

# Phillipsburg City Council Agenda

945 2nd Street  
10/03/2016

**Please mute or turn off your cell phones prior to the start of the meeting.**

1. 6:00 P.M. Call To Order By Mayor Pat Hewitt
2. 6:01 P.M. Phillips County Health Systems Representative - 5k Race
3. 6:05 P.M. Bob Muirhead - Midwest Energy Franchise Ordinance
4. 6:10 P.M. Disc Golf Tournament
5. 6:15 P.M. PHS Yearbook Staff - Ad Renewal
6. 6:20 P.M. Max Campbell - Property Cleanup Hearing At 0000 6th Street

Documents:

[campbellhearing.pdf](#)

7. 6:25 P.M. Peggy Campbell - Property Cleanup Hearing 805 D St; 1499 3rd St., 1593 2nd St.
8. Reading & Approval Of The 09/19/16 Minutes

Documents:

[091916min.pdf](#)

9. Appropriation Ordinance #1055-09-16B

Documents:

[appord0916b.pdf](#)

10. City Attorney - Scott Sage  
Election ordinances

Documents:

[Ord1401.pdf](#)

11. City Clerk - Brenda Chance  
Transportation Grant Application  
Clean-up Grant Application  
League of Kansas Municipalities bylaws change

Documents:

[cleanup.pdf](#)  
[lkmbylaw2.pdf](#)

12. Public Works Supervisor - Tim Driggs  
Public Works Report

Documents:

[pws100316.pdf](#)

13. Water Department Committee - Councilmember Stites
14. Streets & Solid Waste Committee - Councilmember Voorhees
15. Park, Recreation, & Cemetery Committee - Councilmember Speake
16. Finance, Audit, & Budget Committee - Councilmember Rogers
17. Airport, Library, & Community Building Committee - Councilmember Innes
18. Planning, Zoning, & Housing Committee - Councilmember James
19. Mayor's Report  
First Impression Program Report  
Public Works Supervisor Evaluation

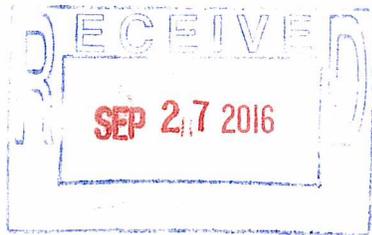
Documents:

[1stimp.pdf](#)

20. Adjourn

Max Campbell request a hearing  
before the governing Body of the  
City of Phillipsburg  
at the location of ~~0000~~ 6th  
St

Max Campbell  
461 B St  
Phillipsburg, KS 67661  
Sept 27-2016



Sept 27-16

Peggy Campbell request a hearing  
before the governing Body of  
the City of Phillipsburg  
at the location at 805 A St  
and 1499 3rd St and 1593 ~~St~~ 2nd  
St

Peggy J Campbell  
933 D St  
Phillipsburg KS. 67661

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
September 19, 2016**

The Phillipsburg City Council met in regular session on September 19, 2016, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

**CALL TO ORDER** The meeting was called to order by Mayor Patrick Hewitt.

**ATTENDANCE** **PRESENT:** Council members Mike James; Rod Innes; Pete Rogers; Travis Stites; Lynette Voorhees.

**ABSENT:** Council member Donna Speake.

**ALSO PRESENT:** Tim Driggs, Public Works Supervisor; Scott Sage, City Attorney; Jesse Rhea, reporter KKAN/KQMA; Kirby Ross, reporter Phillips County Review; Ron Lower, reporter The Advocate of Phillips County; Shawn Ellenberger; Bob Muirhead, Midwest Energy; Brenda Chance, City Clerk.

**MIDWEST ENERGY FRANCHISE** Bob Muirhead, representing Midwest Energy, provided a sample franchise ordinance to the Council. Discussion was held. Moved by James, seconded by Innes, to approve a 10 year franchise ordinance with a 5 year opener, at current rate of 3% and \$.03 per therm. Voting Aye: ALL. Opposed: NONE. Muirhead will discuss this with officials at Midwest Energy and return to the October 3<sup>rd</sup> meeting.

Muirhead left the meeting.

**MINUTES APPROVED** Moved by Stites, seconded by Voorhees, to approve the minutes of the September 6, 2016 meetings as written. Voting Aye: ALL. Opposed: NONE.

**APPROPRIATION ORDINANCE #1055-09-16A** Moved by Rogers, seconded by Stites, to approve an ordinance to pay the bills for the month of September. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-09-16A.

**DANGEROUS STRUCTURE** The following resolution was introduced:

**314 7<sup>th</sup> ST  
RESOLUTION  
#236**

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS, AT WHICH THE OWNER, HIS OR HER AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT: LOTS 14 AND 15, BLOCK 65, C.K.&N. ADDITION TO THE CITY OF PHILLIPSBURG, KANSAS, COMMONLY KNOWN AS 314 SEVENTH STREET, IN SAID CITY MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, the Enforcing Officer of the City of Phillipsburg, Kansas, did on the 15th day of August, 2016, file with the governing body of said City a statement in writing that the structure, hereinafter described, is unsafe or dangerous.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS:

That a hearing will be held on the 7th day of November, 2016, before the governing body of the city at 6:30 P.M., in the Council Room of the City Offices at 945 Second Street, Phillipsburg, Kansas, at which the owner, his or her agent, any lien holders of record and any occupant of the structure located at: Lots 14 and 15, Block 65, C.K.&N. Addition to the City of Phillipsburg, Kansas, commonly known as 314 Seventh Street, Phillipsburg, Kansas, may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

Be It Further Resolved, that the City Clerk shall cause this resolution to be published and shall give notice of the aforesaid hearing in the manner provided by law.

Moved by James, seconded by Stites, to adopt the resolution fixing a time and place and providing for notice of a hearing before the Governing Body of the City of Phillipsburg, Kansas, at which the Owner, his or her agent, lien holders of record and occupants of the structure located at : Lots 14 and 15, Block 65, C.K.&N. Addition to the City of Phillipsburg, Kansas, commonly known as 314 Seventh Street, Phillipsburg, Kansas, may appear and show cause why such structure should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this resolution; the city clerk assigned it resolution #236.

MIDWEST ENERGY A notice for the Midwest Energy annual meeting was reviewed.

IRIS ALERT  
PCHS USE Moved by Innes, seconded by Stites, to allow Phillips County Health Systems to use the IRIS Alert System for emergencies. Voting Aye: Innes; Rogers; Stites; Voorhees. Opposed: James.

WEBSITE  
PHOTOS It was the consensus of the Council to allow the purchase of professional photos for the website rebuild not to exceed \$500.

FALL  
CLEAN-UP A grant application will be submitted to cover the cost of landfill fees for the fall city clean-up.

COMM BLDG The insurance adjuster had not provided additional information concerning the community building roof repair at this time.

PUBLIC WORKS Driggs reported on the work done by the public works department.

CODE ENFORCE Dangerous structures were discussed.

OLD POOL  
AREA AT PARK Discussion was held concerning the construction of a basketball court and a pickle ball court at the old pool area in the park. The total estimated cost was \$9,500. Additional information will be obtained.

TRENCH ROLLER It was the consensus of the Council to authorize Driggs to bid up to \$2,000 to purchase a trench roller at an auction in Denver.

PURPLEWAVE AUCTION It was the consensus of the Council to sell 10 bundles of railroad ties, the 1996 Ford bus, and the 1993 1-ton pickup on Purplewave.

PICKUP PURCHASE Discussion was held concerning the purchase of a 2009 1-ton pickup. It was the consensus of the council Driggs could bid up to \$12,000 to purchase the vehicle.

W H STREET EASEMENT DRAINAGE Discussion was held concerning storm water and the easement behind the houses on the south side of W H Street. It was the consensus of the Council that no action would be taken.

ROOF It was suggested the former pool bathhouse roof be looked at by the insurance adjustor.

COUNTY PROPERTY WEST ELM Mayor Hewitt reported he had been contacted by Commissioner Max Dibble concerning the possibility of the city purchasing the county's property on Elm Street for the city mixing strip.

KDOT AIRPORT KDOT airport sales tax information was reviewed.

PLANNING The Planning Commission will meet at noon on September 21<sup>st</sup>.

HUCK BOYD INSTITUTE James reported the Huck Boyd Rural Institute had honored Senators Dole and Kassebaum with lifetime achievement awards.

ADJOURN Moved by Stites, seconded by Rogers, to adjourn – time 7:02 P.M. Voting Aye: ALL. Opposed: NONE.

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Brenda L. Chance, City Clerk

