CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
February 1, 2016

The Phillipsburg City Council met in regular session on February 1, 2016, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER

The meeting was called to order by Mayor Patrick Hewitt.

ATTENDANCE

PRESENT: Council members Mike James; Lynette Voorhees; Rod Innes; Travis Stites; Pete Rogers.

ABSENT: Council member Donna Speake.

ALSO PRESENT: Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Tad Felts, reporter KKAN/KQMA; Shawn Ellenberger; Dan & Mary Price; Scott & Tammy Merklein; Brett Biggs; Amy Stephens; Brenda Chance, City Clerk.

NEEDS ASSESSMENT

Gary Brinker, representing the Docking Institute of Fort Hays State University, joined the meeting by Skype. Brinker provided information to the Council concerning the Docking Institute's ability to complete a community needs survey. The cost of the survey would be $4,250 with the city providing the phone number database and completing the survey in the next week. Discussion followed.

Brinker left the meeting at 6:26 p.m.

Moved by Rogers, seconded by Voorhees, to use FHSU to do a phone survey at a cost not to exceed $4,500 and authorize FHSU to utilize the city's phone number database. Voting Aye: James; Voorhees; Innes; Rogers. Opposed: Stites.

COMMUNITY BUILDING

Amy Stephens and Tammy Merklein provided information to the Council concerning the HOPE Foundation and the operation of the community building. Discussion was held concerning the HOPE Foundation assisting the city concerning problems with broken windows. Discussion was also held concerning increasing the thermostat temperature for renters.

Merkleins and Stephens left at 6:45 p.m.

AIRPORT INS

Brett Biggs provided information to the Council concerning the insurance coverage at the airport. Moved by Innes, seconded by Rogers, to include hangar keepers insurance. Voting Aye: ALL. Opposed: NONE.

MINUTES APPROVED

Moved by Voorhees, seconded by Stites, to approve the minutes of the January 18, 2016 meeting as written. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION ORDINANCE #1055-01-16B

Moved by Rogers, seconded by Innes, to approve an ordinance to pay the bills for the month of January. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-01-16B.

BIKE ACROSS KANSAS	Information was provided concerning the June visit of Bike across Kansas. Mayor Hewitt will serve on the Phillipsburg Chamber & Main Street committee to prepare for the visit.
OFFICE PRINTER	Moved by Voorhees, seconded by Innes, to purchase a HPM605X printer for the office. Voting Aye: ALL. Opposed: NONE.
PHONE SYSTEM	Chance invited the Council to attend a phone demonstration at the city office on Thursday at 1:30 presented by Nex-Tech.
PUBLIC WORKS	Driggs reported on activities of the public works department. Trees are being trimmed along the highway right of ways.
AIRPORT	The Airport Board recommended Olsson Engineering put together a proposal for designing an additional hangar taxiway for 2017 funding. The Airport Board is looking at being able to have space for additional hangars.
PLANNING	The Planning Commission will be meeting with John Riggs to discuss the parking ordinances.
WASTEWATER	Discussion was held concerning wastewater rates. Sample rates analysis will be provided for the following: 35% increase in the minimum and the per 1,000 gallon charge 35% increase in the minimum with no per 1,000 gallon charge change 60% increase in the minimum with no per 1,000 gallon charge change 75% increase in the minimum with no per 1,000 gallon charge change.
DANGEROUS STRUCTURES	Discussion was held concerning the structures at 541 F, 176 1st, and 262 Walnut. Repair work has been started at the 541 F and 176 1st addresses. A bid to tear down the 262 Walnut structure will be obtained. The Phillips County Commissioners will be contacted concerning the landfill fee for the demolition waste.
COMMUNITY BUILDING	The heat at the community building was discussed. Driggs will get prices for fans and also information concerning window replacement.
ADJOURN	Moved by Stites, seconded by Voorhees, to adjourn – time 7:45 P.M. Voting Aye: ALL. Opposed: NONE.

Brenda L Chance

Brenda L. Chance, City Clerk