

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
June 6, 2016**

The Phillipsburg City Council met in regular session on June 6, 2016, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Patrick Hewitt.
- ATTENDANCE** **PRESENT:** Council members Donna Speake; Lynette Voorhees; Rod Innes; Travis Stites; Pete Rogers.
- ABSENT:** Council member Mike James.
- ALSO PRESENT:** Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Jesse Rhea, reporter KKAN/KQMA; Tim & Shawn Ellenberger; Jeff, Shelly, & Devan Johnson; Jeff Younger; Brenda Chance, City Clerk.
- PARK SLIDE** Devan Johnson informed the council what had happened to the park slide and apologized for the damage. Mayor Hewitt and Council Members thanked Devan for taking responsibility and attending the meeting.
- Johnsons left the meeting.
- NATURAL GAS** Jeff Younger provided information concerning the price of natural gas contracts for November – March of 2016/2017 and 2017/2018. Moved by Stites, seconded by Rogers, to purchase 25% more natural gas for the 2016/2017 winter and 50% for the 2017/2018 at a price of \$3.85. Voting Aye: Innes; Voorhees; Stites; Rogers. Opposed: Speake.
- Younger left the meeting.
- MINUTES APPROVED** Moved by Innes, seconded by Speake, to approve the minutes of the May 16, 2016 meeting as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE #1055-05-16B** Moved by Voorhees, seconded by Rogers, to approve an ordinance to pay the bills for the month of May. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-05-16B.
- CINTAS** Sage provided information concerning a demand letter from Greenberg, Grant, & Richards, Inc. representing Cintas. Driggs will provide Sage with cost information. Sage will contact Greenberg, Grant, & Richards, Inc.
- TRANSPORT** Chance reported the new transportation van is scheduled to be delivered the week of June 13th.
- SALES TAX** Sales tax collections were reviewed.

PERSONNEL POLICIES & GUIDELINES	Information from the League of Kansas Municipalities concerning the updating of the personnel policies and guidelines at a cost of \$3,000. Moved by Voorhees, seconded by Innes, to move forward with updating the personnel policies and guidelines with the League of Kansas Municipalities. Voting Aye: ALL. Opposed: NONE.
WEBSITE	Information from CivicPlus concerning the city's website use was reviewed. Chance will obtain information concerning a website rebuild and updating of the platform.
COMMUNITY BUILDING ROOF	Discussion was held concerning the community building roof replacement and the insurance settlement. Driggs will obtain bids for the roof replacement. After receiving the bids, the Council will decide if the insurance settlement is acceptable.
2017 BUDGET	Discussion was held concerning the process for development of the 2017 budget. Driggs will provide the Council with proposed project and equipment items at the next meeting or the July 5 th meeting. Chance will provide a draft budget once the project and equipment items are received.
PUBLIC WORKS	Driggs reported on activities of the public works department. A new water plant operator has been hired.
T-BALL PARKING	Discussion was held concerning parking in the cemetery for t-ball games and handicap parking. Stites left the meeting at 7:34 p.m.
PARK	Moved by Speake, seconded by Voorhees, to purchase a slide for the park from the Special Parks & Recreation Fund. Voting Aye: ALL. Opposed: NONE. Park replacement swings will be purchased from the Special Parks & Recreation Fund.
CODE VIOLATIONS	The list of code violation notices were reviewed by the Council. The Council directed staff to continue with the code violation process.
MOSQUITO SPRAYING	It was the consensus of the Council to spray the park and ballfields for mosquitoes another month.
FT BISSELL	Discussion was held concerning the mowing at Fort Bissell Museum. It was the consensus of the council that the city will not mow the area.
WESTVIEW	Driggs updated the Council concerning the water leak at Westview. An invoice will be sent for the cost of the repairs.
SHADE TREE COMMISSION	The Shade Tree Commission is sending letters to decline requests for tree removals. A notice is also being sent to 1187 2 nd Street to remove the fruit trees planted in city right of way. Discussion was held concerning trees at the cemetery and those needing trimmed in the site triangle of intersections.

FLAGS American flags have been ordered to replace damaged flags used on State Street.

PLANNING The upcoming dates of planning commission and board of zoning appeals hearings were reviewed.

DUMP STATION No parking signs will be installed near the park dump station.

ADJOURN Moved by Rogers, seconded by Speake, to adjourn – time 8:06 P.M. Voting Aye: ALL.
Opposed: NONE.

Brenda L. Chance
Brenda L. Chance, City Clerk