Phillipsburg City Council Agenda

945 2nd Street
02/15/2016

Please mute or turn off your cell phones prior to the start of the meeting.

1. 6:00 P.M. Call To Order By Mayor Pat Hewitt
2. 6:01 P.M. Mike Gower, USD #325 Superintendent - Tennis Court Expansion
3. Reading & Approval Of The 02/1/16 And 02/08/16 Minutes

   Documents: 020116min.pdf, 020816min.pdf
4. Appropriation Ordinance #1055-02-16A

   Documents: appord0216a.pdf
5. City Attorney - Scott Sage
6. City Clerk - Brenda Chance
   CDBG information

   Documents: nwkscdbg.pdf
7. Public Works Supervisor - Tim Driggs
   Public Works Report
8. Water Department Committee - Councilmember Stites
   Wastewater Rates
9. Streets & Solid Waste Committee - Councilmember Voorhees
10. Park. Recreation, & Cemetery Committee - Councilmember Speake
11. Finance, Audit, & Budget Committee - Councilmember Rogers
12. Airport, Library, & Community Building Committee - Councilmember Innes
13. Planning, Zoning, & Housing Committee - Councilmember James
14. Mayor's Report
    Post Prom Request

    Documents: postprom.pdf
15. Reports Attached
    January Building Permit
    January Court

    Documents: 0116bldg permit - court summary.pdf
16. Adjourn Meeting

CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
February 1, 2016

The Phillipsburg City Council met in regular session on February 1, 2016, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER — The meeting was called to order by Mayor Patrick Hewitt.

ATTENDANCE — PRESENT: Council members Mike James; Lynette Voorhees; Rod Innes; Travis Stites; Pete Rogers.

ABSENT: Council member Donna Speake.

ALSO PRESENT: Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Tad Felts, reporter KKAN/KQMA; Shawn Ellenberger; Dan & Mary Price; Scott & Tammy Merklein; Brett Biggs; Amy Stephens; Brenda Chance, City Clerk.

NEEDS ASSESSMENT — Gary Brinker, representing the Docking Institute of Fort Hays State University, joined the meeting by Skype. Brinker provided information to the Council concerning the Docking Institute's ability to complete a community needs survey. The cost of the survey would be $4,250 with the city providing the phone number database and completing the survey in the next week. Discussion followed.

Brinker left the meeting at 6:26 p.m.

Moved by Rogers, seconded by Voorhees, to use FHSU to do a phone survey at a cost not to exceed $4,500 and authorize FHSU to utilize the city's phone number database. Voting Aye: James; Voorhees; Innes; Rogers. Opposed: Stites.

COMMUNITY BUILDING — Amy Stephens and Tammy Merklein provided information to the Council concerning the HOPE Foundation and the operation of the community building. Discussion was held concerning the HOPE Foundation assisting the city concerning problems with broken windows. Discussion was also held concerning increasing the thermostat temperature for renters.

Merkleins and Stephens left at 6:45 p.m.

AIRPORT INS — Brett Biggs provided information to the Council concerning the insurance coverage at the airport. Moved by Innes, seconded by Rogers, to include hangar keepers insurance. Voting Aye: ALL. Opposed: NONE.

MINUTES APPROVED — Moved by Voorhees, seconded by Stites, to approve the minutes of the January 18, 2016 meeting as written. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION ORDINANCE #1055-01-16B — Moved by Rogers, seconded by Innes, to approve an ordinance to pay the bills for the month of January. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-01-16B.

BIKE ACROSS KANSAS	Information was provided concerning the June visit of Bike across Kansas. Mayor Hewitt will serve on the Phillipsburg Chamber & Main Street committee to prepare for the visit.
OFFICE PRINTER	Moved by Voorhees, seconded by Innes, to purchase a HPM605X printer for the office. Voting Aye: ALL. Opposed: NONE.
PHONE SYSTEM	Chance invited the Council to attend a phone demonstration at the city office on Thursday at 1:30 presented by Nex-Tech.
PUBLIC WORKS	Driggs reported on activities of the public works department. Trees are being trimmed along the highway right of ways.
AIRPORT	The Airport Board recommended Olsson Engineering put together a proposal for designing an additional hangar taxiway for 2017 funding. The Airport Board is looking at being able to have space for additional hangars.
PLANNING	The Planning Commission will be meeting with John Riggs to discuss the parking ordinances.
WASTEWATER	Discussion was held concerning wastewater rates. Sample rates analysis will be provided for the following: 35% increase in the minimum and the per 1,000 gallon charge 35% increase in the minimum with no per 1,000 gallon charge change 60% increase in the minimum with no per 1,000 gallon charge change 75% increase in the minimum with no per 1,000 gallon charge change.
DANGEROUS STRUCTURES	Discussion was held concerning the structures at 541 F, 176 1st, and 262 Walnut. Repair work has been started at the 541 F and 176 1st addresses. A bid to tear down the 262 Walnut structure will be obtained. The Phillips County Commissioners will be contacted concerning the landfill fee for the demolition waste.
COMMUNITY BUILDING	The heat at the community building was discussed. Driggs will get prices for fans and also information concerning window replacement.
ADJOURN	Moved by Stites, seconded by Voorhees, to adjourn – time 7:45 P.M. Voting Aye: ALL. Opposed: NONE.

Brenda L. Chance, City Clerk

CITY OF PHILLIPSBURG
SPECIAL CITY COUNCIL MEETING
February 8, 2016

The Phillipsburg City Council met in special session on February 8, 2016, 7:00 A.M., at the Phillipsburg City Office, 945 Second Street, for the object and purpose of discussing and taking action on the community needs assessment survey to be conducted by Fort Hays State University Docking Institute.

CALL TO ORDER — The meeting was called to order by Mayor Patrick Hewitt.

ATTENDANCE — PRESENT: Council members Donna Speake; Lynette Voorhees; Rod Innes; Travis Stites; Pete Rogers.

ABSENT: Council member Mike James.

ALSO PRESENT: Tim Driggs, Public Works Supervisor; Brenda Chance, City Clerk.

SURVEY — A draft community needs assessment survey was provided to the Council. Discussion was held concerning the information. The Council made changes to the questionnaire.

ADJOURN — Moved by Stites, seconded by Speake, to adjourn – time 7:39 A.M. Voting Aye: ALL. Opposed: NONE.

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Brenda L. Chance, City Clerk