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

APPROPRIATION ORD 1055-09-16B

*Bank Code 01*

Date: 09/30/2016

Time: 2:01 pm

Page: 1

City of Phillipsburg

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
ADVOCATE OF PHILLIPS COUNTY	ADVOCATE	SEPT 2016 PUBLICATIONS	0	00/00/0000	<b>527.00</b>
				Vendor Total:	<b>527.00</b>
AERO-MOD, INC.	AEROMOD	MOTOREDUCER FOR BP THICKENER	0	00/00/0000	<b>1,688.97</b>
				Vendor Total:	<b>1,688.97</b>
ALL IN STITCHES	ALL IN	REPLACE ZIPPER IN SWEATSHIRT/R EPAIR JACKET SEAM - SCHWENN	0	00/00/0000	<b>13.50</b>
				Vendor Total:	<b>13.50</b>
AUMAN COMPANY INC	AUMAN	REPAIR DEHUMIDIFIER/INSTALL NE W CONTROLLER/ADD REFRIGERANT	0	00/00/0000	<b>1,436.48</b>
				Vendor Total:	<b>1,436.48</b>
B & B REDI MIX INC	BBREDI	6 SACK CONCRETE/SHORT LOAD CHARGE	0	00/00/0000	<b>195.00</b>
				Vendor Total:	<b>195.00</b>
SHIRLEY CHESTNUT	CHESTNUTS	1996 DODGE 3500 VAN	37561	09/23/2016	<b>2,600.00 H</b>
				Vendor Total:	<b>2,600.00</b>
D. GERBER COMMERCIAL POOL	GERBER	PULSAR PLUS ACID CLEANER/FREIGHT	0	00/00/0000	<b>178.22</b>
				Vendor Total:	<b>178.22</b>
ELLIOTT EQUIPMENT COMPANY	ELLIOTT	HYDRAULIC PUMP; CARTRIDGE; FILTERS; INVOICE SPLIT W/ ELLIOTT	0	00/00/0000	<b>868.12</b>
				Vendor Total:	<b>868.12</b>
HACH COMPANY	HACH	BUFFER SOLUTION; SODIUM HYPROXIDE; DPD FREE CHLORINE	0	00/00/0000	<b>498.11</b>
				Vendor Total:	<b>498.11</b>
HAYS FIRE & RESCUE	HAYS FIRE	ANNUAL PUMP TEST - TRUCK 828 & 830	0	00/00/0000	<b>700.00</b>
				Vendor Total:	<b>700.00</b>
HEIMAN INC.	HEIMAN	HOSE FOR TRUCK 835	0	00/00/0000	<b>335.66</b>
				Vendor Total:	<b>335.66</b>
CHRISTOPHER JENKINS	JENKINS	COURT FINE OVERPAYMENT	0	00/00/0000	<b>11.00</b>
				Vendor Total:	<b>11.00</b>
JOHN DEERE FINANCIAL	JOHN DEERE	REPAIR A/C IN TRUCK 828	0	00/00/0000	<b>567.25</b>
				Vendor Total:	<b>567.25</b>
KANSAS MUNICIPAL UTILITIES	KSMUNI	UTILITY FINANCE CONFERENCE	0	00/00/0000	<b>195.00</b>
				Vendor Total:	<b>195.00</b>
KANSAS PAYMENT CENTER	KSPAY	09/23/16 CHILD SUPPORT	37559	09/23/2016	<b>561.67 H</b>
				Vendor Total:	<b>561.67</b>
LAWSON PRODUCTS, INC	LAWSON	BOWES STEEL PNEUMATIC COUPLING	0	00/00/0000	<b>101.15</b>
				Vendor Total:	<b>101.15</b>
LEAGUE OF KS MUNICIPALITIES	LEAGUE	PERSONNEL POLICY AGREEMENT	0	00/00/0000	<b>1,500.00</b>
				Vendor Total:	<b>1,500.00</b>
MATTESON MOTOR COMPANY, IN	MATTESON	WIPER MOTOR BUSHING	0	00/00/0000	<b>6.25</b>
				Vendor Total:	<b>6.25</b>
MIDWEST ENERGY, INC	MIDWEST EN	SEPT NATURAL GAS 425 F OFFICE	0	00/00/0000	<b>27.00</b>
				Vendor Total:	<b>27.00</b>
MUNICIPAL SUPPLY, INC	MUNISUP	4" X 2" SADDLES/2" BALL CORPS	0	00/00/0000	<b>604.34</b>
				Vendor Total:	<b>604.34</b>
NEX-TECH COMMUNICATIONS, LL	NEX-TECHC	SQL NETWORK LABOR	0	00/00/0000	<b>320.00</b>
				Vendor Total:	<b>320.00</b>
NEX-TECH WIRELESS, LLC	NEX-TECH W	CELL PHONE SERVICE	0	00/00/0000	<b>200.17</b>
				Vendor Total:	<b>200.17</b>
PHILLIPS COUNTY CLERK	PLCOCLERK	REIMBURSE FEB-AUG TRANSPORT	0	00/00/0000	<b>3,720.42</b>
				Vendor Total:	<b>3,720.42</b>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

APPROPRIATION ORD 1055-09-16B

*Bank code 01*

Date: 09/30/2016

Time: 2:01 pm

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City of Phillipsburg

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
PHILLIPS COUNTY TREASURER	PLCOTREAS	SHERIFF PROCESSING FEES - MAY 1, 2016 TO AUGUST 31, 2016	0	00/00/0000	<b>24,405.95</b>
				Vendor Total:	<b>24,405.95</b>
PHILLIPSBURG CITY PETTY CASH	PETTY	SEPT 2016 REIMBURSEMENT	0	00/00/0000	<b>596.00</b>
				Vendor Total:	<b>596.00</b>
PHILLIPSBURG EMPLOYEE BENEF	PBURGEMP	09/23/16 BUSINESS CONTRIBUTION	37560	09/23/2016	<b>26,965.36</b> H
				Vendor Total:	<b>26,965.36</b>
PHILLIPSBURG EQUIPMENT RESE	PBURGEQUIP	AUGUST POLY KART TRANSFER	0	00/00/0000	<b>1,191.00</b>
				Vendor Total:	<b>1,191.00</b>
PHILLIPSBURG FLEX BENEFITS	PBURGFLEX	09/23/16 EMPLOYEE FLEX BENEFIT	37558	09/23/2016	<b>1,714.82</b> H
				Vendor Total:	<b>1,714.82</b>
PHILLIPSBURG HOME STORE	PBURGHOME	PLYWOOD	0	00/00/0000	<b>131.28</b>
				Vendor Total:	<b>131.28</b>
PHILLIPSBURG PUBLIC BUILDING	PBURGPUB	SEPT POOL LEASE	0	00/00/0000	<b>18,488.75</b>
				Vendor Total:	<b>18,488.75</b>
PRAIRIE LAND ELECTRIC COOP IN	PRAIRIE	SEPT ELECTRIC LIFT STATION PAR	0	00/00/0000	<b>1,071.54</b>
				Vendor Total:	<b>1,071.54</b>
RJ'S COMPUTER SERVICE	RJ COMPUTE	MEMORY MODULE/LAPTOP DRIVE/LAB OR	0	00/00/0000	<b>552.38</b>
				Vendor Total:	<b>552.38</b>
SIDLES AUTOMOTIVE, INC	SIDLES	FILTER & OIL	0	00/00/0000	<b>53.96</b>
				Vendor Total:	<b>53.96</b>
STANION WHOLESALE ELECTRIC	STANION	60A FUSES FOR WELL 19 & 29 DIS CONNECT SWITCHES	0	00/00/0000	<b>55.80</b>
				Vendor Total:	<b>55.80</b>
THIRD STREET BAKERY	THIRD	ROLLS - TRAINING	0	00/00/0000	<b>23.08</b>
				Vendor Total:	<b>23.08</b>
TORREY BROTHERS CONSTRUCT	TORREY	BLAST/PRIME/PAINT & CLARIFIER CONE	0	00/00/0000	<b>11,500.00</b>
				Vendor Total:	<b>11,500.00</b>
USA BLUE BOOK	USABLUE	SEAL KITS FOR 3" & 4" TRASH PU MPS	0	00/00/0000	<b>413.98</b>
				Vendor Total:	<b>413.98</b>
VAISALA, INC.	VAISALA	AWOS SENSOR FREIGHT	0	00/00/0000	<b>523.18</b>
				Vendor Total:	<b>523.18</b>
WEINMANS FIRESTONE	WEINMANS	ROTATE BALANCE TIRES 2014 VAN	0	00/00/0000	<b>385.92</b>
				Vendor Total:	<b>385.92</b>
WINCHELLS, INC	WINCHELL	PULLEY	0	00/00/0000	<b>427.06</b>
				Vendor Total:	<b>427.06</b>
				Grand Total:	<b>105,355.37</b>
				Less Credit Memos:	<b>0.00</b>
				Net Total:	<b>105,355.37</b>
				Less Hand Check Total:	<b>31,841.85</b>
				Outstanding Invoice Total :	<b>73,513.52</b>
	<b>Total Invoices:</b>	<b>56</b>			

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

APPROPRIATION ORD 1055-09-16B

*Bank Code 03*

Date: 09/30/2016

Time: 1:56 pm

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City of Phillipsburg

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
FIRST NATIONAL BANK - TAXES	1ST NAT TX	09/23/16 FEDERAL WITHHOLDING	160926	09/23/2016	<b>8,223.48</b> H
				Vendor Total:	<b>8,223.48</b>
FIRST NATIONAL BANK	1ST NAT DD	09/23/16 DIRECT DEPOSIT	160923	09/23/2016	<b>21,672.13</b> H
				Vendor Total:	<b>21,672.13</b>
GREAT WEST FINANCIAL	GREATW	09/23/16 DEFERRED COMPENSATION	160924	09/23/2016	<b>842.00</b> H
				Vendor Total:	<b>842.00</b>
KANSAS DEPT OF REVENUE	KS TAX W/H	09/23/16 KANSAS TAX WITHHOLDIN G	160927	09/23/2016	<b>1,264.85</b> H
				Vendor Total:	<b>1,264.85</b>
KANSAS PUBLIC EMPLOYEES	KPERS	09/23/16 KPERS	160925	09/23/2016	<b>5,270.27</b> H
				Vendor Total:	<b>5,270.27</b>
KS EMPLOYMENT SECURITY FUNI	KS EMPLOY	3rd QRT 2016 UNEMPLOYMENT	160928	09/23/2016	<b>285.50</b> H
				Vendor Total:	<b>285.50</b>
SELECT ACCOUNT	SELECT ACC	OCTOBER ADMINISTRATIVE FEES	160929	09/30/2016	<b>78.00</b> H
				Vendor Total:	<b>78.00</b>
				Grand Total:	<b>37,636.23</b>
				Less Credit Memos:	<b>0.00</b>
				Net Total:	<b>37,636.23</b>
				Less Hand Check Total:	<b>37,636.23</b>
				Outstanding Invoice Total :	<b>0.00</b>
	Total Invoices:	7			

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

APPROPRIATION ORD 1055-09-16B

Date: 09/30/2016

Time: 1:51 pm

Page: 1

*Bank Code 05*

City of Phillipsburg

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
ASSURITY LIFE INSURANCE	ASSURITY	OCTOBER INSURANCE PREMIUM - PE TERSON SHEA	1009	09/30/2016	<b>52.40</b> H
				Vendor Total:	<u>52.40</u>
				Grand Total:	<b>52.40</b>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<b>52.40</b>
				Less Hand Check Total:	<u>52.40</u>
				Outstanding Invoice Total :	<b>0.00</b>
	Total Invoices:	1			

