

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
April 4, 2016**

The Phillipsburg City Council met in regular session on April 4, 2016, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Patrick Hewitt.
- ATTENDANCE** **PRESENT:** Council members Mike James; Rod Innes; Travis Stites; Pete Rogers; Donna Speake.
- ABSENT:** Council member Lynette Voorhees.
- ALSO PRESENT:** Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Shawn Ellenberger; Kirby Ross, Phillips County Review; Dan & Mary Price; Jeremiah Clancy; Terry McConnell; Fred Robinson; Gary Brinker & Brad Pendergast, FHSU Docking Institute of Public Affairs via Skype; Brenda Chance, City Clerk.
- FIRE E-DISPATCH** Fire Chief McConnell reported he will be retiring as fire chief in January. Jeremiah Clancy is being trained to take over the position. McConnell requested the Council consider using E-Dispatches as a way to replace pagers. This would allow firemen to receive pages on their cell phones. The cost is \$79 per month for up to 25 numbers per month. Discussion was held concerning the use of sirens. McConnell will check with the county to see what paging options they might have available through their system.
- FIRE EQUIPMENT TRUCK** McConnell requested the city consider sharing the purchase of an equipment truck with the rural fire district. The rural district is interested in this purchase. The estimated cost would be approximately \$120,000 - \$130,000. McConnell will have the truck committee get prices and recommendations.
- McConnell and Clancy left the meeting at 6:16 p.m.
- NEEDS ASSESSMENT SURVEY** Gary Brinker & Brad Pendergast, FHSU Docking Institute of Public Affairs, met with the Council via Skype to review the draft needs assessment survey that was recently completed for the City of Phillipsburg. Brinker & Pendergast were very pleased with the 70% response rate. 367 interviews were completed. Streets, recreation, law enforcement, and economic development were areas mentioned frequently. The final report will be delivered in approximately 7-10 days.
- Robinson left the meeting.
Brinker and Pendergast left the meeting at 6:58 p.m.
- MINUTES APPROVED** Moved by Innes, seconded by Speake, to approve the minutes of the March 21, 2016 meeting as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE #1055-03-16B** Moved by Rogers, seconded by Innes, to approve an ordinance to pay the bills for the month of March. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-03-16B.

RESOLUTION #229 CORRECTIONS	Moved by Speake, seconded by Rogers, to approve the following corrections to Resolution #229: 1) the cost of service for outside city commercial buildings served by one meter with residential units will be assessed an additional charge of \$27.40 per residential unit, 2) add the words outside city to the following Heavy Institutional - Hospitals, elderly care homes, hotels and motels which contribute more than 500 gallons per month per bed (for motels and hotels, bed shall denote one unit) of less than or equal to normal domestic strength wastewater \$3.70/month/bed plus \$0.60 per 1,000 gallons per month of water used based on the average water consumption per month during the previous winter months of December, January, & February. Voting Aye: ALL. Opposed: NONE.
2016 CCR	Chance reported the annual consumer confidence report is available on the city's website. Information concerning notification of customers is being obtained from the Kansas Department of Health & Environment.
KDHE WATER LOAN	A letter from KDHE concerning the public water supply loan was provided to the Council.
2015 AUDIT	Moved by Innes, seconded by Rogers, to authorize the Mayor to sign the agreement with Mapes & Miller LLP for the 2015 audit and single audit. Voting Aye: ALL. Opposed: NONE.
EMC INSURANCE VALUES	Moved by Rogers, seconded by Innes, to authorize the Mayor to sign the statement of values for EMC Insurance. Voting Aye: ALL. Opposed: NONE.
WATER METERS	HD Supply will be attending the April 18 th council meeting to demonstrate the auto read water meters.
2 nd ST/HWY 183 KLINK PROJECT	Moved by Innes, seconded by Stites, to authorize the Mayor to sign the notice of award on the base bid in the amount of \$346,064.20 for the 2 nd Street/Highway 183 KLINK project. Voting Aye: ALL Opposed: NONE.
PUBLIC WORKS	Driggs thanked the Council for allowing employees to attend the Kansas Rural Water Association conference. Information concerning work being done by Public Works Department was reviewed.
STREET SEALING	It was the consensus of the Council to have Hall Brothers Construction provide a Onyx Mastic Surface Seal to the streets beginning at 4 th Street and west to the city limits and north of State Street leaving out 2 nd Street and the brick streets. The cost for Hall Brothers Construction will be \$93,750.00. The Public Works Department will prepare the streets for sealing. The estimated total cost of the Public Works Department street work and Hall Brothers Construction is \$120,000.
AIRPORT	Signage will be placed at the airport to keep private vehicles off the ramps and runways.
CINTAS	The Cintas shirts were returned to the company on March 25.

DANGEROUS
STRUCTURE

The following bids were received for the removal of the dangerous structure at 262 Walnut:

Randy Horn \$5,000 without landfill fees
Bohl Construction \$3,000 without landfill fees

Moved by Stites, seconded by Rogers, to accept Bohl Construction's bid. Voting Aye: ALL. Opposed: NONE.

PLANNING
COMMISSION

The Planning Commission will meet on Wednesday, April 20th, 5:30 p.m., at the City Office.

OVERSIZE LOADS

Discussion was held concerning lane closure on 2nd Street/Highway 183 during the work to be done this year and the oversize loads.

COMM BLDG

Innes reported that 77% of those responding the community needs survey felt the community building should be renovated or rehabilitated.

PLANNING

James reported that at this time no recommendations have come out of the public meeting held by the Planning Commission concerning parking in front yards.

KRWA
CONFERENCE

James recommended that all council members attend the KRWA conference. He reported on information he had obtained concerning rate structures, connection fees, raising rates annually by 2-3% each year with overall reviews every 3 years, and open meetings information.

MOSQUITO
SPRAYING

Driggs was directed to check with providers concerning the cost of spraying for mosquitoes.

ADJOURN

Moved by Stites, seconded by Speake, to adjourn – time 7:45 P.M. Voting Aye: ALL. Opposed: NONE.

Brenda L Chance

Brenda L. Chance, City Clerk