VENDOR APPROVAL SUMMARY REPORT
appropriation ord #1055-02-16a

Date: 02/12/2016
Time: 11:06am
Page: 1

City of Phillipsburg

Bank Code 01

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ADVANCE INSURANCE COMPANY OF	ADV INS	MARCH LIFE INS & AD&D	228.54	0.00
ADVOCATE OF PHILLIPS COUNTY	ADVOCATE	CLASSIFIED - SEALED BIDS FOR S	17.80	0.00
AIRGAS USA, LLC	AIRGAS	CYLINDER LEASE FOR OXY-ACETYLE	117.75	0.00
ALLIED INSURANCE	ALLIED	SURETY BOND - CITY CLERK	100.00	0.00
B & B REDI MIX INC	BBREDI	FILL SAND/FLOWABLE FILL	304.00	0.00
BIEKER AUTO PARTS	BIEKER	LED TRAILER	535.03	0.00
BIGGS INSURANCE AGENCY	BIGGSINS	AIRPORT LIABILITY INSURANCE R	2,545.00	0.00
BLUE RIBBON CAR WASH	BLUERIBB	VEHICLE WASHES	79.32	0.00
CECIL CHESTER	CHESTER	2015 & 2016 ANNUAL WELL EASEME	16,000.00	0.00
CLEAN-RITE JANITORIAL SUPPLY	CLEANRITE	ODOBAN ODOR ELIMINATOR/LOCKING	100.88	0.00
CURLY WILLOW II	CURLY WILL	FLOWERS - SHEA SERVICE	35.00	0.00
DAVID O. BUAMGARTNER, P.A.	BAUM	LEGAL SERVICES FOR CASE # 15-2	176.00	0.00
DOCKING INSTITUTE	DOCKING	NEEDS ASSESSMENT SURVEY CONTRA	2,125.00	0.00
DONS ELECTRIC & REWIND, INC.	DONS ELEC	ROUTE CONDUIT FOR FLOW METER C	6,361.98	0.00
HD SUPPLY WATERWORKS, LTD	HD SUPPLY	RESETTER	227.31	0.00
HEARTLAND MARKETING &	HEART	JUMBO ROLL OF TOILET PAPER	1,084.02	0.00
HEIMAN INC.	HEIMAN	FIRE HOSES	297.90	0.00
KANSAS MUNICIPAL UTILITIES	KSMUNI	KMU REGIONAL TRAINING 2016 1ST	1,891.00	0.00
KANSAS ONE-CALL SYSTEM INC	KS ONE	JANUARY LOCATES	16.00	0.00
KANSAS PAYMENT CENTER	KSPAY	02/12/16 CHILD SUPPORT	561.67	0.00
LAWSON PRODUCTS, INC	LAWSON	JOBBER DRILL BITS/RECIP BLADE	182.29	0.00
MACS ALIGNMENT SERVICE	MACS	SERVICED PUMP & ENGINE TRUCK #	354.00	0.00
MIDWEST ENERGY, INC	MIDWEST EN	GAS SERVICE	3,399.69	0.00
MUNICIPAL SUPPLY, INC	MUNISUP	THREAD CORP STOP	157.04	0.00
MURPHY TRACTOR & EQUIPMENT CO	MURPHY	REPLACEMENT DIGGING TEETH/IGNI	358.45	0.00
NEX-TECH	NEX-TECH	PHONE SERVICE	834.49	0.00
NORTH CENTRAL KANSAS COMMUNITY	NCKCN	MARCH WEB SERVER FEE	10.00	0.00
PACE ANALYTICAL INC	PACE	WASTE WATER SAMPLE TESTING	653.00	0.00
PEREGRINE CORPORATION	PEREGRINE	METER CARDS/SHIPPING	346.73	0.00
PHILLIPS COUNTY LANDFILL	PLCOLAND	LANDFILL CONTRACT - JANUARY	7,234.93	0.00
PHILLIPS COUNTY TREASURER	PLCOTREAS	MARCH LAW ENFORCEMENT CONTRACT	24,045.95	0.00
PHILLIPS-ROOKS DISTRICT #5	KSTATE EXT	SOIL TEST	35.00	0.00
PHILLIPSBURG CITY PETTY CASH	PETTY	REIMBURSE POSTAGE/REIMBURSE ME	884.53	0.00
PHILLIPSBURG EMPLOYEE BENEFIT	PBURGEMP	02/12/16 BUSINESS CONTRIBUTION	3,946.88	0.00
PHILLIPSBURG FLEX BENEFITS	PBURGFLEX	02/12/16 EMPLOYEE FLEX BENEFIT	1,762.72	0.00
PHILLIPSBURG PUBLIC BUILDING	PBURGPUB	FEB POOL LEASE	18,697.08	0.00
PRAIRIE LAND ELECTRIC COOP INC	PRAIRIE	ELECTRIC SERVICE	5,276.70	0.00
RANGELAND COOPERATIVES INC	RANGE	FUEL/DIESEL	2,736.24	0.00
ROBINSON ENTERPRISE INC	ROBINENT	MONTHLY PEST CONTROL	190.00	0.00
SAWYERS ACE HARDWARE	SAWYERS	VINYL SHEET/PACKING TAPE	1,341.06	0.00
SCOTT-MCCOPPIN BOOK STORE	SCOTT	MESSAGE BOOKS	287.65	0.00
SIDLES AUTOMOTIVE, INC	SIDLES	ALTERNATOR	483.49	0.00
SIGN SOLUTIONS	SIGNSOL	AQUATIC CENTER PUNCH CARDS	17.50	0.00
THIRD STREET BAKERY	THIRD	ROLLS - TRAINING	21.15	0.00
TMHC SERVICES INC	TMHC	RANDOM SUBSTANCE ABUSE TESTING	55.00	0.00
UNITED METHODIST WOMEN THRIFT	UMW	BAGS OF RAGS	14.00	0.00
VISA	VISA	BACKGROUND CHECKS	566.86	0.00
WEINMANS FIRESTONE	WEINMANS	INT TRUCK TIRE REPAIR	65.00	0.00
WHITES FOODLINER	WHITES	DAWN DISH SOAP	92.88	0.00
		Grand Total:	106,854.51	0.00

VENDOR APPROVAL SUMMARY REPORT
appropriation ord #1055-02-16a

Date: 02/12/2016
Time: 10:56am
Page: 1

City of Phillipsburg

Bank Code 03

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
CHASE PAYMENTECH	CHASE PAYM	AIRPORT CREDIT CARD FEES	0.00	36.27
FIRST NATIONAL BANK	1ST NAT DD	02/12/16 DIRECT DEPOSIT	0.00	19,631.23
FIRST NATIONAL BANK - TAXES	1ST NAT TX	02/12/16 FEDERAL TAX WITHHOLDI	0.00	7,530.27
GREAT WEST FINANCIAL	GREATW	02/12/16 DEFERRED COMPENSATION	0.00	842.00
KANSAS DEPT OF REVENUE	KS TAX W/H	02/12/16 KS TAX WITHHOLDING	0.00	1,121.14
KANSAS DEPT. OF REVENUE	KS SALETAX	JANUARY SALES TAX	0.00	1,666.21
KANSAS PUBLIC EMPLOYEES	KPERS	02/12/16 KPERS	0.00	5,267.63
SELECT ACCOUNT	SELECT ACC	ADMINISTRATIVE FEES	0.00	153.00
		Grand Total:	0.00	36,247.75

VENDOR APPROVAL SUMMARY REPORT
appropriation ord #1055-02-16a

Date: 02/12/2016
Time: 10:51am
Page: 1

City of Phillipsburg

Bank Code 05

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
FARM BUREAU FINANCIAL SERVICES	FARM BUR	FEB 2016 LIFE - PETERSON SHEA	0.00	25.75
		Grand Total:	0.00	25.75

VENDOR APPROVAL SUMMARY REPORT
appropriation ord #1055-02-16a

Date: 02/12/2016
Time: 10:43am
Page: 1

City of Phillipsburg

Bank Code 06

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
SELECT ACCOUNT	SELECT ACC	MEDICAL FLEX SPENDING	0.00	260.75
		Grand Total:	0.00	260.75

City of Phillipsburg

Bank Code 01

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL						
Dept: GENERAL						
01-01-7203	COMMUNICAT	NORTH CENTRAL KANSAS COMMUNITY MARCH WEB SERVER FEE	0	68811	02/01/2016	10.00
01-01-7203	COMMUNICAT	NEX-TECH PHONE SERVICE	0	020116	02/01/2016	89.99
01-01-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316	02/03/2016	275.88
01-01-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816AA	01/28/2016	13.78
01-01-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816	01/28/2016	292.15
01-01-7210	CONT LABOR	ROBINSON ENTERPRISE INC MONTHLY PEST CONTROL	0	24441	01/28/2016	30.00
01-01-7210	CONT LABOR	DOCKING INSTITUTE NEEDS ASSESSMENT SURVEY CONTRA	0	2000-785	02/09/2016	531.25
01-01-7214	TRAINING	KANSAS MUNICIPAL UTILITIES KMU REGIONAL TRAINING 2016 1ST	0	13099	01/28/2016	472.75
01-01-7215	INS	ALLIED INSURANCE SURETY BOND - CITY CLERK	0	020816	02/08/2016	100.00
01-01-7217	MISC	VISA BACKGROUND CHECKS	0	122315	12/23/2015	120.00
01-01-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE STAPLER	0	13083	01/12/2016	22.88
01-01-7310	GEN SUPPLY	SAWYERS ACE HARDWARE ICE MELT	0	198327	01/08/2016	45.98
01-01-7310	GEN SUPPLY	SAWYERS ACE HARDWARE GRAFFITI REMOVER/TOILET SEAT/W	0	199102	01/28/2016	15.98
01-01-7310	GEN SUPPLY	SAWYERS ACE HARDWARE BULB	0	198263	01/07/2016	119.70
01-01-7310	GEN SUPPLY	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	01/28/2016	106.23
01-01-7310	GEN SUPPLY	WHITES FOODLINER CLOROX/KLEENEX/WINDEX	0	7900	02/07/2016	22.76
01-01-7312	BLDGREPAIR	SAWYERS ACE HARDWARE ANTIFREEZE/CLEAR CAULK/	0	198425	01/11/2016	52.54
01-01-7312	BLDGREPAIR	SAWYERS ACE HARDWARE GRAFFITI REMOVER/TOILET SEAT/W	0	199102	01/28/2016	19.99
01-01-7312	BLDGREPAIR	SAWYERS ACE HARDWARE PROPANE CYLINDER/ELBOW/COPPER	0	198439	01/11/2016	21.42
				Total GENERAL		2,363.28
Dept: COMMUNITY BLDG. & MAINTENANCE						
01-02-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	012716B	01/27/2016	67.09
01-02-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316A	02/03/2016	894.47
01-02-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816B	01/28/2016	138.62
01-02-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816AAA	01/28/2016	82.06
01-02-7210	CONT LABOR	ROBINSON ENTERPRISE INC MONTHLY PEST CONTROL	0	24441	01/28/2016	40.00
01-02-7310	GEN SUPPLY	SAWYERS ACE HARDWARE ICE MELT	0	198327	01/08/2016	45.98
01-02-7310	GEN SUPPLY	SAWYERS ACE HARDWARE GRAFFITI REMOVER/TOILET SEAT/W	0	199102	01/28/2016	9.99
01-02-7310	GEN SUPPLY	SAWYERS ACE HARDWARE ICE MELT/GORILLA TAPE	0	198769	01/19/2016	101.94
01-02-7310	GEN SUPPLY	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	01/28/2016	106.23
01-02-7310	GEN SUPPLY	WHITES FOODLINER CLOROX/KLEENEX/WINDEX	0	7900	02/07/2016	10.67
01-02-7311	EQUIP REP	SAWYERS ACE HARDWARE BULBS	0	198605	01/15/2016	195.00
				Total COMMUNITY BLDG. & MAINTENANCE		1,692.05
Dept: MUNICIPAL COURT & POLICE						
01-03-7216	CO. LAW	PHILLIPS COUNTY TREASURER MARCH LAW ENFORCEMENT CONTRACT	0	021516	02/15/2016	24,045.95
01-03-7218	LEGAL FEE	DAVID O. BUAMGARTNER, P.A. LEGAL SERVICES FOR CASE # 15-2	0	4815	02/01/2016	176.00