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

APPROPRIATION ORD 1055-09-16B

Date: 09/30/2016

Time: 1:44 pm

Page: 1

*Bank Code 06*

City of Phillipsburg

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
SELECT ACCOUNT	SELECT ACC	MEDICAL FLEX SPENDING	160922	09/22/2016	40.00 H
SELECT ACCOUNT	SELECT ACC	09/29/16 UNREIMBURSED MEDICAL	160929	09/29/2016	163.56 H
				Vendor Total:	<u>203.56</u>
				Grand Total:	203.56
				Less Credit Memos:	0.00
				Net Total:	<u>203.56</u>
				Less Hand Check Total:	203.56
				Outstanding Invoice Total :	<u>0.00</u>
	Total Invoices:	2			

INVOICE APPROVAL LIST BY FUND REPORT

APPROPRIATION ORD 1055-09-16B

Date: 09/30/2016

Time: 2:24 pm

Page: 1

City of Phillipsburg

*Bank Code 01*

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 01 GENERAL</b>							
<b>Dept: 01 GENERAL</b>							
01-01-7204	COMPUTER SUPPOR NEX-TECH COMMUNICATIO	MA-201105	SQL NETWORK LABOR	37580	09/26/2016	09/30/2016	80.00
							<b>80.00</b>
01-01-7205	PUBLICATIONS & PRI ADVOCATE OF PHILLIPS CO	160929	SEPT 2016 PUBLICATIONS	37562	09/29/2016	09/30/2016	17.00
							<b>17.00</b>
01-01-7210	CONTRACT LABOR LEAGUE OF KS MUNICIPAL	16-2578	PERSONNEL POLICY AGREEM	37576	09/19/2016	09/30/2016	600.00
							<b>600.00</b>
<b>Total Dept. GENERAL:</b>							<b>697.00</b>
<b>Dept: 02 COMMUNITY BLDG. &amp; M</b>							
01-02-7206	UTILITY - NATURAL G MIDWEST ENERGY, INC	092616	SEPT NATURAL GAS 425 F OF	37578	09/26/2016	09/30/2016	27.00
							<b>27.00</b>
<b>COMMUNITY BLDG. &amp; MAINTENANCE:</b>							<b>27.00</b>
<b>Dept: 03 MUNICIPAL COURT &amp; P</b>							
01-03-7216	COUNTY LAW ENFOF PHILLIPS COUNTY TREASUR	093016	OCT LAW ENFORCEMENT COI	37583	09/30/2016	09/30/2016	24,045.95
							<b>24,045.95</b>
01-03-7258	REIMBURSE JENKINS/CHRISTPHER//	093016	COURT FINE OVERPAYMENT	37572	09/30/2016	09/30/2016	11.00
							<b>11.00</b>
01-03-7261	JAIL BOOKING FEES PHILLIPS COUNTY TREASUR	093016a	SHERIFF PROCESSING FEES	37583	09/30/2016	09/30/2016	360.00
							<b>360.00</b>
<b>Dept. MUNICIPAL COURT &amp; POLICE:</b>							<b>24,416.95</b>
<b>Dept: 05 CITY FIRE DEPT.</b>							
01-05-7210	CONTRACT LABOR HAYS FIRE & RESCUE	2878	ANNUAL PUMP TEST - TRUCK	37570	09/01/2016	09/30/2016	350.00
							<b>350.00</b>
01-05-7311	EQUIPMENT REPAIR HEIMAN INC.	0850613	HOSE FOR TRUCK 835	37571	09/26/2016	09/30/2016	335.66
	JOHN DEERE FINANCIAL	10137892	OIL FILTER	37573	08/29/2016	09/30/2016	14.85
	JOHN DEERE FINANCIAL	10139412	REPAIR A/C IN TRUCK 828	37573	08/31/2016	09/30/2016	518.35
							<b>868.86</b>
<b>Total Dept. CITY FIRE DEPT.:</b>							<b>1,218.86</b>
<b>Dept: 06 RURAL FIRE DEPT.</b>							
01-06-7210	CONTRACT LABOR HAYS FIRE & RESCUE	2878	ANNUAL PUMP TEST - TRUCK	37570	09/01/2016	09/30/2016	350.00
							<b>350.00</b>
<b>Total Dept. RURAL FIRE DEPT.:</b>							<b>350.00</b>
<b>Dept: 09 PARK</b>							
01-09-7311	EQUIPMENT REPAIR JOHN DEERE FINANCIAL	10138795	IGNITION SWITCH	37573	08/30/2016	09/30/2016	4.80
	MATTESON MOTOR COMPAI	113820	WIPER MOTOR BUSHING	37577	08/25/2016	09/30/2016	6.25
	WEINMANS FIRESTONE	2640	TIRES FOR 93 DODGE 4X4	37596	09/15/2016	09/30/2016	63.99

**INVOICE APPROVAL LIST BY FUND REPORT**

APPROPRIATION ORD 1055-09-16B

*Bank Code 01*

Date: 09/30/2016

Time: 2:24 pm

Page: 2

City of Phillipsburg

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	WINCHELLS, INC	157855	PULLEY	37597	08/24/2016	09/30/2016	5.34
	WINCHELLS, INC	157847	MOWER BLADES	37597	08/24/2016	09/30/2016	55.91
							<b>136.29</b>
01-09-7418	CAPITAL OUTLAY - EC PHILLIPSBURG HOME STOR	390854	TREATED LUMBER	37586	09/17/2016	09/30/2016	64.58
							<b>64.58</b>
						<b>Total Dept. PARK:</b>	<b>200.87</b>
<b>Dept: 12 CEMETERY</b>							
01-12-7311	EQUIPMENT REPAIR JOHN DEERE FINANCIAL	10138795	IGNITION SWITCH	37573	08/30/2016	09/30/2016	4.80
	WEINMANS FIRESTONE	2640	TIRES FOR 93 DODGE 4X4	37596	09/15/2016	09/30/2016	63.99
	WINCHELLS, INC	157855	PULLEY	37597	08/24/2016	09/30/2016	5.34
	WINCHELLS, INC	157847	MOWER BLADES	37597	08/24/2016	09/30/2016	55.91
							<b>130.04</b>
						<b>Total Dept. CEMETERY:</b>	<b>130.04</b>
<b>Dept: 16 AIRPORT</b>							
01-16-7204	COMPUTER SUPPOR RJ'S COMPUTER SERVICE	3887	APC POWER SAVING BACK - L	37589	08/22/2016	09/30/2016	319.40
							<b>319.40</b>
01-16-7311	EQUIPMENT REPAIR VAISALA, INC.	091216	AWOS SENSOR & SHIPPING	37595	09/12/2016	09/30/2016	512.00
	VAISALA, INC.	301058078	AWOS SENSOR FREIGHT	37595	09/12/2016	09/30/2016	11.18
							<b>523.18</b>
						<b>Total Dept. AIRPORT:</b>	<b>842.58</b>
<b>Dept: 18 PLANNING DEPT.</b>							
01-18-7205	PUBLICATIONS & PRI ADVOCATE OF PHILLIPS CO	160929	SEPT 2016 PUBLICATIONS	37562	09/29/2016	09/30/2016	510.00
							<b>510.00</b>
						<b>Total Dept. PLANNING DEPT.:</b>	<b>510.00</b>
<b>Dept: 27 TRANSPORTATION</b>							
01-27-7203	COMMUNICATIONS NEX-TECH WIRELESS, LLC	4739174	CELL PHONE SERVICE	37581	09/16/2016	09/30/2016	31.16
							<b>31.16</b>
01-27-7217	MISCELLANEOUS PHILLIPS COUNTY CLERK	160930	REIMBURSE FEB-AUG TRANS	37582	09/30/2016	09/30/2016	3,720.42
							<b>3,720.42</b>
01-27-7311	EQUIPMENT REPAIR WEINMANS FIRESTONE	2714	ROTATE BALANCE TIRES 2014	37596	09/29/2016	09/30/2016	20.00
							<b>20.00</b>
						<b>Total Dept. TRANSPORTATION:</b>	<b>3,771.58</b>
<b>Dept: 36 BEAUTIFICATION</b>							
01-36-7310	GENERAL SUPPLIES PHILLIPSBURG HOME STOR	390761	TREATED LUMBER	37586	09/09/2016	09/30/2016	15.51
							<b>15.51</b>
01-36-7311	EQUIPMENT REPAIR JOHN DEERE FINANCIAL	10138795	IGNITION SWITCH	37573	08/30/2016	09/30/2016	4.80
	WEINMANS FIRESTONE	2640	TIRES FOR 93 DODGE 4X4	37596	09/15/2016	09/30/2016	63.98
	WINCHELLS, INC	157855	PULLEY	37597	08/24/2016	09/30/2016	5.35
	WINCHELLS, INC	157847	MOWER BLADES	37597	08/24/2016	09/30/2016	55.91

