINCHELLS, INC MOWER SPINDLE	0	157289	07/08/2016	89.64
							9,777.24
Total WATER PRODUCTION							
Dept: WATER DISTRIBUTION							
23-53-4750		BAD CK/DEB	PHILLIPSBURG CITY PETTY CASH REIMBURSE POSTAGE/BUYBACK CHEC	0	073116	07/31/2016	154.76
23-53-7209		REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 7/29/2016 BUSINESS CONTRIBUTIO	0	072916	07/29/2016	1,144.47
23-53-7309		OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE GLUE STICK/LEGAL PAD	0	21427	06/14/2016	2.93
23-53-7309		OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE TONER	0	21759	07/22/2016	90.66
23-53-7309		OFFICE SUP	PEREGRINE CORPORATION PAYROLL CHECKS	0	225128	07/08/2016	78.98
23-53-7310		GEN SUPPLY	HACH COMPANY WATER TESTING SUPPLIES	0	10027485	07/21/2016	193.19
23-53-7310		GEN SUPPLY	ROBINSON LAWN CARE, INC ROUND 3 WEED SPRAY	0	10591	07/21/2016	67.50
23-53-7311		EQUIP REP	J & L PLUMBING & ELECTRIC, LLC WATER PLANT AC RECHARGE	0	2889	07/12/2016	127.83
23-53-7311		EQUIP REP	B & B REDI MIX INC FLOWABLE FILL	0	13865	07/14/2016	350.00
							2,210.32
Total WATER DISTRIBUTION							
Dept: WATER GENERAL							
23-55-7203		COMMUNICAT	PHILLIPSBURG CITY PETTY CASH REIMBURSE POSTAGE/BUYBACK CHEC	0	073116	07/31/2016	399.71
23-55-7203		COMMUNICAT	NEX-TECH WIRELESS, LLC CELL PHONE SERVICE	0	4630176	07/16/2016	63.61
23-55-7209		REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 7/29/2016 BUSINESS CONTRIBUTIO	0	072916	07/29/2016	743.99
							1,207.31
Total WATER GENERAL							
Dept: WATER NON-OPERATING							
23-56-7244		TRANS B&I	PHILLIPSBURG BOND & INTEREST TRANSFER FROM WATER	0	07312016	07/31/2016	142,200.00
							142,200.00
Total WATER NON-OPERATING							
Dept: SEWER							
23-71-7203		COMMUNICAT	NEX-TECH WIRELESS, LLC CELL PHONE SERVICE	0	4630176	07/16/2016	33.98
23-71-7207		ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016P	07/20/2016	258.15
23-71-7207		ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016O	07/20/2016	15.94
23-71-7207		ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016N	07/20/2016	951.74
23-71-7207		ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	072016M	07/20/2016	4,599.63
23-71-7209		REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 7/29/2016 BUSINESS CONTRIBUTIO	0	072916	07/29/2016	506.38
23-71-7210		CONT LABOR	BOHL CONSTRUCTION, INC EXCAVATION FOR SEWER LINE FOR	0	071416	07/14/2016	7,860.00
23-71-7237		TESTING	PACE ANALYTICAL INC WASTE WATER TESTING	0	167348	07/20/2016	659.00
23-71-7309		OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE GLUE STICK/LEGAL PAD	0	21427	06/14/2016	2.93
23-71-7309		OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE TONER	0	21759	07/22/2016	90.66
23-71-7309		OFFICE SUP	PEREGRINE CORPORATION PAYROLL CHECKS	0	225128	07/08/2016	78.98
23-71-7310		GEN SUPPLY	CARD SERVICES COUPLING	0	070316	07/03/2016	4.43