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL						
Dept: MUNICIPAL COURT & POLICE						
01-03-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE GLUE STICK/TAPE/STAPLES	0	12763	01/06/2016	5.88
				Total MUNICIPAL COURT & POLICE		24,227.83
Dept: CITY FIRE DEPT.						
01-05-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816	01/28/2016	15.30
01-05-7210	CONT LABOR	ROBINSON ENTERPRISE INC MONTHLY PEST CONTROL	0	24441	01/28/2016	30.00
01-05-7310	GEN SUPPLY	SAWYERS ACE HARDWARE ICE MELT	0	198327	01/08/2016	45.98
01-05-7310	GEN SUPPLY	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	01/28/2016	106.23
01-05-7310	GEN SUPPLY	WHITES FOODLINER CLOROX/KLEENEX/WINDEX	0	7900	02/07/2016	10.67
01-05-7311	EQUIP REP	SAWYERS ACE HARDWARE BULB	0	198127	01/04/2016	95.96
				Total CITY FIRE DEPT.		304.14
Dept: RURAL FIRE DEPT.						
01-06-7311	EQUIP REP	MACS ALIGNMENT SERVICE SERVICED PUMP & ENGINE TRUCK #	0	26146	01/27/2016	354.00
01-06-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483301	01/31/2016	15.11
				Total RURAL FIRE DEPT.		369.11
Dept: CUSTODIAN						
01-07-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481783	01/08/2016	16.39
01-07-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482817	01/25/2016	21.24
				Total CUSTODIAN		37.63
Dept: PARK						
01-09-7251	EQUIP RENT	AIRGAS USA, LLC CYLINDER LEASE FOR OXY-ACETYLE	0	9933442140	02/01/2016	23.55
01-09-7310	GEN SUPPLY	LAWSON PRODUCTS, INC JOBBER DRILL BITS/RECIP BLADE	0	9303849158	01/27/2016	26.04
01-09-7310	GEN SUPPLY	BIEKER AUTO PARTS 6 TON JACK STAND	0	116425	01/06/2016	6.87
01-09-7310	GEN SUPPLY	BIEKER AUTO PARTS 35 TON SERVICE JACK	0	116399	01/06/2016	24.87
01-09-7310	GEN SUPPLY	BIEKER AUTO PARTS LED TRAILER	0	116318	01/04/2016	7.18
01-09-7310	GEN SUPPLY	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	01/28/2016	106.24
01-09-7311	EQUIP REP	SAWYERS ACE HARDWARE HEX BUSHING	0	199029	01/26/2016	7.99
01-09-7311	EQUIP REP	SAWYERS ACE HARDWARE LEAD FREE HYDRANT	0	199028	01/26/2016	122.99
01-09-7311	EQUIP REP	SAWYERS ACE HARDWARE CAP HOSE BRASS	0	198667	01/16/2016	4.49
				Total PARK		330.22
Dept: RECREATION						
01-10-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816E	01/28/2016	10.92
01-10-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816D	01/28/2016	10.92
01-10-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816C	01/28/2016	13.78
01-10-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816A	01/28/2016	13.78
01-10-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816	01/28/2016	15.20
				Total RECREATION		64.60
Dept: CEMETERY						
01-12-7251	EQUIP RENT	AIRGAS USA, LLC CYLINDER LEASE FOR OXY-ACETYLE	0	9933442140	02/01/2016	23.55

City of Phillipsburg

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL						
Dept: CEMETERY						
01-12-7310	GEN SUPPLY	LAWSON PRODUCTS, INC JOBBER DRILL BITS/RECIP BLADE	0	9303849158	01/27/2016	26.04
01-12-7310	GEN SUPPLY	BIEKER AUTO PARTS 6 TON JACK STAND	0	116425	01/06/2016	6.87
01-12-7310	GEN SUPPLY	BIEKER AUTO PARTS 35 TON SERVICE JACK	0	116399	01/06/2016	24.87
01-12-7310	GEN SUPPLY	BIEKER AUTO PARTS LED TRAILER	0	116318	01/04/2016	7.18
01-12-7311	EQUIP REP	BIEKER AUTO PARTS HALOGEN	0	116509	01/08/2016	2.32
01-12-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC ALTERNATOR	0	334995	01/11/2016	33.09
01-12-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483062	01/28/2016	91.77
				Total CEMETERY		215.69
Dept: AIRPORT						
01-16-7203	COMMUNICAT	NEX-TECH PHONE SERVICE	0	020116	02/01/2016	167.20
01-16-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316C	02/03/2016	105.39
01-16-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	020516	02/05/2016	17.00
01-16-7210	CONT LABOR	ROBINSON ENTERPRISE INC MONTHLY PEST CONTROL	0	24441	01/28/2016	30.00
01-16-7215	INS	BIGGS INSURANCE AGENCY AIRPORT LIABILITY INSURANCE R	0	89	02/08/2016	2,545.00
01-16-7310	GEN SUPPLY	SAWYERS ACE HARDWARE COAT HOOK/BRUSH DUSTER/WINDEX	0	199165	01/29/2016	16.27
01-16-7310	GEN SUPPLY	BIEKER AUTO PARTS 6 TON JACK STAND	0	116425	01/06/2016	6.87
01-16-7310	GEN SUPPLY	BIEKER AUTO PARTS 35 TON SERVICE JACK	0	116399	01/06/2016	24.87
01-16-7310	GEN SUPPLY	BIEKER AUTO PARTS LED TRAILER	0	116318	01/04/2016	7.18
01-16-7311	EQUIP REP	SAWYERS ACE HARDWARE NUTS	0	198257	01/07/2016	0.30
01-16-7311	EQUIP REP	BIEKER AUTO PARTS HALOGEN	0	116509	01/08/2016	2.32
01-16-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC BATTERY CABLE	0	337860	01/06/2016	7.59
01-16-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC ALTERNATOR	0	334886	01/06/2016	79.74
01-16-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC ALTERNATOR	0	334995	01/11/2016	33.10
				Total AIRPORT		3,042.83
Dept: ARMORY						
01-20-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	2316	02/03/2016	442.14
01-20-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816F	01/28/2016	303.02
01-20-7210	CONT LABOR	ROBINSON ENTERPRISE INC MONTHLY PEST CONTROL	0	24441	01/28/2016	30.00
01-20-7310	GEN SUPPLY	WHITES FOODLINER CLOROX/KLEENEX/WINDEX	0	7900	02/07/2016	10.67
				Total ARMORY		785.83
Dept: TRANSPORTATION						
01-27-7217	MISC	BLUE RIBBON CAR WASH VEHICLE WASHES	0	020116	02/01/2016	7.34
01-27-7310	GEN SUPPLY	SCOTT-MCCOPPIN BOOK STORE MESSAGE BOOKS	0	13718	01/22/2016	18.46
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481791	01/08/2016	15.50
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481526	01/04/2016	22.85
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481604	01/05/2016	46.31