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							<u>130.04</u>
<b>Total Dept. BEAUTIFICATION:</b>							<b>145.55</b>
<b>Total Fund GENERAL:</b>							<b>32,310.43</b>
<b>Fund: 02 EQUIPMENT RESERVE</b>							
<b>Dept: 00</b>							
02-00-7418	CAPITAL OUTLAY - EC CHESTNUT/SHIRLEY//	092316	1996 DODGE 3500 VAN	37561	09/23/2016	09/23/2016	2,600.00
							<u>2,600.00</u>
<b>Total Dept. 00:</b>							<b>2,600.00</b>
<b>nd EQUIPMENT RESERVE:</b>							<b>2,600.00</b>
<b>Fund: 05 EMPLOYEE BENEFIT</b>							
<b>Dept: 00</b>							
05-00-2650	SECTION 125 PLAN V PHILLIPSBURG FLEX BENEF	092316	09/23/16 EMPLOYEE FLEX BEN	37558	09/23/2016	09/23/2016	1,714.82
							<u>1,714.82</u>
<b>Total Dept. 00:</b>							<b>2,276.49</b>
<b>und EMPLOYEE BENEFIT:</b>							<b>2,276.49</b>
<b>Fund: 13 SPECIAL HIGHWAY</b>							
<b>Dept: 00</b>							
13-00-7310	GENERAL SUPPLIES LAWSON PRODUCTS, INC	9304258272	BOWES STEEL PNEUMATIC C	37575	07/27/2016	09/30/2016	33.71
							<u>33.71</u>
13-00-7311	EQUIPMENT REPAIR JOHN DEERE FINANCIAL SIDLES AUTOMOTIVE, INC WEINMANS FIRESTONE	10139412 000343438 2640	REPAIR A/C IN TRUCK 828 RELAY TIRES FOR 93 DODGE 4X4	37573 37590 37596	08/31/2016 09/15/2016 09/15/2016	09/30/2016 09/30/2016 09/30/2016	7.43 10.77 63.98
							<u>82.18</u>
<b>Total Dept. 00:</b>							<b>115.89</b>
<b>Fund SPECIAL HIGHWAY:</b>							<b>115.89</b>
<b>Fund: 23 WATER &amp; SEWER UTILI</b>							
<b>Dept: 51 WATER PRODUCTION</b>							
23-51-7207	UTILITY - ELECTRICIT PRAIRIE LAND ELECTRIC C	09262016	SEPT ELECTRIC LIFT STATION	37588	09/26/2016	09/30/2016	1,071.54
							<u>1,071.54</u>
23-51-7209	EMPLOYEE BENEFIT PHILLIPSBURG EMPLOYEE I	160923	09/23/16 BUSINESS CONTRIBL	37560	09/23/2016	09/23/2016	1,508.88
							<u>1,508.88</u>
23-51-7310	GENERAL SUPPLIES STANION WHOLESALE ELEC	4162393	60A FUSES FOR WELL 19 & 29	37591	09/08/2016	09/30/2016	55.80
							<u>55.80</u>
23-51-7311	EQUIPMENT REPAIR WINCHELLS, INC	158061	PULLEY	37597	09/13/2016	09/30/2016	103.50

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							<b>103.50</b>
<b>Total Dept. WATER PRODUCTION:</b>							<b>2,739.72</b>
<b>Dept: 53 WATER DISTRIBUTION</b>							
23-53-4750	BAD CHECK/DEBT CC PHILLIPSBURG CITY PETTY	160930	SEPT 2016 REIMBURSEMENT	37584	09/30/2016	09/30/2016	76.25
							<b>76.25</b>
23-53-7204	COMPUTER SUPPOR RJ'S COMPUTER SERVICE	3891	MEMORY MODULE/LAPTOP DI	37589	09/26/2016	09/30/2016	77.66
							<b>77.66</b>
23-53-7209	EMPLOYEE BENEFIT PHILLIPSBURG EMPLOYEE I	160923	09/23/16 BUSINESS CONTRIBL	37560	09/23/2016	09/23/2016	11,214.10
							<b>11,214.10</b>
23-53-7214	TRAINING THIRD STREET BAKERY	075612	ROLLS - TRAINING	37592	09/18/2016	09/30/2016	7.69
							<b>7.69</b>
23-53-7310	GENERAL SUPPLIES HACH COMPANY LAWSON PRODUCTS, INC MUNICIPAL SUPPLY, INC PHILLIPSBURG HOME STOR	10122809 9304258272 635604 390842	BUFFER SOLUTION; SODIUM I BOWES STEEL PNEUMATIC C 4" X 2" SADDLES/2" BALL COR CONCRETE BLOCKS	37569 37575 37579 37586	09/23/2016 07/27/2016 09/20/2016 09/16/2016	09/30/2016 09/30/2016 09/30/2016 09/30/2016	498.11 33.72 604.34 23.90
							<b>1,160.07</b>
23-53-7311	EQUIPMENT REPAIR JOHN DEERE FINANCIAL SIDLES AUTOMOTIVE, INC SIDLES AUTOMOTIVE, INC TORREY BROTHERS CONST USA BLUE BOOK WEINMANS FIRESTONE	10139412 000343707 000342841 021954 57803 2640	REPAIR A/C IN TRUCK 828 FILTER & OIL PERMATEX BLAST/PRIME/PAINT & CLARIF SEAL KITS FOR 3" & 4" TRASH TIRES FOR 93 DODGE 4X4	37573 37590 37590 37593 37594 37596	08/31/2016 09/23/2016 08/29/2016 09/20/2016 09/12/2016 09/15/2016	09/30/2016 09/30/2016 09/30/2016 09/30/2016 09/30/2016 09/30/2016	7.42 22.22 2.99 11,500.00 413.98 63.98
							<b>12,010.59</b>
23-53-7327	CONCRETE FOR STR B & B REDI MIX INC	13962	6 SACK CONCRETE/SHORT LC	37566	09/19/2016	09/30/2016	195.00
							<b>195.00</b>
<b>Total Dept. WATER DISTRIBUTION:</b>							<b>24,741.36</b>
<b>Dept: 55 WATER GENERAL</b>							
23-55-7203	COMMUNICATIONS NEX-TECH WIRELESS, LLC PHILLIPSBURG CITY PETTY	4739174 160930	CELL PHONE SERVICE SEPT 2016 REIMBURSEMENT	37581 37584	09/16/2016 09/30/2016	09/30/2016 09/30/2016	67.96 491.00
							<b>558.96</b>
23-55-7204	COMPUTER SUPPOR NEX-TECH COMMUNICATIO	MA-201105	SQL NETWORK LABOR	37580	09/26/2016	09/30/2016	80.00
							<b>80.00</b>
23-55-7209	EMPLOYEE BENEFIT PHILLIPSBURG EMPLOYEE I	160923	09/23/16 BUSINESS CONTRIBL	37560	09/23/2016	09/23/2016	3,930.96
							<b>3,930.96</b>
23-55-7210	CONTRACT LABOR LEAGUE OF KS MUNICIPAL	16-2578	PERSONNEL POLICY AGREEM	37576	09/19/2016	09/30/2016	300.00
							<b>300.00</b>
23-55-7214	TRAINING KANSAS MUNICIPAL UTILITII	200001958	UTILITY FINANCE CONFEREN	37574	09/29/2016	09/30/2016	65.00
							<b>65.00</b>

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<b>Total Dept. WATER GENERAL:</b>							<b>4,934.92</b>
<b>Dept: 71 SEWER</b>							
23-71-7203	COMMUNICATIONS NEX-TECH WIRELESS, LLC	4739174	CELL PHONE SERVICE	37581	09/16/2016	09/30/2016	33.98
							<b>33.98</b>
23-71-7204	COMPUTER SUPPOR NEX-TECH COMMUNICATIO RJ'S COMPUTER SERVICE	MA-201105 3891	SQL NETWORK LABOR MEMORY MODULE/LAPTOP DI	37580 37589	09/26/2016 09/26/2016	09/30/2016 09/30/2016	80.00 77.66
							<b>157.66</b>
23-71-7209	EMPLOYEE BENEFIT PHILLIPSBURG EMPLOYEE I	160923	09/23/16 BUSINESS CONTRIBL	37560	09/23/2016	09/23/2016	3,571.34
							<b>3,571.34</b>
23-71-7214	TRAINING KANSAS MUNICIPAL UTILITII THIRD STREET BAKERY	200001958 075612	UTILITY FINANCE CONFERENI ROLLS - TRAINING	37574 37592	09/29/2016 09/18/2016	09/30/2016 09/30/2016	65.00 7.69
							<b>72.69</b>
23-71-7310	GENERAL SUPPLIES LAWSON PRODUCTS, INC PHILLIPSBURG HOME STOR	9304258272 390889	BOWES STEEL PNEUMATIC C PLYWOOD	37575 37586	07/27/2016 09/20/2016	09/30/2016 09/30/2016	33.72 27.29
							<b>61.01</b>
23-71-7311	EQUIPMENT REPAIR AERO-MOD, INC. WINCHELLS, INC	SO29930-1 56312	MOTOREDUCER FOR BP THIC FITTINGS/COUPLING/HOSE	37563 37597	09/27/2016 09/07/2016	09/30/2016 09/30/2016	1,688.97 78.53
							<b>1,767.50</b>
<b>Total Dept. SEWER:</b>							<b>5,664.18</b>
<b>WATER &amp; SEWER UTILITY:</b>							<b>38,080.18</b>
<b>Fund: 25 SOLID WASTE</b>							
<b>Dept: 00</b>							
25-00-7203	COMMUNICATIONS NEX-TECH WIRELESS, LLC	4739174	CELL PHONE SERVICE	37581	09/16/2016	09/30/2016	67.07
							<b>67.07</b>
25-00-7204	COMPUTER SUPPOR NEX-TECH COMMUNICATIO RJ'S COMPUTER SERVICE	MA-201105 3891	SQL NETWORK LABOR MEMORY MODULE/LAPTOP DI	37580 37589	09/26/2016 09/26/2016	09/30/2016 09/30/2016	80.00 77.66
							<b>157.66</b>
25-00-7209	EMPLOYEE BENEFIT PHILLIPSBURG EMPLOYEE I	160923	09/23/16 BUSINESS CONTRIBL	37560	09/23/2016	09/23/2016	4,799.99
							<b>4,799.99</b>
25-00-7210	CONTRACT LABOR LEAGUE OF KS MUNICIPAL	16-2578	PERSONNEL POLICY AGREEM	37576	09/19/2016	09/30/2016	300.00
							<b>300.00</b>
25-00-7214	TRAINING KANSAS MUNICIPAL UTILITII THIRD STREET BAKERY	200001958 075612	UTILITY FINANCE CONFERENI ROLLS - TRAINING	37574 37592	09/29/2016 09/18/2016	09/30/2016 09/30/2016	65.00 7.70
							<b>72.70</b>
25-00-7217	MISCELLANEOUS PHILLIPSBURG CITY PETTY	160930	SEPT 2016 REIMBURSEMENT	37584	09/30/2016	09/30/2016	28.75
							<b>28.75</b>
25-00-7220	UNIFORM EXPENSE						