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER UTILITY						
Dept: SEWER						
23-71-7310	GEN SUPPLY	CARD SERVICES	0		06/23/2016	19.63
		VALVE STOP/HOSE CLAMP/ADAPTER		062316		
23-71-7310	GEN SUPPLY	CARD SERVICES	0		06/28/2016	21.07
		MESH SCREEN/MALE ADAPTER		28410		
23-71-7310	GEN SUPPLY	NORTHWEST ELECTRIC LLC	0		07/21/2016	99.38
		BALDOR EXTERNAL COOLING FAN		0185268		
23-71-7310	GEN SUPPLY	PHILLIPSBURG HOME STORE	0		06/22/2016	206.16
		CONCRETE BLOCK/SNOW FENCE		389471		
23-71-7311	EQUIP REP	DONS ELECTRIC & REWIND, INC.	0		07/20/2016	275.00
		SOFT START 440-480VAC		8216		
23-71-7324	POLYMER	SOUTHWEST ENGINEERS	0		07/19/2016	5,291.10
		POLYMER		73088		
23-71-7418	EQUIP CAP	J & L PLUMBING & ELECTRIC, LLC	0		07/14/2016	59.85
		SADDLE GAMES		2873		
				Total SEWER		21,034.01
					Fund Total	176,428.88
Fund: SOLID WASTE						
Dept:						
25-00-7203	COMMUNICAT	NEX-TECH WIRELESS, LLC	0		07/16/2016	67.07
		CELL PHONE SERVICE		4630176		
25-00-7209	REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT	0		07/29/2016	822.36
		7/29/2016 BUSINESS CONTRIBUTIO		072916		
25-00-7246	Equip Tran	PHILLIPSBURG EQUIPMENT RESERVE	0		07/31/2016	1,203.00
		JULY POLY KART TRANSFER		073126		
25-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE	0		06/08/2016	7.74
		STAPLER/CORRECTION TAPE		21106		
25-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE	0		06/14/2016	2.93
		GLUE STICK/LEGAL PAD		21427		
25-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE	0		07/22/2016	90.67
		TONER		21759		
25-00-7309	OFFICE SUP	PEREGRINE CORPORATION	0		07/08/2016	78.99
		PAYROLL CHECKS		225128		
25-00-7310	GEN SUPPLY	HEARTLAND DISTRIBUTION SUPPLY	0		07/26/2016	37.14
		LEATHER GLOVES		095443		
				Total		2,309.90
					Fund Total	2,309.90
Fund: EMPLOYEE FLEX BENEFIT						
Dept:						
39-00-7273	OTHER INS	ASSURITY LIFE INSURANCE	0		07/25/2016	52.40
		AUGUST INSURANCE PREMIUM		072516		
				Total		52.40
					Fund Total	52.40
Fund: AQUATIC CENTER						
Dept:						
42-00-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC	0		07/20/2016	4,428.57
		ELECTRIC SERVICE		072016Q		
42-00-7209	REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT	0		07/29/2016	1,145.27
		7/29/2016 BUSINESS CONTRIBUTIO		072916		
42-00-7210	CONT LABOR	ROBINSON LAWN CARE, INC	0		07/21/2016	90.00
		ROUND 3 WEED SPRAY		10591		
42-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE	0		06/28/2016	11.88
		DRY ERASE MARKERS		22046		
42-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE	0		06/01/2016	56.96
		INK CARTRIDGES		20696		
42-00-7310	GEN SUPPLY	MID-AMERICAN RESEARCH CHEMICAL	0		07/14/2016	239.36
		POWERHOUSE FOAM/MANGO ODOR NEU		0584613		
42-00-7320	CHLORINE	D. GERBER COMMERCIAL POOL	0		07/06/2016	3,069.08
		CALCIUM HYPOCHLORITE BRIQUETTE		16302		
42-00-7333	CONCESSION	KENSINGTON LOCKERS, INC.	0		07/13/2016	180.00
		PEPPER STICKS		22294.1		

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Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: AQUATIC CENTER								
Dept:								
42-00-7333			CONCESSION	PEPSI BEVERAGES COMPANY	0		07/15/2016	211.70
				PEPSI PRODUCTS FOR POOL CONCES		97393409		
						Total		9,432.82
							Fund Total	9,432.82
							Grand Total	300,838.19

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*Bank Code 02*

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: FAA AIRPORT GRANT						
Dept:						
51-00-2010	ENCUMB	OLSSON ASSOCIATES RUNWAY CONSTRUCTION PHASE	539	242758a	12/01/2015	12,101.41
51-00-2010	ENCUMB	PAULSEN, INC AIRPORT RUNWAY WHITE TOP PROJE	538	3-20-0068a	11/25/2015	104,428.59
				Total		116,530.00
					Fund Total	116,530.00
					Grand Total	116,530.00