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL						
Dept: TRANSPORTATION						
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481669	01/06/2016	14.41
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482057	01/13/2016	13.58
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482193	01/15/2016	18.43
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482140	01/14/2016	50.45
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482417	01/19/2016	10.94
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482612	01/22/2016	12.02
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482613	01/22/2016	34.86
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482892	01/26/2016	11.66
01-27-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483047	01/28/2016	21.64
				Total TRANSPORTATION		298.45
Dept: LIBRARY SUPPORT						
01-30-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316E	02/03/2016	252.91
01-30-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816G	01/28/2016	580.54
				Total LIBRARY SUPPORT		833.45
					Fund Total	34,565.11
Fund: EMPLOYEE BENEFIT						
Dept:						
05-00-2650	125 PLAN	PHILLIPSBURG FLEX BENEFITS 02/12/16 EMPLOYEE FLEX BENEFIT	0	021216	02/12/2016	1,762.72
05-00-2700	GARNISH	KANSAS PAYMENT CENTER 02/12/16 CHILD SUPPORT	0	021216	02/12/2016	561.67
05-00-7106	LIFE & DA	ADVANCE INSURANCE COMPANY OF MARCH LIFE INS & AD&D	0	160360001415	02/06/2016	228.54
				Total		2,552.93
					Fund Total	2,552.93
Fund: SPECIAL HIGHWAY						
Dept:						
13-00-7203	COMMUNICAT	NEX-TECH PHONE SERVICE	0	020116	02/01/2016	74.20
13-00-7205	PRINTING	ADVOCATE OF PHILLIPS COUNTY CLASSIFIED - SEALED BIDS FOR S	0	020116	01/28/2016	17.80
13-00-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316I	02/03/2016	123.88
13-00-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316H	02/03/2016	60.33
13-00-7217	MISC	BLUE RIBBON CAR WASH VEHICLE WASHES	0	020116	02/01/2016	20.84
13-00-7251	EQUIP RENT	AIRGAS USA, LLC CYLINDER LEASE FOR OXY-ACETYLE	0	9933442140	02/01/2016	23.55
13-00-7310	GEN SUPPLY	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	110690	01/13/2016	28.90
13-00-7310	GEN SUPPLY	SAWYERS ACE HARDWARE ANTIFREEZE/CLEAR CAULK/	0	198425	01/11/2016	101.94
13-00-7310	GEN SUPPLY	SAWYERS ACE HARDWARE CAULKING GUN RATCHET	0	198438	01/11/2016	5.98
13-00-7310	GEN SUPPLY	LAWSON PRODUCTS, INC JOBBER DRILL BITS/RECIP BLADE	0	9303849158	01/27/2016	26.04
13-00-7310	GEN SUPPLY	BIEKER AUTO PARTS 6 TON JACK STAND	0	116425	01/06/2016	6.87
13-00-7310	GEN SUPPLY	BIEKER AUTO PARTS 35 TON SERVICE JACK	0	116399	01/06/2016	24.87

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: SPECIAL HIGHWAY						
Dept:						
13-00-7310	GEN SUPPLY	BIEKER AUTO PARTS LED TRAILER	0	116318	01/04/2016	7.18
13-00-7310	GEN SUPPLY	UNITED METHODIST WOMEN THRIFT BAGS OF RAGS	0	012916	01/29/2016	4.66
13-00-7310	GEN SUPPLY	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	01/28/2016	106.24
13-00-7310	GEN SUPPLY	SIDLES AUTOMOTIVE, INC WASHER SOLVENT/ OIL	0	334894	01/07/2016	14.34
13-00-7311	EQUIP REP	SAWYERS ACE HARDWARE FILTER	0	198786	01/12/2016	18.99
13-00-7311	EQUIP REP	SAWYERS ACE HARDWARE VINYL SHEET/PACKING TAPE	0	199144	01/29/2016	7.72
13-00-7311	EQUIP REP	MURPHY TRACTOR & EQUIPMENT CO REPLACEMENT DIGGING TEETH/IGNI	0	471395	02/02/2016	179.22
13-00-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC WASHER SOLVENT/ OIL	0	334894	01/07/2016	53.88
13-00-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC FITTING	0	335285	01/20/2016	1.58
13-00-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC FILTER	0	334893	01/07/2016	3.96
13-00-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC ALTERNATOR	0	334934	02/08/2016	141.43
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483102	01/29/2016	78.42
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482841	01/25/2016	67.93
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482471	01/20/2016	74.90
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481589	01/05/2016	78.39
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483105	01/29/2016	88.14
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483114	01/29/2016	109.91
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483140	01/29/2016	26.29
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	4831411	01/28/2016	62.08
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483062	01/08/2016	91.77
13-00-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481775	01/31/2016	56.37
13-00-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483277	01/06/2016	27.00
13-00-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481685	01/12/2016	38.24
13-00-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482019	01/15/2016	35.00
13-00-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482218	01/26/2016	30.61
				482913		33.00
				Total		1,952.45
					Fund Total	1,952.45
Fund: WATER & SEWER UTILITY						
Dept:						
23-00-2010	ENCUMB	DONS ELECTRIC & REWIND, INC. ELECTRICAL WORK	0	7936	01/22/2016	1,185.75
23-00-2010	ENCUMB	DONS ELECTRIC & REWIND, INC. ELECTRICAL WORK	0	7936	01/22/2016	592.87
				Total		1,778.62
Dept: WATER PRODUCTION						
23-51-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	020516	02/05/2016	1,708.13
23-51-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816H	01/28/2016	2,015.39

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER UTILITY						
Dept: WATER PRODUCTION						
23-51-7209	REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 02/12/16 BUSINESS CONTRIBUTION	0	021216	02/12/2016	1,122.16
23-51-7213	EASEMENTS	CECIL CHESTER 2015 & 2016 ANNUAL WELL EASEME	0	021516	02/15/2016	16,000.00
23-51-7217	MISC	BLUE RIBBON CAR WASH VEHICLE WASHES	0	020116	02/01/2016	28.86
23-51-7310	GEN SUPPLY	SAWYERS ACE HARDWARE KEY SCHLAGE	0	198466	01/12/2016	10.32
23-51-7310	GEN SUPPLY	LAWSON PRODUCTS, INC JOBBER DRILL BITS/RECIP BLADE	0	9303849158	01/27/2016	26.04
23-51-7310	GEN SUPPLY	LAWSON PRODUCTS, INC JOBBER DRILL BITS/RECIP BLADE	0	9303849158	01/27/2016	26.04
23-51-7310	GEN SUPPLY	BIEKER AUTO PARTS 6 TON JACK STAND	0	116425	01/06/2016	6.87
23-51-7310	GEN SUPPLY	BIEKER AUTO PARTS 35 TON SERVICE JACK	0	116399	01/04/2016	24.88
23-51-7310	GEN SUPPLY	BIEKER AUTO PARTS LED TRAILER	0	116318	01/28/2016	7.19
23-51-7311	EQUIP REP	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	02/02/2016	106.24
23-51-7311	EQUIP REP	DONS ELECTRIC & REWIND, INC. ROUTE CONDUIT FOR FLOW METER C	0	7952	02/03/2016	2,936.35
23-51-7311	EQUIP REP	DONS ELECTRIC & REWIND, INC. RUN CONDUIT FROM RECEPTACLE ON	0	7953	01/11/2016	1,647.01
23-51-7311	EQUIP REP	SAWYERS ACE HARDWARE PLUG	0	198422	01/06/2016	1.99
23-51-7316	GAS FUEL	BIEKER AUTO PARTS BRAKE PADS/BRAKE ROTORS	0	116393	01/08/2016	105.45
23-51-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481776	01/15/2016	39.51
23-51-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482203	01/27/2016	37.85
				482966		33.53
				Total WATER PRODUCTION		25,883.81
Dept: WATER DISTRIBUTION						
23-53-4801	RECEIPTS	PHILLIPSBURG CITY PETTY CASH REIMBURSE POSTAGE/REIMBURSE ME	0	021516	02/15/2016	3.40
23-53-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316I	02/03/2016	123.89
23-53-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316H	02/03/2016	60.33
23-53-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316G	02/03/2016	24.10
23-53-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316F	02/03/2016	200.73
23-53-7209	REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 02/12/16 BUSINESS CONTRIBUTION	0	021216	02/12/2016	198.81
23-53-7214	TRAINING	VISA LODGING - TRAINING - DRIGGS	0	010716	01/07/2016	102.58
23-53-7214	TRAINING	VISA MEAL - TRAINING - DRIGGS	0	6425A	01/06/2016	14.55
23-53-7214	TRAINING	VISA FUEL - TRAINING - DRIGGS	0	2340117	01/07/2016	40.00
23-53-7214	TRAINING	VISA ROLLS- TRAINING	0	11816	01/18/2016	3.27
23-53-7214	TRAINING	KANSAS MUNICIPAL UTILITIES KMU REGIONAL TRAINING 2016 1ST	0	13099	01/28/2016	472.75
23-53-7217	MISC	VISA VEHICLE WASH - DRIGGS	0	010416	01/04/2016	4.92
23-53-7217	MISC	BLUE RIBBON CAR WASH VEHICLE WASHES	0	020116	02/01/2016	22.28
23-53-7240	MEMBER FEE	KANSAS ONE-CALL SYSTEM INC JANUARY LOCATES	0	6010423	01/31/2016	16.00
23-53-7251	EQUIP RENT	AIRGAS USA, LLC CYLINDER LEASE FOR OXY-ACETYLE	0	9933442140	02/01/2016	23.55
23-53-7309	OFFICE SUP	PEREGRINE CORPORATION METER CARDS/SHIPPING	0	202921	01/25/2016	346.73