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	ALL IN STITCHES	361	REPLACE ZIPPER IN SWEATS	37564	08/02/2016	09/30/2016	13.50
							<b>13.50</b>
25-00-7246	Fund Transfer-Equipm PHILLIPSBURG EQUIPMENT	093016	AUGUST POLY KART TRANSF	37585	09/30/2016	09/30/2016	1,191.00
							<b>1,191.00</b>
25-00-7310	GENERAL SUPPLIES SIDLES AUTOMOTIVE, INC	000342879	5 GAL DEF UREA	37590	08/30/2016	09/30/2016	17.98
							<b>17.98</b>
25-00-7311	EQUIPMENT REPAIR ELLIOTT EQUIPMENT COMP.	135875	HYDRAULIC PUMP; CARTRIDG	37568	07/28/2016	09/30/2016	868.12
							<b>868.12</b>
						<b>Total Dept. 00:</b>	<b>7,516.77</b>
						<b>Total Fund SOLID WASTE:</b>	<b>7,516.77</b>
<b>Fund: 42 AQUATIC CENTER</b>							
<b>Dept: 00</b>							
42-00-7209	EMPLOYEE BENEFIT PHILLIPSBURG EMPLOYEE I	160923	09/23/16 BUSINESS CONTRIBL	37560	09/23/2016	09/23/2016	1,940.09
							<b>1,940.09</b>
42-00-7210	CONTRACT LABOR LEAGUE OF KS MUNICIPALIT	16-2578	PERSONNEL POLICY AGREEM	37576	09/19/2016	09/30/2016	300.00
							<b>300.00</b>
42-00-7257	LEASE RENT PHILLIPSBURG PUBLIC BUIL	093016	SEPT POOL LEASE	37587	09/30/2016	09/30/2016	18,488.75
							<b>18,488.75</b>
42-00-7310	GENERAL SUPPLIES D. GERBER COMMERCIAL P	16417	PULSAR PLUS ACID CLEANER	37567	09/18/2016	09/30/2016	178.22
							<b>178.22</b>
42-00-7311	EQUIPMENT REPAIR AUMAN COMPANY INC	53915	REPAIR DEHUMIDIFIER/INSTAI	37565	09/18/2016	09/30/2016	1,436.48
	JOHN DEERE FINANCIAL	10138795	IGNITION SWITCH	37573	08/30/2016	09/30/2016	4.80
	WEINMANS FIRESTONE	2612	TUBE FOR CART TIRE/STOP L	37596	09/07/2016	09/30/2016	46.00
	WINCHELLS, INC	157855	PULLEY	37597	08/24/2016	09/30/2016	5.35
	WINCHELLS, INC	157847	MOWER BLADES	37597	08/24/2016	09/30/2016	55.92
							<b>1,548.55</b>
						<b>Total Dept. 00:</b>	<b>22,455.61</b>
						<b>I Fund AQUATIC CENTER:</b>	<b>22,455.61</b>
						<b>Grand Total:</b>	<b>105,355.37</b>

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<b>Fund: 05 EMPLOYEE BENEFIT</b>							
<b>Dept: 00</b>							
05-00-2100	TAX WITHHOLDING A						
	FIRST NATIONAL BANK - TA)	160926	09/23/16 FEDERAL WITHHOLD	160926	09/23/2016	09/23/2016	5,596.97
	KANSAS DEPT OF REVENUE	160927	09/23/16 KANSAS TAX WITHHC	160927	09/23/2016	09/23/2016	1,264.85
							<b>6,861.82</b>
05-00-2200	KPERS WITHHOLDIN						
	KANSAS PUBLIC EMPLOYEE	160925	09/23/16 KPERS	160925	09/23/2016	09/23/2016	2,083.11
							<b>2,083.11</b>
05-00-2800	DEFERRED COMPEN						
	GREAT WEST FINANCIAL	160924	09/23/16 DEFERRED COMPEN:	160924	09/23/2016	09/23/2016	842.00
							<b>842.00</b>
05-00-2950	DIRECT DEPOSIT CLI						
	FIRST NATIONAL BANK	160923	09/23/16 DIRECT DEPOSIT	160923	09/23/2016	09/23/2016	21,672.13
							<b>21,672.13</b>
05-00-7101	SOCIAL SECURITY						
	FIRST NATIONAL BANK - TA)	160926	09/23/16 FEDERAL WITHHOLD	160926	09/23/2016	09/23/2016	2,626.51
							<b>2,626.51</b>
05-00-7102	KS PUBLIC RETIREMI						
	KANSAS PUBLIC EMPLOYEE	160925	09/23/16 KPERS	160925	09/23/2016	09/23/2016	3,187.16
							<b>3,187.16</b>
05-00-7104	KANSAS UNEMPLOYI						
	KS EMPLOYMENT SECURIT'	160928	3rd QRT 2016 UNEMPLOYMEN	160928	09/23/2016	09/23/2016	285.50
							<b>285.50</b>
05-00-7107	SELECT ACCOUNT AI						
	SELECT ACCOUNT	160929	OCTOBER ADMINISTRATIVE F	160929	09/07/2016	09/30/2016	78.00
							<b>78.00</b>
						<b>Total Dept. 00:</b>	<b>37,636.23</b>
						<b>Fund EMPLOYEE BENEFIT:</b>	<b>37,636.23</b>
						<b>Grand Total:</b>	<b>37,636.23</b>

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<b>Fund: 39 EMPLOYEE FLEX BENE</b>							
<b>Dept: 00</b>							
39-00-7273	OTHER INSURANCE F						
	ASSURITY LIFE INSURANCE	4001948134	OCTOBER INSURANCE PREMI	1009	09/15/2016	09/30/2016	52.40
							<u>52.40</u>
						<b>Total Dept. 00:</b>	<u>52.40</u>
						<b>MPLOYEE FLEX BENEFIT:</b>	<u>52.40</u>
						<b>Grand Total:</b>	<u>52.40</u>

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<b>Fund: 39 EMPLOYEE FLEX BENE</b>							
<b>Dept: 00</b>							
39-00-7275	UNREIMBURSE MEDI						
	SELECT ACCOUNT	160922	MEDICAL FLEX SPENDING	160922	09/22/2016	09/22/2016	40.00
	SELECT ACCOUNT	38279303	09/29/16 UNREIMBURSED MEI	160929	09/29/2016	09/29/2016	163.56
							<u>203.56</u>
						<b>Total Dept. 00:</b>	<u>203.56</u>
						<b>MPLOYEE FLEX BENEFIT:</b>	203.56
						<b>Grand Total:</b>	<u>203.56</u>

**(First published in the Advocate of Phillips County on October 13, 2016). 1t**

**ORDINANCE NO. 1401**

AN ORDINANCE AMENDING SECTIONS 1-208, 1-302, 6-101, 6-104, 6-105 OF ORDINANCE 1384 OF THE CITY OF PHILLIPSBURG, KANSAS, WHICH PERTAINS TO: VACANCIES IN GOVERNING BODY, HOW FILLED; APPOINTMENT; ELECTIONS; CANDIDATES; AND FILING DATE DEADLINE AS ORIGINALLY ADOPTED IN ORDINANCE 1384; AND REPEALING SAID SECTIONS AS ORIGINALLY ADOPTED.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS:

SECTION 1. That Section 1-208 of Ordinance 1384 of the City of Phillipsburg, Kansas, is hereby amended to read as follows:

1-208. VACANCIES IN GOVERNING BODY; HOW FILLED. When any vacancy shall happen in the office of mayor by death, resignation, removal from the city, removal from office, refusal to qualify, or otherwise, the president of the council for the time being shall exercise the office of mayor, with all the rights, privileges and jurisdiction of the mayor, other than the appointment of officers pursuant to Charter Ordinance No. 10 until such vacancy be filled or such disability be removed, or in case of temporary absence, until the mayor shall return. During the time the president of the council shall exercise the office of the mayor, the president shall receive the same compensation that the mayor would be entitled to; and in case of a vacancy, other than a temporary absence or disability, the person exercising the office of mayor shall become mayor. Thereupon, the council shall elect from its membership a new president of the council. Whenever a vacancy shall occur in the office of council member, the governing body shall appoint an elector of the ward where the vacancy occurs to be council member for the balance of the unexpired term.

SECTION 2. That Section 1-208 of Ordinance 1384 of the City of Phillipsburg, Kansas, as originally written and approved on November 18, 2013, is hereby repealed.

SECTION 3. That Section 1-302 of Ordinance 1384 of the City of Phillipsburg, Kansas, is hereby amended to read as follows:

1-302. APPOINTMENT. At the second regular council meeting in January of each year, the mayor, by and with the consent of the council, shall appoint a city clerk and city treasurer, and may appoint a city attorney, municipal judge, chief of police and such other officers as may be deemed necessary for the best interest of the city. Such officers shall hold their respective offices until their successors have been appointed and qualified. All such appointments shall be entered on the journal of proceedings

of the governing body. The duties and salaries of all appointed officers shall be fixed by ordinance.

SECTION 4. That Section 1-302 of Ordinance 1384 of the City of Phillipsburg, Kansas, as originally written and approved on November 18, 2013, is hereby repealed.

SECTION 5. That Section 6-101 of Ordinance 1384 of the City of Phillipsburg, Kansas, is hereby amended to read as follows:

6-101. ELECTIONS. The mayor, treasurer, and one councilman from each ward shall be elected on the Tuesday succeeding the first Monday in November 2017 and one councilman from each ward shall be elected on the Tuesday succeeding the first Monday in November 2019. The mayor and treasurer shall have terms of two years and the councilmen shall have terms of four years. All shall hold office until their successors are qualified. To be qualified to hold an office each officer, after receipt of certificate of election from the county election commissioners, must take and subscribe an oath on the second Monday of January following the November General Election. Failure to so qualify is deemed a refusal to accept said office.

SECTION 6. That Section 6-101 of Ordinance 1384 of the City of Phillipsburg, Kansas, as originally written and approved on November 18, 2013, is hereby repealed.

SECTION 7. That Section 6-104 of Ordinance 1384 of the City of Phillipsburg, Kansas, is hereby amended to read as follows:

6-104. CANDIDATES. Any person desiring to become a candidate for a city office elected at large shall file with the county election officer before the filing deadline, a nomination petition or a declaration of candidacy, accompanied by any fee required by law. The nomination petition must be signed by 25 electors eligible to vote for such candidate or by the number of electors equal to 10 percent of the ballots cast and counted at the last general city election whichever is the lesser.