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*Bank Code 03*

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: EMPLOYEE BENEFIT						
Dept:						
05-00-2100	TAX W/H	KANSAS DEPT OF REVENUE	160733		07/29/2016	1,308.69
		7/29/2016 KANSAS TAX WITHHOLDI		160733		
05-00-2100	TAX W/H	FIRST NATIONAL BANK - TAXES	160730		07/29/2016	6,459.23
		7/29/2016 FEDERAL WITHHOLDING		160730		
05-00-2200	KPERS W/H	KANSAS PUBLIC EMPLOYEES	160732		07/29/2016	1,948.75
		7/29/2016 KPERS		160732		
05-00-2800	DEF. COMP.	GREAT WEST FINANCIAL	160731		07/29/2016	842.00
		7/29/2016 DEFERRED COMPENSATIO		160731		
05-00-2950	DIRECT DEP	FIRST NATIONAL BANK	160729		07/29/2016	28,947.18
		7/29/2016 PAYROLL DIRECT DEPOS		160729		
05-00-7101	SOC SEC	FIRST NATIONAL BANK - TAXES	160730		07/29/2016	3,241.52
		7/29/2016 FEDERAL WITHHOLDING		160730		
05-00-7102	KPERS	KANSAS PUBLIC EMPLOYEES	160732		07/29/2016	2,981.56
		7/29/2016 KPERS		160732		
				Total		45,728.93
					Fund Total	45,728.93
Fund: EMPLOYEE FLEX BENEFIT						
Dept:						
39-00-7275	UNREIM MED	SELECT ACCOUNT	160728		07/29/2016	96.62
		MEDICAL FLEX BENEFIT		160728		
39-00-7275	UNREIM MED	SELECT ACCOUNT	160727		07/21/2016	723.00
		MEDICAL FLEX BENEFIT		160727		
				Total		819.62
					Fund Total	819.62
					Grand Total	46,548.55

*(First published in the Phillips County Review on August \_\_\_\_, 2016.*

**ORDINANCE #1399**

**AN ORDINANCE AMENDING ARTICLE XXIV AS CONTAINED IN A BOOK ENTITLED “ZONING ORDINANCE and SUBDIVISION REGULATIONS FOR THE CITY OF PHILLIPSBURG, KANSAS” AS ORIGINALLY ADOPTED IN ORDINANCE NO. 1334, AND REPEALING ARTICLE XXIV AS CONTAINED IN A BOOK TITLED “ZONING ORDINANCE and SUBDIVISION REGULATIONS FOR THE CITY OF PHILLIPSBURG, KANSAS” AS ORIGINALLY ADOPTED IN ORDINANCE 1334. THIS ORDINANCE PERTAINS TO PARKING AND LOADING REGULATIONS WITHIN THE CITY OF PHILLIPSBURG, KANSAS.**

**BE IT ORDANED BY THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS:**

*Section 1. That Article XXIV as contained in a book entitled “Zoning Ordinance and Subdivision Regulations for the City of Phillipsburg, Kansas” as originally adopted in Ordinance No. 1334, is hereby amended to read as follows:*

**ARTICLE XXIV  
PARKING AND LOADING REGULATIONS**

**SECTION 1. REQUIREMENTS:** Except as otherwise provided in this Ordinance, when any building or structure is hereafter erected or structurally altered to the extent of increasing the floor area by fifty (50) percent or more, accessory off-street parking and/or loading spaces shall be provided as required by the following schedule, except that these requirements shall not apply in the “C – 1” Commercial District.

**SCHEDULE OF MINIMUM OFF-STREET PARKING AND LOADING REQUIREMENTS**

<b>Structures and Uses</b>	<b>Minimum Off-Street Parking Regulations</b>	<b>Minimum Off-Street Loading Requirements</b>
Adult Uses	2 spaces per two seats or seating spaces, or 1 space per 100 square feet of floor space, whichever is greater.	1 space per establishment
Bed and Breakfast Inns	1 parking space per rental unit	None required
Bowling Centers	5 spaces per lane plus required spaces for other uses in association	1 space per establishment
Churches, Synagogues, & Temples	1 space per 4 seats in main unit of worship	None required
Drive-up Facilities: Bank Teller Windows, Fast Food pick-up, and similar facilities	60 feet of waiting space ahead of facility (1 space is 20 feet)	None required