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER UTILITY						
Dept: WATER DISTRIBUTION						
23-53-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE COPY PAPER	0	13817	01/25/2016	57.33
23-53-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE GLUE STICK/TAPE/STAPLES	0	12763	01/06/2016	5.15
23-53-7310	GEN SUPPLY	HEIMAN INC. FIRE HOSES	0	0842583	01/27/2016	297.90
23-53-7310	GEN SUPPLY	SAWYERS ACE HARDWARE CAULKING GUN RATCHET	0	198438	01/11/2016	5.99
23-53-7310	GEN SUPPLY	SAWYERS ACE HARDWARE GALV NIPPLE/VALVE GATE BRASS	0	198904	01/22/2016	45.97
23-53-7310	GEN SUPPLY	SAWYERS ACE HARDWARE GLASS CLEANER	0	199086	01/27/2016	7.99
23-53-7310	GEN SUPPLY	SAWYERS ACE HARDWARE HITCH PULL PIN	0	198114	01/04/2016	13.98
23-53-7310	GEN SUPPLY	MUNICIPAL SUPPLY, INC THREAD CORP STOP	0	0613643	01/28/2016	157.04
23-53-7310	GEN SUPPLY	BIEKER AUTO PARTS 6 TON JACK STAND	0	116425	01/06/2016	6.88
23-53-7310	GEN SUPPLY	BIEKER AUTO PARTS OIL	0	116925	01/19/2016	71.76
23-53-7310	GEN SUPPLY	BIEKER AUTO PARTS 35 TON SERVICE JACK	0	116399	01/06/2016	24.88
23-53-7310	GEN SUPPLY	BIEKER AUTO PARTS LED TRAILER	0	116318	01/04/2016	7.19
23-53-7310	GEN SUPPLY	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	01/28/2016	106.24
23-53-7310	GEN SUPPLY	HD SUPPLY WATERWORKS, LTD RESETTER	0	060147	01/28/2016	227.31
23-53-7311	EQUIP REP	SAWYERS ACE HARDWARE GORILLA TAPE/BOWL BRUSH	0	198139	01/04/2016	36.46
23-53-7311	EQUIP REP	SAWYERS ACE HARDWARE ADAPTER/ELBOW/COUPLE	0	198855	01/21/2016	26.18
23-53-7311	EQUIP REP	MURPHY TRACTOR & EQUIPMENT CO REPLACEMENT DIGGING TEETH/IGNI	0	471395	02/02/2016	179.23
23-53-7311	EQUIP REP	WEINMANS FIRESTONE INT TRUCK TIRE REPAIR	0	1989	01/29/2016	65.00
23-53-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC DOOR HINGE	0	335048	01/12/2016	16.22
23-53-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC OIL/FILTER	0	334858	01/06/2016	27.31
23-53-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482554	01/21/2016	43.83
23-53-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482845	01/25/2016	178.58
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481573	01/05/2016	35.15
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481793	01/08/2016	30.00
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481434	01/02/2016	29.10
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482270	01/16/2016	31.70
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482223	01/15/2016	52.63
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481964	01/11/2016	30.50
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481592	01/05/2016	42.15
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482177	01/15/2016	35.31
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	481676	01/06/2016	16.00
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482497	01/20/2016	36.61
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482513	01/20/2016	27.00
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482847	01/25/2016	104.38
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482688	01/23/2016	24.00

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER UTILITY						
Dept: WATER DISTRIBUTION						
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	483266	01/31/2016	29.35
23-53-7316	GAS FUEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482959	01/27/2016	24.65
23-53-7327	CONCRETE	B & B REDI MIX INC FILL SAND/FLOWABLE FILL	0	3556	01/29/2016	304.00
				Total WATER DISTRIBUTION		4,118.84
Dept: WATER GENERAL						
23-55-7203	COMMUNICAT	PHILLIPSBURG CITY PETTY CASH REIMBURSE POSTAGE/REIMBURSE ME	0	021516	02/15/2016	111.13
23-55-7203	COMMUNICAT	NEX-TECH PHONE SERVICE	0	020116	02/01/2016	201.37
23-55-7209	REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 02/12/16 BUSINESS CONTRIBUTION	0	021216	02/12/2016	232.57
23-55-7214	TRAINING	THIRD STREET BAKERY ROLLS - TRAINING	0	66	02/02/2016	7.05
				Total WATER GENERAL		552.12
Dept: WATER NON-OPERATING						
23-56-7210	CONT LABOR	DOCKING INSTITUTE NEEDS ASSESSMENT SURVEY CONTRA	0	2000-785	02/09/2016	531.25
				Total WATER NON-OPERATING		531.25
Dept: SEWER						
23-71-7203	COMMUNICAT	NEX-TECH PHONE SERVICE	0	020116	02/01/2016	146.99
23-71-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	012716J	01/27/2016	129.93
23-71-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816J	01/28/2016	32.33
23-71-7207	ELECTRIC	PRAIRIE LAND ELECTRIC COOP INC ELECTRIC SERVICE	0	012816I	01/28/2016	13.78
23-71-7209	REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 02/12/16 BUSINESS CONTRIBUTION	0	021216	02/12/2016	935.31
23-71-7210	CONT LABOR	DOCKING INSTITUTE NEEDS ASSESSMENT SURVEY CONTRA	0	2000-785	02/09/2016	531.25
23-71-7214	TRAINING	THIRD STREET BAKERY ROLLS - TRAINING	0	66	02/02/2016	7.05
23-71-7214	TRAINING	VISA ROLLS- TRAINING	0	11816	01/18/2016	3.27
23-71-7214	TRAINING	KANSAS MUNICIPAL UTILITIES KMU REGIONAL TRAINING 2016 1ST	0	13099	01/28/2016	472.75
23-71-7237	TESTING	PHILLIPS-ROOKS DISTRICT #5 SOIL TEST	0	16002	01/06/2016	35.00
23-71-7237	TESTING	PACE ANALYTICAL INC WASTE WATER SAMPLE TESTING	0	164867	02/04/2016	653.00
23-71-7251	EQUIP RENT	AIRGAS USA, LLC CYLINDER LEASE FOR OXY-ACETYLE	0	9933442140	02/01/2016	23.55
23-71-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE COPY PAPER	0	13817	01/25/2016	57.33
23-71-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE GLUE STICK/TAPE/STAPLES	0	12763	01/06/2016	5.16
23-71-7310	GEN SUPPLY	SAWYERS ACE HARDWARE CAULKING GUN RATCHET	0	198438	01/11/2016	5.99
23-71-7310	GEN SUPPLY	SAWYERS ACE HARDWARE BUSHING/CEMENT RAIN R - SHINE	0	198490	01/12/2016	11.99
23-71-7310	GEN SUPPLY	LAWSON PRODUCTS, INC JOBBER DRILL BITS/RECIP BLADE	0	9303849158	01/27/2016	26.04
23-71-7310	GEN SUPPLY	BIEKER AUTO PARTS 6 TON JACK STAND	0	116425	01/06/2016	6.88
23-71-7310	GEN SUPPLY	BIEKER AUTO PARTS 35 TON SERVICE JACK	0	116399	01/06/2016	24.88
23-71-7310	GEN SUPPLY	BIEKER AUTO PARTS LED TRAILER	0	116318	01/04/2016	7.19
23-71-7310	GEN SUPPLY	UNITED METHODIST WOMEN THRIFT BAGS OF RAGS	0	012916	01/29/2016	4.67
23-71-7310	GEN SUPPLY	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	01/28/2016	106.24