SECTION 8. That Section 6-104 of Ordinance 1384 of the City of Phillipsburg, Kansas, as originally written and approved on November 18, 2013, is hereby repealed.

SECTION 9. That Section 6-105 of Ordinance 1384 of the City of Phillipsburg, Kansas, is hereby amended to read as follows:

6-105. FILING DATE DEADLINE. The filing date deadline for a city officer shall be 12:00 o'clock of the first Tuesday after the first Monday of June preceding the November General Election.

SECTION 10. That Section 6-105 of Ordinance 1384 of the City of Phillipsburg, Kansas, as originally written and approved on November 18, 2013, is hereby repealed.

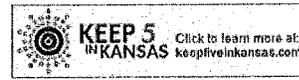
PASSED BY THE CITY COUNCIL THE 3rd DAY OF OCTOBER, 2016.

APPROVED BY THE MAYOR THIS 3rd DAY OF OCTOBER, 2016.

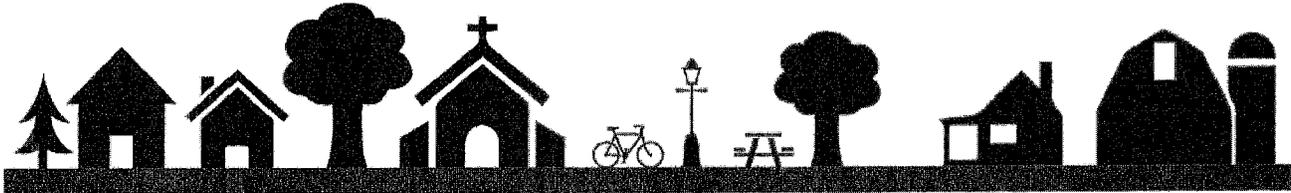
\_\_\_\_\_  
Patrick E. Hewitt, Mayor

Attest:

\_\_\_\_\_  
Brenda L. Chance, City Clerk



Apply for a Scholarship Apply for a Grant Make a Donation



## Dane G. Hansen Foundation Community Clean-Up Fund

The Dane G. Hansen Foundation is partnering with the Community Foundation to provide community clean-up grants.

Grant applications accepted August 1-June 1.

Up to \$20,000 available for a county wide clean-up day. If applying for an individual community, town, or city clean-up day, grants will be considered at a lesser amount. Grants will be awarded on a first come, first serve basis.

### Community Clean-Up Grant Objectives:

- Beautify communities for current residents and to help with recruitment of new residents.
- Eliminate financial barrier to clean-up projects such as land fill fees and equipment rental.
- Promote community pride and encourage volunteerism.

### Grant Criteria:

Grants are limited to the following 16 counties: Cloud, Ellis, Ellsworth, Graham, Jewell, Lincoln, Mitchell, Osborne, Ottawa, Phillips, Republic, Rooks, Russell, Saline, Smith, and Trego.

Grants can be used for:

- tools & equipment
- equipment rental
- dumpster rental
- landfill fees
- paint
- other consumable supplies
- refreshments/meals for volunteers

Grants are not intended for the removal of unsafe structures or landscaping projects

Labor for the clean-up events should primarily be provided by volunteers. If necessary, some funds can pay for labor that requires particular skills or certifications.

### Resource:

How to Conduct a Community Clean-Up

### Reporting Requirements:

- Grants will be paid to the county or a sponsoring qualified organization following the event. The sponsoring organization will submit receipts within 10 days of the clean-up event.
- A final report will be submitted that includes:
  - Organization or entity that hosted/organized the event

### Grant Tools & Links

Apply for a Grant

Tools for Applying:

Grant FAQs

Read a Tutorial

Watch a Registration Tutorial

Watch an Application Tutorial

Tools for Reporting:

Submit a Grant Report

Grant Reporting FAQs

Publicizing your Grant

### Upcoming Deadlines

OCT 14 FRI (http://gscf.org/events/action-oneday-exact-date-14-10-2016/)	all-day Women Helping Women Grant Applic... (http://gscf.org/event/women-helping-women-grant-applications-due/?instance_id=318)
	all-day Women Helping Women Grant Applic... (http://gscf.org/event/women-helping-women-grant-applications-due-3/?instance_id=320)

View Calendar → (http://gscf.org/events/cat\_ids-142/)

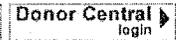
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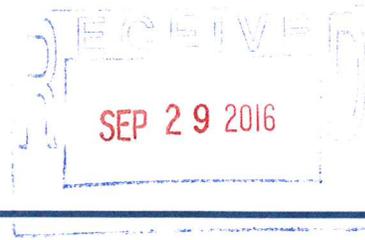
- A brief description of the structure of the event
- After pictures
- Information regarding the projects accomplished
- The number of volunteers that participated
- Suggestions for future clean-up events
- Additional community beautification projects identified

Successful projects may be asked to share their process and success at the 2017 Community Forum sponsored by the Dane G. Hansen Foundation.



P.O. Box 2876, 119 W. Iron, 8th Floor, Salina, KS 67402-2876 Ph (785) 823-1800





September 27, 2016

### **Governing Body Message for Bylaws Changes**



Greetings from the Governing Body –

At our September meeting, the Governing Body recommended unanimously two bylaws changes. These will be submitted for approval to the Convention of Voting Delegates at the Annual Business Meeting in Overland Park on October 10. We ask that you give them your careful consideration prior to the meeting. This mailing contains the description and details of each of these bylaws changes, as well as an infographic detailing some benefits of League membership.

Our first recommended change concerns Article 3 – Officers and Governing Body. The changes would codify the longstanding practice of allowing each city with population in excess of 120,000 to have representation on the Governing Body. Creating up to five “large city” director positions will take these cities out of the mix for the other director positions. This, in turn, will increase the League’s ability to broaden Governing Body diversity (such as regional distribution, elected and appointed officials, gender, race and ethnicity) with the other 12 director positions.

Article 11 – Membership Dues & Subscriptions – also has changes proposed. The result would be the creation of a new base charge for all member cities. This base charge will be in addition to the assessed valuation and per capita charges that currently comprise a city’s dues. The bylaws change also includes the deletion of authority for assessments for the League building and the Major Policy Initiative Fund.

The League Budget Committee met four times this summer. After studying the budget, the direction of the League, the services provided and current available resources, their recommendation was that a dues increase – via the proposed base charge – was necessary. The full Governing Body unanimously agreed with the recommendation.

For 2017, dues would be a combination of a city’s per capita charge and assessed valuation charge, plus the following base charge: For Cities of the First Class, the base charge would be a 15% surcharge of their combined per capita and assessed valuation charges that currently comprise a city’s dues. Cities of the Second Class would have a base charge of \$475, and Cities of the Third Class would have a base charge of \$250.

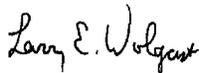
Approval of the bylaws change would mark the first time since 2002 that any change has been made in the League's dues structure. In creating the recommended base charge, the Governing Body was guided by the principles of simplicity, sustainability, flexibility, and the ability to pay a "fair share." We believe the proposed bylaws changes and base charge reflect those principles.

Having undertaken our first satisfaction survey of member cities, the results show that you see League services as valuable. Whether it is legal consultation, legislative advocacy, training and education, or publications, the League is meeting and exceeding most of your expectations. We agree there is great value in belonging to the League.

Such services and expertise comes with a cost, however. The publications provided each member city have a value of over \$200 alone. Staff has worked to minimize operations costs, and in the past two budget cycles we have realized \$57,000 in annual savings. Per the Strategic Plan, staff has reviewed programs, services and staff positions to identify those relevant to best meet the needs of the membership.

Should you have any questions or concerns about these proposed bylaws changes, please contact me, Governing Body members, or Erik Sartorius, our executive director.

On behalf of the Governing Body,



Larry Wolgast  
President  
League of Kansas Municipalities

SEP 29 2016

## Proposed Bylaws Change for “Large City” Representation

### ARTICLE 3. OFFICERS AND GOVERNING BODY

**Section 1. Governing Body Constituted.** The officers of the League shall be a president, vice president, executive director, 12 elected directors, “large city” directors, as defined in Section 3, and each past president who continues to serve in the municipal office the officer held while president on an uninterrupted basis shall be eligible to serve as a voting ex officio director, except that no past president shall serve in such capacity if that official's city is otherwise represented on the governing body of the League. The officers shall constitute the governing body of the League. The Executive Director shall serve as a non-voting member of the governing body.

**Section 2. Qualifications.** The elected officers and the ex officio directors shall be appointed or elected officers of a member city. Such officers shall hold one of the following positions with a city: mayor, councilmember, commissioner, city manager, city administrator, clerk, treasurer, city attorney, or finance officer. All officers of the League, except large city directors, the ex officio directors and the executive director, shall be elected at the annual meeting and shall hold office until their successors are elected and have qualified. No officer shall be eligible to serve if the officer's city is otherwise represented on the governing body. The executive director shall be appointed by the governing body.

**Section 3. “Large City” Representation.** Each member city with a population in excess of 120,000 may be represented on the governing body in the position of either president, vice president, ex officio director or “large city” director. A “large city” shall be represented by no more than one person on the governing body. “Large city” directors shall serve under the same qualifications and terms of office as the 12 elected directors. A “large city” may submit a qualified candidate to the governing body for approval.

**Section 4 3. Terms of Office.** The term of office of the president and vice president shall be one year. The terms of office of the elected directors and “large city” directors shall be three years. Four of said elected directors shall be elected each year. The executive director shall hold office at the pleasure of the governing body.

**Section 5 4. Vacancies.** A vacancy shall occur on the League governing body when an officer submits a written resignation, or no longer holds municipal office. All vacancies in elective offices shall be filled by appointment by the president, with the consent of the governing body, for the unexpired term, except that of president and vice president. When a vacancy occurs in the office of president, the vice president shall become president for the unexpired term. A vacancy in the office of vice president shall be filled by appointment by the governing body from its membership for the unexpired term.