Eating and Drinking Places	Parking spaces equal to 30% of capacity in persons	2 spaces per establishment
Education Uses, Adult Day Care and Day Care, and Primary Schools persons served	Parking spaces equal to 20% of capacity in students or	2 spaces per structure
Educational Uses, All Other	Parking spaces equal to 40% of capacity in students	2 spaces per structure
Funeral Homes and Chapels	8 spaces per reposeing room plus 1 space per 4 seats in chapel	2 spaces per establishment
Home Occupations	2 spaces in addition to those required for the dwelling	None required
Hospitals	1 space per 2 beds plus 1 per each employee	3 spaces per structure
<b>Minimum Off-Street Structures and Uses</b>	<b>Parking Regulations</b>	<b>Minimum Off-Street Loading Requirements</b>
Hotels	1 space per rental unit	1 space per establishment
Indoor Recreation Centers: Fitness Clubs, Arcades, Skating Rinks, Bingo Parlors, and similar facilities	1 space per 125 square feet of gross floor area	1 space per establishment
Industrial Uses largest shift	1 space per 2 employees on	2 spaces per establishment
Libraries of floor area	1 space per 500 square feet	1 space per structure
Lodging & Boarding Houses	1 space per 2 rental units	None required
Medical Clinics dentist	5 spaces per staff doctor or	None required
Manufactured Home Park	2 spaces per dwelling unit	None required
Motels	1 space per rental unit	None required
Offices floor area	1 space per 250 SF of gross	None required
Private Clubs & Lodges of floor area	1 space per 200 square feet	1 space per establishment
Residential Structures (Multi-family)	2 spaces per dwelling unit	None required
Residential Structures (Single-Family)	2 spaces per dwelling unit	None required

Retail Sales Establishments gross floor area	1 space per 200 square feet	1 space per establishment
Roadside Stands	4 spaces per establishment	None required
Convalescent & Rest Home Services	1 space per 3 beds, plus 1 space per employee	1 space per establishment
Service Establishments gross floor area	1 space per 200 square feet	1 space per establishment
Theaters, Auditoriums, & Places of Assembly	1 space per 4 people in designed capacity	1 space per establishment

<b>Minimum Off-Street Structures and Uses</b>	<b>Parking Regulations</b>	<b>Minimum Off-Street Loading Requirements</b>
Veterinary Establishments	3 spaces per staff doctor	None required
Wholesaling and Distribution Operations	1 space per 2 employees	2 spaces per establishment

1. Off-street parking lots for single family dwellings shall not be located in any required front yard area. This ordinance does not restrict parking in rear yard area.
2. Off-street parking lots for multiple-family dwellings, home occupations, schools, churches and similar places of public assembly, hospitals, nursing homes, boarding and lodging houses, dormitories, or fraternity or sorority houses may be located in any required front yard area.
3. Off-street parking spaces for uses required in the, “C – 3”, “I – 1”, and “I – 2” Districts shall be located in back of the required front yard line and shall be on the same lot as the building they serve.
4. Exterior Storage:
  - a. All-weather, dust-free surfacing of areas for exterior storage of business vehicles, equipment, and materials is not required.
  - b. Exterior storage of business vehicles, equipment, and materials shall not occur upon required off-street parking.

## **SECTION 2. GENERAL REQUIREMENTS:**

1. The provision and maintenance of off-street parking and loading spaces is a continuing obligation of the property owner. No building or other permit shall be issued until plans are presented that show property that is and will remain available for exclusive use as off-street parking and loading space. The subsequent use of property for which the building permit is issued shall be conditional upon the unqualified continuance and availability of the amount of parking and loading space required by this Ordinance. Use of property in violation hereof shall be a violation of this Ordinance. Should the owner or occupant of any lot or building change the use to

which the lot or building is put, thereby increasing off-street parking or loading requirements, it shall be unlawful and a violation of this Ordinance to begin or maintain such altered use until such time as the increased off-street parking or loading requirements are complied with.

2. Requirements for types of buildings and uses not specifically listed herein shall be determined by the Governing Body, after a report and recommendation from the Planning Commission, based upon the requirements of comparable uses listed.
3. In the event several uses occupy a single structure or parcel of land, the total requirements for off-street parking shall be the sum of the requirements of the several uses computed separately.
4. Owners of two or more uses, structures, or parcels of land may agree to utilize jointly the same parking and loading spaces when the hours of operation do not overlap, provided that satisfactory legal evidence is presented to the City Official designated as the Building Inspector in the form of deeds, leases or contracts to establish the joint use.
5. Off-street parking spaces for a dwelling shall be located on the same lot with the dwelling. Other required parking spaces shall be located not farther than 500 feet from the building or use they are required to serve, measured in a straight line from the building.
6. Required parking spaces shall be available for the parking of operable passenger automobiles of residents, customers, patrons, and employees only, and shall not be used for storage of vehicles or materials or for the parking of trucks used in conducting business or use.
7. A plan, drawn to scale, indicating how the off-street parking and loading requirements are to be fulfilled shall accompany an application for a building permit. The plan shall show all elements necessary to indicate that the requirement is being fulfilled, including the following:
  - a. Delineation of individual parking and loading spaces.
  - b. Circulation area necessary to serve spaces.
  - c. Access to streets and property to be served.
  - d. Curb cuts.
  - e. Dimensions, continuity and substance of screening.
  - f. Grading, drainage, surfacing and sub-grading details.
  - g. Delineation of obstacles to parking and circulation in finished parking area.
  - h. Specifications as to signs and bumper guards.
  - i. Other pertinent details.