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER UTILITY						
Dept: SEWER						
23-71-7310	GEN SUPPLY	WHITES FOODLINER DAWN DISH SOAP	0	3391	01/12/2016	38.11
23-71-7311	EQUIP REP	SAWYERS ACE HARDWARE GALV NIPPLE	0	198471	01/12/2016	6.78
23-71-7311	EQUIP REP	SAWYERS ACE HARDWARE COUPLE/BRAID/CABLE TIES/	0	199150	01/29/2016	52.34
23-71-7311	EQUIP REP	SAWYERS ACE HARDWARE SPLIT BOLT	0	198766	01/19/2016	24.46
23-71-7311	EQUIP REP	SAWYERS ACE HARDWARE BUSHING/CEMENT RAIN R - SHINE	0	198490	01/12/2016	4.58
23-71-7311	EQUIP REP	BIEKER AUTO PARTS REPAIR KIT/GORILLA GLUE	0	117108	01/25/2016	37.52
23-71-7311	EQUIP REP	BIEKER AUTO PARTS WINDSHIELD WIPER BUSHING	0	117010	01/21/2016	1.87
23-71-7311	EQUIP REP	BIEKER AUTO PARTS HALOGEN	0	116509	01/08/2016	2.32
23-71-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC WINDOW HANDLE	0	335136	01/14/2016	2.19
23-71-7311	EQUIP REP	SIDLES AUTOMOTIVE, INC ALTERNATOR	0	334995	01/11/2016	33.10
23-71-7315	DIESEL	RANGELAND COOPERATIVES INC FUEL/DIESEL	0	482554	01/21/2016	43.84
				Total SEWER		3,487.69
					Fund Total	36,352.33
Fund: SOLID WASTE						
Dept:						
25-00-7203	COMMUNICAT	NEX-TECH PHONE SERVICE	0	020116	02/01/2016	79.99
25-00-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316I	02/03/2016	123.87
25-00-7206	NAT. GAS	MIDWEST ENERGY, INC GAS SERVICE	0	020316H	02/03/2016	60.34
25-00-7209	REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT 02/12/16 BUSINESS CONTRIBUTION	0	021216	02/12/2016	1,006.40
25-00-7210	CONT LABOR	DOCKING INSTITUTE NEEDS ASSESSMENT SURVEY CONTRA	0	2000-785	02/09/2016	531.25
25-00-7214	TRAINING	THIRD STREET BAKERY ROLLS - TRAINING	0	66	02/02/2016	7.05
25-00-7214	TRAINING	VISA ROLLS- TRAINING	0	11816	01/18/2016	3.27
25-00-7214	TRAINING	KANSAS MUNICIPAL UTILITIES KMU REGIONAL TRAINING 2016 1ST	0	13099	01/28/2016	472.75
25-00-7217	MISC	CURLY WILLOW II FLOWERS - SHEA SERVICE	0	5812	01/28/2016	35.00
25-00-7242	LANDFILL	PHILLIPS COUNTY LANDFILL LANDFILL CONTRACT - JANUARY	0	020816	02/08/2016	7,234.93
25-00-7255	D & A TEST	TMHC SERVICES INC RANDOM SUBSTANCE ABUSE TESTING	0	213444	02/04/2016	55.00
25-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE COPY PAPER	0	13817	01/25/2016	57.34
25-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE GLUE STICK/TAPE/STAPLES	0	12763	01/06/2016	5.16
25-00-7310	GEN SUPPLY	RANGELAND COOPERATIVES INC DIESEL SUPPLEMENT	0	97811	01/05/2016	46.00
25-00-7310	GEN SUPPLY	LAWSON PRODUCTS, INC JOBBER DRILL BITS/RECIP BLADE	0	9303849158	01/27/2016	26.05
25-00-7310	GEN SUPPLY	BIEKER AUTO PARTS 6 TON JACK STAND	0	116425	01/06/2016	6.88
25-00-7310	GEN SUPPLY	BIEKER AUTO PARTS 35 TON SERVICE JACK	0	116399	01/06/2016	24.88
25-00-7310	GEN SUPPLY	BIEKER AUTO PARTS LED TRAILER	0	116318	01/04/2016	7.19
25-00-7310	GEN SUPPLY	UNITED METHODIST WOMEN THRIFT BAGS OF RAGS	0	012916	01/29/2016	4.67
25-00-7310	GEN SUPPLY	HEARTLAND MARKETING & BATH TISSUE/PAPER TOWELS	0	092768	01/28/2016	106.24

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: SOLID WASTE						
Dept:						
25-00-7310	GEN SUPPLY	SIDLES AUTOMOTIVE, INC	0		01/12/2016	35.96
		DIESEL EXHAUST FLUID		335070		
25-00-7315	DIESEL	RANGELAND COOPERATIVES INC	0		01/12/2016	70.33
		FUEL/DIESEL		482017		
25-00-7315	DIESEL	RANGELAND COOPERATIVES INC	0		01/15/2016	60.97
		FUEL/DIESEL		482214		
25-00-7315	DIESEL	RANGELAND COOPERATIVES INC	0		01/20/2016	68.87
		FUEL/DIESEL		482508		
25-00-7315	DIESEL	RANGELAND COOPERATIVES INC	0		01/29/2016	77.43
		FUEL/DIESEL		4831949		
25-00-7315	DIESEL	RANGELAND COOPERATIVES INC	0		01/04/2016	77.51
		FUEL/DIESEL		481548		
25-00-7315	DIESEL	RANGELAND COOPERATIVES INC	0		01/07/2016	65.35
		FUEL/DIESEL		481741		
				Total		10,350.68
					Fund Total	10,350.68
Fund: METER DEPOSIT						
Dept:						
28-00-7238	DEP REFUND	PHILLIPSBURG CITY PETTY CASH	0		02/15/2016	770.00
		REIMBURSE POSTAGE/REIMBURSE ME		021516		
				Total		770.00
					Fund Total	770.00
Fund: AQUATIC CENTER						
Dept:						
42-00-7203	COMMUNICAT	NEX-TECH	0		02/01/2016	74.75
		PHONE SERVICE		020116		
42-00-7206	NAT. GAS	MIDWEST ENERGY, INC	0		02/03/2016	454.41
		GAS SERVICE		020316K		
42-00-7209	REIM EMP	PHILLIPSBURG EMPLOYEE BENEFIT	0		02/12/2016	451.63
		02/12/16 BUSINESS CONTRIBUTION		021216		
42-00-7210	CONT LABOR	ROBINSON ENTERPRISE INC	0		01/28/2016	30.00
		MONTHLY PEST CONTROL		24441		
42-00-7214	TRAINING	VISA	0		01/21/2016	275.00
		CPO REGISTRATION FEE - SWATZEL		16016		
42-00-7257	LEASE RENT	PHILLIPSBURG PUBLIC BUILDING	0		02/15/2016	18,697.08
		FEB POOL LEASE		021516		
42-00-7309	OFFICE SUP	SCOTT-MCCOPPIN BOOK STORE	0		01/04/2016	52.96
		INK CARTRIDGE		12606		
42-00-7310	GEN SUPPLY	SAWYERS ACE HARDWARE	0		01/04/2016	28.91
		BLEACH/GLASS CLEANER/ MR CLEAN		198116		
42-00-7310	GEN SUPPLY	SIGN SOLUTIONS	0		01/26/2016	17.50
		AQUATIC CENTER PUNCH CARDS		3203		
42-00-7310	GEN SUPPLY	CLEAN-RITE JANITORIAL SUPPLY	0		01/22/2016	100.88
		ODOBAN ODOR ELIMINATOR/LOCKING		64842		
42-00-7310	GEN SUPPLY	HEARTLAND MARKETING &	0		01/29/2016	127.89
		JUMBO ROLL OF TOILET PAPER		092852		
				Total		20,311.01
					Fund Total	20,311.01
					Grand Total	106,854.51