**Section 6 5. Voting and Committees.** All decisions of the governing body shall be made by a majority vote of the members thereof. The president shall preside at meetings of the governing body and the executive director shall be the secretary. The president shall have power to appoint the members of such committees as may be established by the governing body.

**ARTICLE 4. ELECTION OF OFFICERS; CITY VOTES (No changes. Provided for reference.)**

**Section 1. Election and Oaths.** The election of officers, except the ex officio directors and the executive director, shall be held on the last day of the annual conference. The elected and appointed officers of the League shall subscribe to the oaths required of city officials by state law.

**Section 2. Nominating Committee.** Nominations for elected officers shall be made by a nominating committee which shall be chaired by the immediate past president and shall consist of not less than five officers of member cities who shall be appointed by the president with the consent of the governing body. The names, titles, and addresses of the members of the nominating committee shall be published in *Kansas Government Journal* at least 10 days before the meeting at which the officers are elected. The nominating committee shall make its report in writing to the annual conference at a time not later than 24 hours prior to the start of the annual business meeting. Such reports shall be available from the president or executive director. Additional nominations may be made in writing and must be presented to the president or executive director at least 12 hours prior to the start of the annual business meeting. Each such additional nomination shall be supported by the signatures of 10 city voting delegates at the conference.

**Proposed Bylaws Change  
Establishing a Base Charge for Dues**

**ARTICLE 11. MEMBERSHIP DUES AND SUBSCRIPTIONS**

**Section 1. Dues.** The annual membership dues and research subscription for each member city shall be payable in advance of the first day of January in each year, and shall consist of: ~~(a) a per capita charge based on population; and (b) a charge based on an assessed valuation charge; added together to comprise the base charge for each city. and, (c) a base charge to each city.~~

**a. Population Per Capita Charge:** ~~The portion of the base charge~~ Calculated on the basis of population, as determined by the most recent state certified census, shall be as follows:

	<u>Per Capita Charge</u>
Cities under 1,000	.250
Cities of 1,000-1,999	.185
Cities of 2,000-4,999	.160
Cities of 5,000-19,999	.150
Cities of 20,000-49,999	.145
Cities of 50,000-149,000	.120
Over 149,000	.080

**b. Assessed Valuation Charge:** ~~The portion of the base charge~~ Calculated on the basis of the tangible assessed valuation of each city, as reported by the county for the previous year, shall be as follows:

Assessed Valuation	Charge per \$10,000 of assessed valuation
\$1-999,999	.800
\$1,000,000-1,999,999	.650
\$2,000,000-4,999,999	.440
\$5,000,000-19,999,999	.370
\$20,000,000-49,999,999	.360
\$50,000,000-299,999,999	.340
\$300,000,000-699,999,999	.250
\$700,000,000-999,999,999	.165
\$1,000,000,000 and over	.140

**c. Base Charge.** (1) Each year, prior to or in conjunction with the governing body meeting immediately preceding the League's fall conference, the governing body shall review the previous year's dues structure, revenues and expenditures, membership, and such other areas as they may deem appropriate. Based upon such review, and in their discretion, the governing body may establish a base charge to be assessed to each member city as a part of the dues assessment for the next calendar year. The base charge to be established under this Article may vary from year-to-year.

(2) Notwithstanding the provisions in c(1), above, the base charge for dues payable for calendar year 2017 shall be established on or before October 31, 2016.

**de. Valuation Changes.** The governing body of the League is authorized to adjust the valuation charge specified in subsection b if changes are made by state law, constitutional amendment or assessment practices which significantly affect local assessed valuations, and may also, beginning in 1992, levy surcharges on dues and research payments to reflect changes in the consumer price index, but no such change shall be made which annually increases the total of dues and research subscription payments in excess of 5%.

~~**d. Building Assessment.** Beginning with the 1995 dues assessment, the governing body of the League is authorized to levy a surcharge for a term of no more than 15 years on the annual dues of League member cities that do not elect to prepay their total proportionate share of the cost of the acquisition, renovation and equipping of the League headquarters building and adjacent parking space located at 300 S.W. 8th Avenue in Topeka, Kansas, which was approved by vote of the League membership in 1994, in an amount sufficient to pay the annual proportionate cost thereof.~~

~~**e. Major Policy Initiatives Fund.** Beginning with the dues assessment for the 2003 calendar year and continuing through the dues assessment for the 2007 calendar year, the Governing Body of the League may levy a special surcharge on the annual dues and research assessments of member cities to be deposited in a separate Major Policy Initiatives Fund. The total amount budgeted for the Major Policy Initiatives Fund each calendar year shall not exceed 20% of the aggregate dues and research assessments of member cities for the same calendar year. The monies in such fund shall be expended to finance special studies, consulting services, and other projects as identified by the League Executive Committee as major policy initiatives. As of the effective date of this section, all monies in the Environmental Research Fund shall be deposited in the Major Policy Initiatives Fund.~~

**Section 2. Division of Dues.** The amount paid in dues and research subscriptions by each member city shall be credited 50% as annual dues and 50% as research subscriptions for said city. The governing body of the League may authorize special first-year membership rates to nonmember cities.



## The Value of League Membership

The League prides itself on providing quality services at an affordable membership rate. The League was thrilled to see that 87% of members who filled out our satisfaction survey thought the League's services were either *valuable* or *very valuable*.

So, what creates that value? Just to name a few...

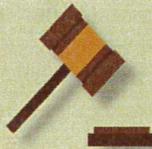


### Publications and Keeping You Informed

Each year, your League membership provides about \$200 in publications. That represents the member discount for the knowledge, expertise, and labor that goes into creating the *Kansas Government Journal*, the Directory of Kansas Public Officials, the Governing Body Handbook or the City Clerk's Manual, among others. The value of these publications in members' eyes is apparent. For instance, 63% of members told us that they *always* or *frequently* rely on the *KGJ* to obtain need-to-know information.

The League is thrilled to be able to produce these publications for our members. However, did you know nearly 46% of all cities pay less than \$200 to be a League member?

### Legal Services



One of our best values comes from our high-quality, free legal services. In the League's satisfaction survey, 90% of cities said the League's legal services were *excellent* or *good*. This follows a year where legal staff took more than 2,400 legal calls from members. Consider this - assuming the average legal call takes 12 to 15 minutes and the rate of a municipal attorney runs \$75 per hour (on the low end), that means the League's legal staff provided, at a bare minimum, \$40,500 of legal services strictly from telephone calls.

Considering 460 members took advantage of the League's free legal services, members receive at least \$88 in annual value by being able simply to pick up the phone and call the League's legal staff at their convenience.

### Legislative and Advocacy Work



Another core aspect of the League's strategic plan is a full-time presence in the Kansas Capitol. This past legislative session, the League offered testimony in over 55 committee hearings and were actively engaged with a total of 117 bills that stood to impact local government. Those 117 bills were identified during the League advocacy staff's reading of every bill introduced (515 in 2016) to determine its impact on local government.

The fact that League staff met one-on-one with more than 90% of all legislators this past year likely stands as a key reason 91% of members rated the League's advocacy efforts as *excellent* or *good*.

### How Have We Done?



Results from the satisfaction survey suggested that 89% of member cities thought our performance in providing quality services was either *excellent* or *good*.

To uphold our standard of excellence, League staff has also looked for ways to cut costs. Since 2014, the League has incurred an annual savings of approximately \$57,000 per year to its operating budget, including factors related to: IT equipment strategy, a renegotiated copier contract, health care coverage changes, matching publication production to demand, and reduced subscriptions. In fact, the 2017 budget is \$24,000 less than the 2013 budget.

## Thank you for being our member!

We look forward to continuing to provide high-quality service. For more information about this material, please contact Erik Sartorius, Executive Director at [esartorius@lkm.org](mailto:esartorius@lkm.org) or 785-354-9565.

October 3, 2016

**Important Items**

- Projects:
  - Klink – Schedule update
  - Community Building

**Upcoming Training**

**Upcoming/Performed Maintenance**

- Maintenance Crews
  - Water line replacement S 5<sup>th</sup> Street
  - Street Sealing – update, patching completed
  - Spreading sludge
  - Mowing
  - Repairs to equipment at sewer plant
  - Work Orders-completed
  - Preparation for future projects.

**Other Items**

- Code Enforcement
  - New violations & discussion
- Richie Brother Auction Oct 13<sup>th</sup>
  - Rod's Packer roller
- Concession Stand supplies
- Purple Wave 11-1-16
  - Rail Road Ties – 10 bundles of 20
  - Old bus – Repairs not possible
  - 93 Dodge 1 ton
  - 2006 Chevy Minivan
- Planning Commission Meeting 10-19-16

# FIRST IMPRESSIONS

## Team Report Form

**K·STATE**

Research and Extension

Community Visited: **City of Phillipsburg**

Date Visited: **July 14, 2016**

Pre-visit web search: How easy was it to get information on the community you were visiting? **I found my search of the community's website to be inviting and user friendly. I really loved the idea of the "through your lens" initiative to obtain community pictures, and we started a similar program through our Chamber.** Did it accurately reflect what you saw? **YES. Very thorough and comprehensive!** Did you have difficulties obtaining information on the community through a web search? **NO**

1. **The "Five-Minute" Impression:** After taking a five-minute drive through the community without stopping, the following reactions were noted.
  - **The downtown parking was an immediate observation, but nothing that would deter me from visiting the community for business or personal reasons**
  - **The community has several service oriented businesses on the town square that makes it attractive for business to be taking care by citizens or visitors**
  - **Things seem to be well-maintained and cared for in town. There are no major eyesores or obstacles.**
  - **We did not see signage coming in from the South on Hwy 183. Perhaps we missed it. We also did not observe a city limits sign.**

The following observations were noted when entering the community from major entrances (signs, streetscapes, buildings, etc.)