8. Design requirements for parking lots.

- a. Areas used for standing and maneuvering of vehicles shall have durable and dustless surfaces maintained adequately for all weather use and so drained as to avoid flow of water across sidewalks.
  1. Concrete
  2. Asphaltic Concrete
  3. Street Pavers
  4. 6 inches of washed, dust free rock of not less than 1.5-2 inches in size.
  5. 6 inches of shingle tabs
  6. Other types of dust free materials of appropriate depth as may be approved by the City.
- b. All parking surfacing consisting of granular or particulate materials shall be contained in place by suitable edging of a type adequate to assure stability.
- c. No vehicle may be parked in an off-street location except on a driveway or parking area specifically designed and intended for the purpose, and which is in compliance with all other regulations of the City of Phillipsburg.
- d. Except for parking to serve residential uses, parking and loading areas adjacent to or within residential districts or adjacent to residential uses shall be designed to minimize disturbance of residents by the erection between the uses of a sign obscuring fence of not less than five (5) feet nor more than six (6) feet in height except where vision clearance is required.
- e. Artificial lighting which may be provided shall be so deflected as not to shine or create glare in any residential district or on any adjacent dwelling.
- f. Parking spaces along the outer boundaries of a parking lot located adjacent to an arterial street shall be contained by a curb at least four inches high and set back a minimum of four (4) feet from the property line or by a bumper rail.
- g. Access aisles shall be of sufficient width for all vehicle turning and maneuvering.
- h. Service drives to off-street parking areas shall be designed and constructed to facilitate the flow of traffic, provide maximum safety of traffic access and egress and maximum safety for pedestrians and vehicular traffic on the site. The number of service drives shall be limited to the minimum that will allow the property to accommodate the traffic to be anticipated. Service drives shall not be more than thirty (30) feet in width and shall be clearly and permanently marked and defined through use of rails, fences, walls or other barriers or markers on frontage not occupied by service drives. In the case of a corner lot, service drives shall be located not closer than thirty (30) feet to the intersecting street line. Service entrance drives shall be located no closer than ten (10) feet to a side lot line, except that a common service drive or two (2) adjacent properties with width not exceeding thirty (30) feet may be provided at the common lot line.

- i. Service drives shall have a minimum vision clearance are formed by the intersection of the driveway center line, the street right-of-way line, and a straight line joining the lines through points thirty (30) feet from their intersection.
9. Completion time for parking lots. Required parking spaces shall be improved as required and made available for use before the final inspection is completed by the City Official designated as the Building Inspector.

**SECTION 3. MAINTENANCE:** No motor vehicle repair work or service of any kind shall be permitted in association with any off-street parking facilities. All parking lot surfaces shall be maintained with a smooth, dust-free surface.

**SECTION 4. PERFORMANCE:** In lieu of construction of the required parking lot, the Governing Body of the City may accept a corporate surety bond, cashier's check, escrow account, or other security of a type and in an amount approved by the Governing Body. Such security shall be conditioned upon the actual completion of such work or improvement within the specified time, and shall be enforceable by the Governing Body by all equitable means.

**SECTION 5. APPLICATION:** This Article shall not apply to uses existing as of the date of adoption of this Ordinance.

***Section 2. That Article XXIV as contained in a book entitled "Zoning Ordinance and Subdivision Regulations of the City of Phillipsburg, Kansas" as originally adopted in Ordinance No. 1334, is hereby repealed.***

PASSED BY THE CITY COUNCIL THE \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

APPROVED BY THE MAYOR THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

(SEAL)

ATTEST:

\_\_\_\_\_  
Patrick E. Hewitt, Mayor  
City of Phillipsburg

\_\_\_\_\_  
Brenda L. Chance, City Clerk  
City of Phillipsburg, Kansas

(Ordinance Summary published in the Phillips County Review on August \_\_\_\_\_, 2016, and the full text of the Ordinance made available at [www.cityofphillipsburg.com](http://www.cityofphillipsburg.com) for a minimum of 1 week from the date of the publication) 1t

ORDINANCE NO. \_\_\_\_\_

On August \_\_\_\_\_, 2016, the City of Phillipsburg, Kansas, adopted Ordinance No. \_\_\_\_\_, adopting an ordinance by the governing body amending Article XXIV pertaining to Parking and Loading Regulations as originally adopted in Ordinance 1334 as contained within Book entitled “Zoning Ordinance and Subdivisions Regulations”. A complete copy of this ordinance may be obtained or viewed free of charge at the Office of the City Clerk at City Hall, 925 Second Street, Phillipsburg, Kansas, or at [www.cityofphillipsburg.com](http://www.cityofphillipsburg.com). This summary is certified by S. Scott Sage, Phillipsburg City Attorney, pursuant to K.S.A. 12-3001 et seq.