City of Phillipsburg

Bank Code 03

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL						
Dept: GENERAL						
01-01-7219	SALES TAX	KANSAS DEPT. OF REVENUE JANUARY SALES TAX	160218	160218	02/15/2016	0.12
				Total GENERAL		0.12
Dept: AIRPORT						
01-16-7219	SALES TAX	KANSAS DEPT. OF REVENUE JANUARY SALES TAX	160218	160218	02/15/2016	75.57
01-16-7259	CREDIT FEE	CHASE PAYMENTECH AIRPORT CREDIT CARD FEES	160217	160217	02/12/2016	36.27
				Total AIRPORT		111.84
					Fund Total	111.96
Fund: EMPLOYEE BENEFIT						
Dept:						
05-00-2100	TAX W/H	KANSAS DEPT OF REVENUE 02/12/16 KS TAX WITHHOLDING	160216	160216	02/12/2016	1,121.14
05-00-2100	TAX W/H	FIRST NATIONAL BANK - TAXES 02/12/16 FEDERAL TAX WITHHOLDI	160215	160215	02/12/2016	5,070.90
05-00-2200	KPERS W/H	KANSAS PUBLIC EMPLOYEES 02/12/16 KPERS	160214	160214	02/12/2016	1,913.26
05-00-2400	L.INS. W/H	KANSAS PUBLIC EMPLOYEES 02/12/16 KPERS	160214	160214	02/12/2016	108.20
05-00-2800	DEF. COMP.	GREAT WEST FINANCIAL 02/12/16 DEFERRED COMPENSATION	160213	160213	02/12/2016	842.00
05-00-2950	DIRECT DEP	FIRST NATIONAL BANK 02/12/16 DIRECT DEPOSIT	160212	160212	02/12/2016	19,631.23
05-00-7101	SOC SEC	FIRST NATIONAL BANK - TAXES 02/12/16 FEDERAL TAX WITHHOLDI	160215	160215	02/12/2016	2,459.37
05-00-7102	KPERS	KANSAS PUBLIC EMPLOYEES 02/12/16 KPERS	160214	160214	02/12/2016	3,246.17
05-00-7107	SELECTACCT	SELECT ACCOUNT ADMINISTRATIVE FEES	160219	160219	02/15/2016	153.00
				Total		34,545.27
					Fund Total	34,545.27
Fund: SPECIAL HIGHWAY						
Dept:						
13-00-7219	SALES TAX	KANSAS DEPT. OF REVENUE JANUARY SALES TAX	160218	160218	02/15/2016	16.60
				Total		16.60
					Fund Total	16.60
Fund: WATER & SEWER UTILITY						
Dept: WATER NON-OPERATING						
23-56-7219	SALES TAX	KANSAS DEPT. OF REVENUE JANUARY SALES TAX	160218	160218	02/15/2016	1,573.92
				Total WATER NON-OPERATING		1,573.92
					Fund Total	1,573.92
					Grand Total	36,247.75

City of Phillipsburg

Bank Code 05

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: EMPLOYEE FLEX BENEFIT						
Dept:						
39-00-4930	OTHER INS	FARM BUREAU FINANCIAL SERVICES	3260		02/05/2016	25.75
		FEB 2016 LIFE - PETERSON SHEA		020516		
				Total		25.75
					Fund Total	25.75
					Grand Total	25.75

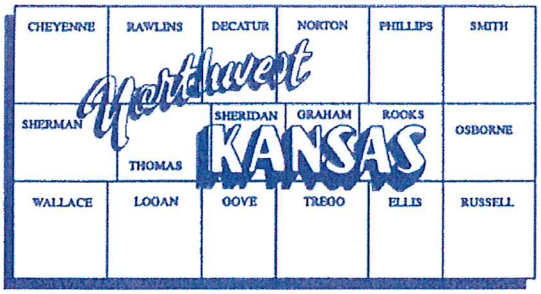
INVOICE APPROVAL LIST BY FUND
appropriation ord #1055-02-16a

Date: 02/12/2016
Time: 10:43am
Page: 1

City of Phillipsburg

Bank Code 04

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: EMPLOYEE FLEX BENEFIT						
Dept:						
39-00-7275	UNREIM MED	SELECT ACCOUNT	160220		02/15/2016	260.75
		MEDICAL FLEX SPENDING		160220		
				Total		260.75
					Fund Total	260.75
					Grand Total	260.75



NORTHWEST KANSAS
PLANNING and DEVELOPMENT
COMMISSION
319 N. Pomeroy
Box 248
Hill City, Kansas 67642-0248
(785) 421-2151 Fax (785) 421-3496

February 5, 2016

FEB 8 2016

Dear City and County Government Leaders:

Northwest Kansas Planning & Development Commission (NWKP&DC) has proudly served the communities of Northwest Kansas for over the past 30+ years, bringing millions of dollars in grant funds to the area. If your community/county is considering making an application for 2017 Community Development Block Grant (CDBG) funding, it would be our pleasure to assist with its preparation.

The 2017 CDBG competitive application deadlines have not yet been announced. We are expecting it to be similar to last year's 2016 deadlines:

- **Housing** **August 31**
- **Water and Sewer** **September 30**
- **Community Facilities** **November 2**

The updated deadlines will be disclosed at the 2017 CDBG Application workshop scheduled for April, 2016. If your community is interested in submitting a CDBG application, you are highly encouraged to attend this meeting. The Kansas Department of Commerce (KDOC) will mail communities fliers with details and information necessary to register for the workshop.

Prompt attention must be paid to not only these application deadlines, but to the information gathering timeline requirements enclosed (these dates reflect last year's deadlines which we anticipate to be similar). The preparation deadlines will ensure that everyone's efforts to complete the application are well organized, result in an application in the best format possible and it meets all CDBG criteria. All potential grant applicants need to start making plans now.

Application requirements that generally take considerable time include: low-to-moderate income surveys; defining the project's scope of work and target area of beneficiaries; land acquisition procedures; the pre-selection of professional services such as engineers, architects or housing inspectors; the preparation of preliminary reports and cost estimates; and firm commitments from other matching funding sources. Matching funds must be a minimum of 25% of the entire project cost, although greater matches increase odds of receiving an award.

By now your community should have received the CDBG newsletter dated February, 2016. Please pay particular attention to the On the Road 2016 information on page 1. At the noted hearing, KDOC will discuss and accept comments regarding proposed changes listed for existing programs, take consideration of perceived needed changes that are not listed to existing programs, and will explain any new funding opportunities. If you are interested in any of these programs, you are highly encouraged to participate in the hearing by conference call as noted.

It is imperative that all potential applicants get started with application preparation as soon as possible. If you have a proposed application, please contact Corina Cox or Justine Benoit at (785) 421-2151 no later than March 1st for Downtown Commercial Rehabilitation projects or May 1st for Housing/Water & Sewer/Community Facilities projects. If you have already discussed a potential application with staff, please give us a call or email (nwkpdc@ruraltel.net) to confirm your plans and make sure you are on our list.

Thank you!

Sincerely,

Randall J Hrabe

Randall J. Hrabe
Executive Director

Enclosure

Dates for 2016 CDBG HOUSING Grant Application Preparation

Immediately	Begin Housing Assessment Tool (HAT) to determine housing needs/goals.
April-July 1, 2015	Submit Housing Profile and attend Housing Interagency Advisory Committee (HIAC) meeting. HIAC meetings are usually held on the 3rd Wednesday of each month (March-July). Profile is due by 5:00 p.m. at least two weeks prior to the HIAC meeting. All meetings will be in Topeka except for June 16th is in Hays.
July 1, 2015	Last eligible date to complete and submit the HAT if attending a HIAC meeting. HIAC is highly recommended, but not mandatory. 5 points will be deducted in rating if not attended.
Immediately following HAT no later than July 1, 2015	**Project identified** and eligibility confirmed with NWKP&DC staff. Distribute **pre-applications** and gauge **Contractor** interest. Begin **Request for Qualifications** procedure [i.e. Project Inspection Services, Risk Assessor, Architect)].
July 14, 2015	Complete and submit **Project Map(s). Submit Housing Application Log** of pre-applications, any supportive **Narrative Information (HAT/exploration of community needs, development of project - scope of work, eligibility criteria, past efforts, solution, cost estimates, code enforcement, environmental concerns, public interest, matching funds/commitments** to NWKP&DC. Complete **Community Needs Assessment** Questionnaire and return to NWKP&DC. If one is on file, identify current needs within the community.
July 24, 2015	Review and confirm **Budget**.
Mid-Late July, 2015	**Publish Public Hearing Notice** - Must confirm specific deadlines for publication in legal newspaper allowing five full days starting one day after publication and not counting the date of the hearing, but no more than 20 days before the date of the hearing.
August 16, 2015	Last eligible date for required **Public Hearing**.
August 20, 2015	Review and confirm application **Narrative**.
August 21, 2015	Provide NWKP&DC with an **original affidavit of publication** for the Public Hearing Notice. Governing body must approve and sign all **application documents and resolutions** – original forms to NWKP&DC office. Approve all necessary professional services contracts.
August 31, 2015	**Application Deadline— Must be postmarked on or before date.**