- **With the community located off KDOT Highway system, the signs were properly placed as we passed through the community and the city streets had adequate signs in place as well. The wooden signage with landscaping welcome signs are very attractive.**
2. **Downtown Business Area**  
Describe the buildings, signs, infrastructure, etc.
    - **The buildings that were occupied had adequate signage advertising each business respectfully**
    - **There were some sidewalks that needed attention, which appeared to be low traffic areas.**
    - **Need better street signage downtown.**
    - **There is no continuity in appearance, i.e. streetscape program, etc., but the businesses all appear to be doing a great job, so maybe not necessary.**
    - **The square and downtown is very attractive with benches, planters, and trash receptacles with a brick landing area at every corner. There were not many empty**

**storefronts and the ones that were empty appeared to be getting renovated for usage. Nice variety of stores. The downtown still appears to be thriving!**

Explain what type of businesses you observed and give a description of the variety and quality of merchandise displayed.

- **Stopped by the Phillips County Community Foundation and visited with Morris Engle. Mr. Engle provided a great overview of Phillipsburg and is a great asset for the community**
- **The Chamber of Commerce/Economic Development staff were not available when we visited the community, but were able to pick up printed brochures. Signage on the window as to who to contact in their absence and/or when they might return would be helpful.**
- **There is a good variety of downtown, including retail, service, coffee shop, boutique, hardware, furniture. We could see how a visitor would really enjoy spending time in downtown Phillipsburg.**

Describe the customer service received when you entered those retail businesses.

(Were you greeted? Did you have to ask for assistance?)

- **People were nice and helpful throughout town.**
- **We were greeted and treated friendly at all locations.**
- **One thing I did note is that I asked all employees “what should I not miss when I’m in Phillipsburg?” Not one employee at any location mentioned the Huck Boyd Community Center. This may be a treasure that is taken for granted in the community, or perhaps it is a lack of education on the center.**

What public amenities were available (drinking fountains, benches, public restrooms, etc.)

- **There were benches through the downtown area**
- **Public Restrooms were accessible at the old Community Center building and the Community Foundation facility**

Comment on landscaping and streetscaping. Did you have difficulty finding parking?

Could you access multiple services from where you parked?

- **We did not encounter any difficulty finding parking and could access the different businesses within a 3-5 minute walk**

### **3. Other Retail Shopping Areas**

Describe other retail shopping areas. Were the areas attractive and easy to access?

- 
- 

### **4. Industrial Parks/Commercial Areas**

Is there a defined area where manufacturing industries could easily locate/expand? If so, describe.

- **The industrial park area is ideally located, clean, and appears to be very busy with good rail access.**

- **The reuse of the excess water from the Ethanol Plant for the golf course is a great sustainability initiative for the community. This is an admirable project. Perhaps some signage next to the towers regarding the initiative or information on the website would encourage these kinds of initiatives in other communities.**

## 5. Health Care Services

Comment on the availability and apparent quality of hospitals and emergency medical services.

- **The hospital is ideally located adjacent to the long term assisted living facility**
- **We had no problem finding the facility with the signage placement**

Comment on the availability and condition of facilities for physicians, dentists, optometrists, public health and other healthcare providers.

- **It appeared all the health care facilities were well maintained with good access for the citizens**

What long-term care services, assisted living or nursing facilities exist in the community?

- **We did observe the community's assisted living facility and its proximity to the medical center**

## 6. Housing

Give a brief description of the existing mix of housing stock. Does the local market have housing that would appeal to all income wages? What challenges do you see in regards to finding acceptable housing? (Neighborhoods, size, properties for sale, etc.)

- **We noticed only a few realtor FOR SALE signs throughout the city, which indicates a tight housing market with limited options for individuals or families looking to move to Phillipsburg**
- **The immediate challenge that we noticed is providing affordable housing options for young families looking to stay or move to Phillipsburg**
- **We visited with a local realtor and title company who confirmed our suspicions. We really enjoyed visiting with her and they were very transparent and helpful.**

What kind of rental properties did you observe for persons interested in building or simply living in the community prior to buying housing?

- **It appeared the rental property options are limited**
- **We didn't notice any areas that of the community that appeared to be rental property neighborhoods vs designated home owner neighborhoods**

## 7. Schools

What schools are present? (Head Start, Preschool, K-8, High School, Post-Secondary, etc.) Do the schools appear to be adequate in size? Are the buildings and grounds well-maintained?

- **We did not notice a Preschool or Head Start facility**
- **It appeared the Phillipsburg school system is adequate in size and well maintained**

Were you able to find print information in the community that helped assess the quality of the educational system?

- **I did not notice any print information for the Phillipsburg school system during our visit**

## **8. Childcare**

What childcare service are available? Is it affordable?

- **We did not notice any childcare service facilities, but learned through our conversations that addressing childcare services is a top priority for Phillipsburg.**
- **We also learned during our conversations that when an opening comes available for childcare services there is a waiting list, which makes it difficult for families with more than one child and the projected cost for each child.**

## **9. Faith/Religion**

Comment on the number of denominations and the physical appearances of the churches represented in the community. Did you observe any evidence of church sponsored community services?

- **There is a good number of church denominations in Phillipsburg, which the facilities appeared to be in acceptable condition.**
- **During my website research, I noticed the First Christian Church Post Prom Drive Thru Meal Fundraiser dating back to November 2014**

## **10. Civic**

Tell about the variety of nonprofit organizations and clubs within the community.

- **Golf Course Club**
- **Soccer Club**

Did you observe any evidence of civic organization activity?

- **2016 Kansas Biggest Outdoor Rodeo**

## **11. Public Infrastructure**

Comment in general on the streets, street signage, sidewalks, parking, lighting, restrooms, landscaping, and streetscapes in areas **other than downtown.**

- **The streets and signage in other parts of the city were good. Access to public restrooms at the Recreation Center and Community Center were adequate**
- **There were no distinguished streetscapes in the neighborhoods**
- **Lighting in and around the Huck Boyd center was adequate**

Did you observe land-use planning?

- **I did notice some land-use planning through the new development utilizing current building codes and building standards that fit the community's current building standards**

Comment on city/town hall (How were you received? Was there information about the town available?)

- **In visiting with the City Hall staff, I was well received and learned a lot about their operations and future concerns maintaining current services and challenges with the upcoming Tax Lid legislation being imposed in a few years. The city is fortunate to**

**have tenured staff that are willing to go above and beyond to help keep the city operations running smoothly**

Police/Fire Protection:

- **Fire Protection is provided by volunteers**
- **Police Protection is provided by the Phillips County Sheriff's Department**

Library:

- **Nice facility, well organized. It was a little difficult to find information by age level and genre**
- **Love the idea of checking out artwork**
- **Very attractive landscaping**

City parks (walking tracks, ballparks, playgrounds, sports complex)

- **The city parks and ballparks appeared to be well maintained and have adequate parking to accommodate a large gathering or tournament event**
- **The park by the museum and little league field was very nice and looked like a great adventure for a child. We did notice that the old signage from the old pool location is still there. Also, signage from the highway still points people in that direction for the pool. The old pool area is a great potential for repurposing (basketball or tennis courts?)**

## **12. Recreation/Tourism**

Is the community well-known for any particular attraction or event? Do they have a community slogan that capitalizes on that asset?

- **The Huck Boyd Community Center is a jewel of a facility for Phillipsburg and the volunteers that we visited with took the time to share the history and the different performance that have been hosted**
  - **Annual Giving Campaign**
  - **Christmas Cantata**
  - **C & R Railroad Museum Train Collection from Mr. Bill Clarke**
  - **Mr. Bill Clarke's photo collection**
- **The aquatic center/recreation facility is very nice. It is spacious, fun, and functional.**
- **The slogan appears to be Discover Phillipsburg. That's catchy and easy to remember!**
- **We noticed a lot of painted business windows with the upcoming 4-H Fair and Rodeo. We were wondering if you get full participation from all businesses when doing something like this? What a great way to promote upcoming events.**
- **We learned about the Riverless Festival in June, and the duck race at the local pool for charity. We loved those ideas!**

Did you see any indication of significant events taking place in the community that would be of interest to both visitors and residents?

- **The Kansas Biggest Outdoor Rodeo**
- **Huck Boyd Community Center**
- **Upcoming 4-H Fair**

Elaborate on any significant natural or man made features that have the potential of drawing people to the community.

- **Fort Bissell Museum**
- **Kirwin Wildlife Refuge**
- **Local map showed a lake in the northern part of town. We were unable to locate it.**

Is there an obvious visitor's center, chamber of commerce office, main street office, or other facility that serves the needs of visitors? Comment on the staff, facilities, signage, visibility, etc.

- **The use of the old building for the County Community Foundation and the other users is located near the square and visiting with Mr. Morris Engle was a true delight to visit with and his passion to help Phillipsburg achieve success**
- **The Chamber office has some great merchandising and is attractive. However, most of the publications were not available to us because it was locked. We would recommend some of those frequently used materials be available outside the locked locations.**
- **The scrolling marquee outside the office is nice. We didn't notice any upcoming events being advertised there.**
- **We loved the planters outside the Chamber office and downtown locations.**
- **The map of town and county only listed streets, not attractions or interesting points of reference. It would have piqued our interest to list, for example, the Huck Boyd Community Center on the map, rather than a more generic map that you can retrieve from Mapquest.**

Are there any restaurants, specialty shops or attractions that would bring you back to this community in the near future?

- **Our group ate lunch at the local café and would dine there again. The food selection was good.**

### **13. Wrap-up**

What are the most positive things you observed about the community?

- **For me it was the Huck Boyd Community Center and**
- **Recreation Center = it's a nice community facility that offers a variety of physical fitness options for both older and younger members. Great model for other smaller communities to build from**

What are the biggest obstacles/challenges facing this community?

- **The biggest obstacles/challenges facing Phillipsburg is addressing their housing and child care needs**

What will you remember most about this community six months from now (positive or negative)?

- **The staff at the Huck Boyd Community Center willingness to open the center to give tours of the facility**

- **There is nothing negative that stands out, but having the cooperation/support of the Phillips County Commissioners, City Council, and business community the opportunity to address the housing and childcare needs could be met**
- **There seems to be a great deal of repurposing in this community, utilizing assets and reshaping them into something current and functional. The theatre is one such example.**
- **Another observation....there seems to be a great deal of pride and ownership in the community. Not once were we referred to “someone else” to answer our questions or given the indication that there was divisiveness in the community. What a great community!**

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