## Transportation Service Contract

This agreement is made and entered into on this \_\_\_\_\_, day of \_\_\_\_\_, 2016, by and between Phillips County Health Systems, Inc., herein referred to as PCHS, and City of Phillipsburg, Kansas, a municipal corporation, doing business as Phillipsburg General Public Transportation, hereinafter referred to as City, for the purpose of operating an accessible public transportation for PCHS patients.

### **WITNESSETH:**

Whereas it is agreed that the City will provide accessible transportation for the patients of PCHS during the hours of Monday – Friday from 8:30 a.m. until 4:30 p.m. excluding holidays under the following conditions:

#### **I. Responsibility of City**

- A. To pay all expenses for maintaining and operation the vehicle, including the vehicle operator's wages.
- B. To provide vehicle insurance coverage with a company authorized to do business in the state of Kansas and in the amount consistent with Kansas' law.

#### **II. Responsibility of PCHS**

- A. To pay in advance the contracted fee of \_\_\_\_\_ per month for the service provided.
- B. To use the Transportation Google calendar to coordinate PCHS appointments with ride availability.
- C. To have all passengers aware of and follow City rider policies. Brochures are available to provide riders.

#### **III. Compliance with Federal Law**

No person shall be excluded from participation, denied any benefits or subjected to any form of discrimination because of his/her race, religion, sex, national origin, age, or disability.

**City of Phillipsburg, Kansas,  
a municipal corporation**

**Phillips County Health Systems, Inc.  
Phillipsburg, Kansas**

By: \_\_\_\_\_  
**Patrick E. Hewitt, Mayor**

By: \_\_\_\_\_  
**Stanley Kats, President of the Board**

Facebook comment received:

**Greg Meyer:** I do have a few questions or proposals for both the city and/ or the county:

Does this construction allow for the widening of the intersection at 2nd & State for oversized loads to adequately make turns?

If it doesn't, the city and county should address the issue of bypassing truck traffic around Phillipsburg.

If a truck bypass is considered, truck parking should be considered, or as to construct a new truck stop along the bypass.

These are some safety concerns that I have encountered in my driving career, but also this would be great opportunity for city and county economic development.

**The City Government of Phillipsburg, KS:** Thank you for your comments Greg. This project does not change the width of 2nd Street (Hwy 183) north of State Street. It is a milling and overlay with concrete work including ramping and curb/gutter repair. I will forward your comments to the City Council and Phillips County Economic Development.

August 1, 2016

**Important Items**

Projects:

**Upcoming Training**

**Upcoming/Performed Maintenance**

- Maintenance Crews
  - Concrete Curb & Gutter
  - Rodeo Preparations
  - Storm Cleanup
  - Mowing
  - Work Orders-completed
  - Preparation for future projects.

**Other Items**

- South Village Estates Sewer
- Code Enforcement
  - Sonic
  - Contractor License
  - New violations
- Planning Commission Meeting

Dwight D. Eisenhower State Office Building  
700 S.W. Harrison Street  
Topeka, KS 66603-3745



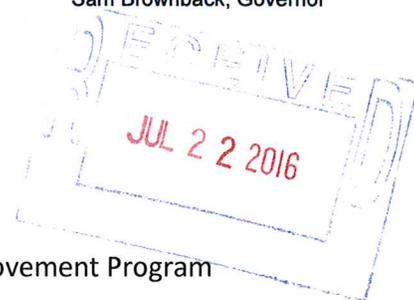
Phone: 785-296-2553  
Hearing Impaired - 711  
kdotaviation@ksdot.org  
<http://www.ksdot.org>

Sam Brownback, Governor

Mike King, Secretary  
Merrill Atwater, Director

July 15, 2016

Brenda Chance  
PO Box 447  
Phillipsburg, KS 67661



RE: Phillipsburg Municipal Airport participation in the 2018 KS Airport Improvement Program

Dear Ms Chance,

Since 1999, the Kansas Department of Transportation (KDOT) and local partners have teamed up to bring emergency air services closer to all Kansans, to improve the condition of the state's runways and taxiways, and to fund many other improvements at Kansas airports.