***Grant Awards for CDBG Housing will be announced on or about January 7, 2016.**

***Communities assisted by our office for FY 2016 CDBG Application preparations are requested to respect these timeframe guidelines. Timely planning is essential to a successful grant application.**

Dates for 2016 CDBG WATER & SEWER Grant Application Preparation

Immediately	Discuss and confirm plans for **proposed project** with NWKP&DC staff. Begin **Low-to-Moderate Income Survey** or documentation of Project Beneficiaries. Begin **Request for Qualifications** procedure for Project Engineer if CDBG funds will pay any portion of design or inspection. Begin **Land Acquisition** procedures (if applicable).
Immediately	**Project identified** and eligibility confirmed with NWKP&DC staff. Identify anticipated source(s) of matching funds and define responsible parties for making those applications. Notify NWKP&DC of selection of Engineer (if RFQ was not done). If using KDHE loan funds, project must be on the Intended Use Plan (IUP) by the end of May. Kansas Water Office (KWO) requires a conservation plan to be in place (water projects).
June 1, 2015	First eligible date for required Public Hearing.
June thru August, 2015	**Complete KIAC Profile, if applicable. Project Cost Estimate and draft of Preliminary Engineering Report must be submitted with the KIAC Profile in order to schedule a KIAC meeting.** This info due by last day of month for first monthly KIAC mtg; due by the 10th for second monthly KIAC Meeting, (2nd and 4th Tuesdays, May–August; All meetings in Topeka except August 11th mtg. in Hays). No KIAC meetings are held in September. KIAC meetings are valid for 2 consecutive years if scope hasn't changed.
August 1, 2015	Complete **LMI Survey Tabulation** and return to NWKP&DC. Complete **Community Needs Assessment** Questionnaire and return to NWKP&DC. If one is on file, identify current needs within the community.
August 21, 2015	**Final Preliminary Engineering Report and Project Cost Estimate** must be sent by Engineer to NWKP&DC. Submit **photographs** and **supporting documentation** to NWKP&DC.
August 28, 2015	Review and confirm application **Budget and Scope of Work** sections, etc. Provide firm **Written Letter of Commitment** from source of matching funds to NWKP&DC. Complete **Taxes, User Fees, Budget Data** to NWKP&DC.
August - Early September, 2015	**Publish Public Hearing Notice** - Must confirm specific deadlines for publication in legal newspaper allowing five full days starting one day after publication and not counting the date of the hearing, but no more than 20 days before the date of the hearing.
September 15, 2015	Last eligible date for required **Public Hearing**.
September 22, 2015	Provide NWKP&DC with an **original affidavit of publication** for the Public Hearing Notice. Approve and sign all **application documents and resolutions** – original forms to NWKP&DC office.
September 30, 2015	**Application Deadline**—Must be postmarked on or before date.

***Grant Awards for CDBG Water/Sewer will be announced on or about January 14, 2016. Communities assisted by our office for FY 2016 CDBG Application preparations are requested to respect these timeframe guidelines. Timely planning is essential to a successful grant application.**

Dates for 2016 COMMUNITY FACILITIES Grant Application Preparation

Immediately	Discuss and confirm plans for **proposed project** with NWKP&DC staff. Begin **Low-to-Moderate Income** Survey or documentation of Project Beneficiaries. Begin **Request for Qualifications** procedure [i.e. Project Engineer, Architect (if applicable)]. Begin **Land Acquisition** procedures (if applicable).
Immediately	**Project identified** and eligibility confirmed with NWKP&DC staff. Identify anticipated source(s) of matching funds and define responsible parties for applications. Notify NWKP&DC of selection of Engineer or Architect (if RFQ was not done).
July 1, 2015	First eligible date for required Public Hearing.
September 1, 2015	**Project Cost Estimate and proposed Scope of Work** to NWKP&DC. Confirm source(s) and amount(s) of anticipated **matching funds.**
September 1, 2015	Complete **LMI Survey Tabulation** and return to NWKP&DC.
September 1, 2015	Complete and submit **Taxes, User Fees,** and **Budget Data.** Complete **Community Needs Assessment** Questionnaire and return to NWKP&DC. If one is on file, identify current needs within the community.
September 18, 2015	Final **Preliminary Engineering Report** must be sent by Engineer/Architect to NWKP&DC. Submit photographs and supporting documentation to NWKP&DC.
September 18, 2015	Review and confirm application **Budget and Scope of Work** sections, etc. Provide firm **Written Letter of Commitment** from source of matching funds to NWKP&DC.
Mid September - Early October, 2015	**Publish Public Hearing Notice** - Must confirm specific deadline for publication in legal newspaper allowing five full days starting one day after publication and not counting the date of the hearing, but no more than 20 days before the date of the hearing.
October 18, 2015	Final eligible date for required **Public Hearing.**
October 24, 2015	Provide NWKP&DC with an **original affidavit of publication** for the Public Hearing Notice. Approve and sign all **application documents and resolutions** – original forms to NWKP&DC office.
November 2, 2015	**Application Deadline**—Must be postmarked on or before date.

***Grant Awards for CDBG Community Facilities will be announced on or about January 26, 2016.**
***Communities assisted by our office for FY 2016 CDBG Application preparations are requested to respect these timeline guidelines. Timely planning is essential to a successful grant application.**

FEB 1 2 2016

WHAT: *Post Prom Party*
WHEN: *Saturday, April 9, 2016*
WHERE: *Phillipsburg High School Gym*
FOR: *All Phillipsburg Junior's, Senior's, Prom Servers and their dates*
HOSTED BY: *Junior & Senior Parents*
SPONSORED BY: *Gracious Donors and Parents*

The 2016 Post Prom Party planning is underway. Parents & students have been fundraising by hosting concession stands, cake & cookie raffles, craft raffles, "All Sports Passes" raffle and the Drive Thru Meal. Our goal is to provide a fun evening for our youth to gather without the use of drugs and/or alcohol.

On behalf of the Post Prom Committee we are writing to ask for your support of this event. Without your support, this evening would not be possible for the local youth of Phillipsburg High School. We ***sincerely appreciate*** *all monetary donations and gifts we receive and want to ensure each local business that our goal is to spend your donations locally!*

If you are willing to invest in our local youth and donate towards this fun event, please send your contributions to:

Phillipsburg Post Prom
c/o Rhonda Stegmaier
543 E Thunder Lane
Phillipsburg, KS 67661

If you have any questions, please contact Rhonda Stegmaier at 543-4907 or rrstegmaier@ruraltel.net or Kristy Rogers at 533-1347 or peteandkristy@gmail.com.

Please call or email us and we will make arrangements to pick up any items you would like to donate.

Sincerely,

Phillipsburg Post Prom Committee

MUNICIPAL COURT CASELOAD SUMMARY
Municipal Court of the City of PHILLIPSBURG
For the quarter ending: 1/31/2016

1. NUMBER OF CASES PENDING BEGINNING OF QUARTER 33
(must equal pending at end of last quarter)

2. NUMBER OF CASES FILED DURING QUARTER

D. OTHER TRAFFIC VIOLATIONS	35
E. CRIMES AGAINST PERSONS	3
H. OTHER CRIMES	4
I. SEATBELT VIOLATION	1
TOTAL FILINGS THIS QUARTER	43

3. TOTAL CASELOAD (1 plus 2) 76

4. NUMBER OF CASES DISPOSED OF DURING QUARTER

	Driving Under the Influence		All Other Cases		
a. Guilty Pleas	0		39		
b. Bond Forfeitures	0		0		
c. Dismissals	0		3		
d. Trials (on Plea of Not Guilty)	0		1		
e. Diversion Agreements	0		0		
TOTAL DISPOSITIONS THIS QUARTER	0	+	43	=	43

5. NUMBER OF CASES PENDING AT END OF QUARTER 33
(3 minus 4; equals actual pending caseload)

6. NOTICES OF APPEAL TO THE DISTRICT COURT 0
(filed this quarter)

SIGNATURE: _____

	A	B	C	D	E	F	G
1	**PERMIT**	**NAME**	**ADDRESS**	**DATE**	**DESCRIPTION**	**EST. COST**	**FEE**
2	16--1	Shopko Hometown	1401 State Street	1/5/2016	Sign	$2,000.00	$10.00
3	16--2	Terry Davis	450 5th Street	1/29/2016	water well	$1,000.00	$10.00
4	16--3						