Once again, KDOT is looking for more partnership projects that will make public use airports safer and better able to serve the needs of your community.

We are accepting applications through September 30, 2016, for FY 2018 projects to be included in the Kansas Airport Improvement Program. The attached outline describes the eligible projects and funding guidelines for the program. Additional information about the program, including a list of previous projects, is available on KDOT's Division of Aviation Website at <http://www.ksdot.org/divAviation/default.asp>.

Each year of the Kansas Airport Improvement Program, KDOT provides \$5 million in matching funds for a variety of projects. Since its inception, over \$64 million has been awarded for 475 projects at 115 airports.

A fundamental principle of this program is to provide the maximum degree of flexibility in defining the needs at your airport facility. I encourage you to take advantage of this program to not only improve your airport but also to help us improve this important component in the Kansas transportation network.

If you have questions about the program or need assistance completing the application, please contact the Division of Aviation at 785-296-2553.

Sincerely,

A handwritten signature in black ink that reads "Merrill Atwater". The signature is written in a cursive style.

Merrill Atwater

Director of Aviation

Attachment: a/s

KAIP Program Fact Sheet

<b>Program Name</b>	<b>Kansas Airport Improvement Program</b>
<b>Description</b>	Program for improvements to all public-use airports except those classified as primary airports. Program focuses on items detailed in communities' system plan recommendations.
<b>Main Points</b>	<ul style="list-style-type: none"> <li>• Maximum state participation on any project is \$800,000 with two exceptions:             <ul style="list-style-type: none"> <li>○ \$1,200,000 for full-depth reconstruction of an existing runway</li> <li>○ \$1,600,000 for construction of a new runway</li> </ul> </li> <li>• Funds cannot be used as sponsor's match for a federal project</li> </ul>
<b>How to Apply?</b>	Applications are solicited annually and are due by Sept. 30 but are accepted any time during the year prior to that date. Critical projects such as standard, defined scope and out-of-cycle applications may be solicited to meet urgent needs. Examples: AWOS, emergency repairs, or aeronautical surveys. A simple 1-page application form is used (available on our web site).
<b>Match</b>	<p>The local matching share ratio depends on several aspects. Including:</p> <ul style="list-style-type: none"> <li>• Design/Planning projects will be funded 95% State/ 5% Local.</li> <li>• Privately-owned, public-use airports will be funded 90% State/ 10% Local.</li> <li>• Publicly owned airports will be funded as listed below:             <ul style="list-style-type: none"> <li>○ System Preservation Projects                 <ul style="list-style-type: none"> <li>▪ Infrastructure Improvements - 90% State/10% Local</li> <li>▪ Vertical Development - 85% State/15% Local</li> </ul> </li> <li>○ Modernization Projects                 <ul style="list-style-type: none"> <li>▪ Geometric Improvements - 90% State/10% Local</li> <li>▪ Vertical Improvements - 85% State/15% Local</li> </ul> </li> <li>○ Equipment and Facilities Projects                 <ul style="list-style-type: none"> <li>▪ Equipment - 50% State/50% Local</li> <li>▪ Facilities                     <ul style="list-style-type: none"> <li>• Navigational - 90% State/10% Local</li> <li>• Non-navigational - 85% State/15% Local</li> </ul> </li> </ul> </li> <li>○ Design/Planning Projects                 <ul style="list-style-type: none"> <li>▪ All planning grants - 95% State/5% Local</li> </ul> </li> </ul> </li> </ul>
<b>Likelihood of Funding</b>	115 applications were considered for FY2017 funding, 21 projects were selected for an 18% selection rate. Applications not selected in the year they are submitted are retained and considered for 4 more selection cycles unless the airport submits a new application to replace the former. Projects are selected by a project evaluation team using a priority rating system, recommended to and subsequently approved by the Secretary of Transportation.
<b>Source</b>	State
<b>Program Contact</b>	Merrill E. Atwater, Director Division of Aviation, 785-296-2553 KDOTAviation@ksdot.org
<b>Website Help</b>	<a href="http://www.ksdot.org/bureaus/divAviation/default.asp">http://www.ksdot.org/bureaus/divAviation/default.asp</a>
<b>Updated</b>	July 1, 2016

Nick Jordan, Secretary  
Lisa Kaspar, Director

Sam Brownback, Governor

July 15, 2016

League of Kansas Municipalities  
300 SW 8th  
Topeka, KS 66603

To: LKM Board of Directors and all members

The Kansas Department of Revenue's Motor Vehicle Dealer Licensing unit is requesting the League of Kansas Municipalities assistance in a very important matter that is affecting the State of Kansas as well as the dealerships/businesses across the state.

Dealer Licensing has received complaints that out-of-state, unlicensed motor vehicle manufacturers, out-of-state dealers and/or out-of-state unlicensed companies have responded to Request For Proposals and Invitations to Bid and physically entered Kansas to visit, demonstrate, negotiate, sell and deliver vehicles to local governmental agencies. This could involve trucks with any kind of public works equipment mounted to them, street sweepers or other types of motor vehicles purchased by municipalities and/or private businesses.

This problem has been magnified with internet bid tracking software that supplies this information to out-of-state dealers that may not comply with Kansas statutes. Not only are these companies failing to follow state statutes, some may not have proper business licenses, insurance, etc. It is difficult for our staff to police these out-of-state companies and their sales people traveling into Kansas to solicit business.

Kansas New/Used Dealerships spend a substantial amount of money and resources to follow Kansas statutes. These dealerships employ many Kansas residents, pay Kansas taxes and all other expenses to operate a business within our state legally. These tax dollars ultimately then stay in Kansas and help our local economy.

Kansas Statutes pertaining to Kansas Vehicle Dealers are written to protect the consumers including both the public and private sector, as well as define a level playing field for all in the motor vehicle industry. To legally solicit business within the State of Kansas the following must be met:

- The dealer must have an established place of business within the State of Kansas
- The business name must match the name applied under for Sales Tax Registration
- Dealer must have a published, operable telephone number
- Proper zoning for a dealership business for the location within Kansas
- The county treasurer must verify that dealer does not owe personal property taxes
- Dealership must have insurance for public liability and property damage within Kansas
- Dealership is required to have a \$30,000 Surety Bond
- Dealership Sales Representatives are required to take an annual test and maintain a Kansas Salesperson License

The Department of Motor Vehicle Dealer Licensing Bureau Field Investigators routinely perform spot visits to these dealerships to verify each dealership is following these requirements, as well as performing title work properly, retaining records, etc.

Kansas law prohibits anyone selling motor vehicles from "engaging in business in this state" without being properly licensed. K.S.A 8-2403 establishes that conducting sales activities such as soliciting, product demonstration, negotiating or closing sales requires a vehicle dealers' license. In addition, manufacturers are prohibited from delivering new motor vehicles to a purchaser in Kansas, except through a licensed dealer. K.S.A 8-2439

Manufacturers, dealers or salespersons that attempt to sell these vehicles and/or equipment in Kansas without a license are subject to criminal fines of up to \$2,500 under K.S.A 8-2434. Administrative penalties can be levied against those persons under the Kansas Administrative Procedures Act.

The Kansas Statutes are not written to restrict bidding. Municipalities and/or private business can buy vehicle mounted equipment from out of state dealers, as long as all of the soliciting, demonstration, negotiating and closing of the sale happens in the state that the dealership is licensed in. If the governmental staff chooses to travel out-of-state and perform all these tasks and then transport the vehicle/equipment back into Kansas themselves, that process is acceptable and supports each states dealership statutes. The process would be no different than an individual traveling across a state line to purchase a new vehicle, however it would be illegal for that dealership to bring the vehicle from out of state and conduct the sale within Kansas.

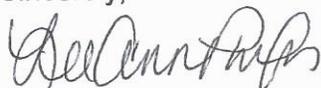
We ask for your help in letting the members know about this growing problem. We ask you to distribute copies of this letter to all of your members, place an article in your newsletter, and/or have discussion at member meetings. We also seek the assistance of your members in alerting Dealer Licensing at (785) 368-8385, to these types of situations, so that we can follow up as appropriately with these dealers or manufacturers.

We encourage municipalities, as a matter of policy, to insist that any company soliciting business with their City to first supply a copy of a Kansas Dealership license or a Kansas Salesperson license. This is before: any meetings, demonstrations, pricing or negotiating or bidding takes place. During a bid process, a simple procedure of listing the Kansas Dealer License number on the outside of the envelope before it is opened and reviewed could be an easy way for all members to limit this activity from noncompliant out-of-state vendors.

We also encourage municipalities to insist that bidders be properly registered as Kansas retailers to collect Kansas sales tax on any sales to customers located in Kansas. This can be an effective way to encourage businesses to collect the taxes due on their taxable sales activity in Kansas.

Thank you for your cooperation in this matter. It is most appreciated.

Sincerely,



Lee Ann Phelps  
Dealer Licensing Manager  
Kansas Division of Vehicles  
Kansas Department of Revenue