

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
July 18, 2016**

The Phillipsburg City Council met in regular session on July 18, 2016, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Patrick Hewitt.
- ATTENDANCE** **PRESENT:** Council members Donna Speake; Rod Innes; Travis Stites; Mike James.
- ABSENT:** Council members Lynette Voorhees; Pete Rogers.
- ALSO PRESENT:** Scott Sage, City Attorney; Jesse Rhea, reporter KKAN/KQMA; Shawn Ellenberger; Denis Miller; Brenda Chance, City Clerk.
- 2015 AUDIT** Denis Miller, representing Mapes & Miller, LLP, reviewed the 2015 audit and single audit information with the Council. He voiced his concerns about the solid waste fund revenue. Moved by Innes, seconded by James, to approve the 2015 audit. Moved by Innes, seconded by James. Voting Aye: ALL. Opposed: NONE.
- Tim Driggs arrived at 6:12 p.m.
- The management letter from Mapes & Miller, LLP was reviewed.
- 2017 BUDGET** Miller provided information to the Council concerning the new budget laws.
- Miller left the meeting at 6:31 p.m.
- MINUTES APPROVED** Moved by Stites, seconded by Speake, to approve the minutes of the July 5, 2016 meetings as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE #1055-07-16A** Moved by Innes, seconded by Stites, to approve an ordinance to pay the bills for the month of July. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-07-16A.
- CULBERTSON DEED** City Attorney Sage provided the Council with a corrected deed for the property sold to Lloyd Culbertson earlier in the year. Moved by Innes, seconded by James, to authorize the Mayor to sign the corrected quit claim deed. Voting Aye: ALL. Opposed: NONE.
- LEAGUE PERSONNEL POLICY** Moved by Stites, seconded by Speake, to authorize the Mayor to sign the contract for League custom personnel policy with the League of Kansas Municipalities. Voting Aye: ALL. Opposed: NONE.

TRANSPORT  
SCHOOL RIDE  
CANCELLATION  
POLICY

Moved by Stites, seconded by Innes, to adopt the policy stating if a school rider's plans have changed and they are not going to use the transportation system after reserving a ride, the parents/guardians shall notify the public transportation system by noon the day of the ride so others who wish to ride will have the opportunity. If notification of cancellation is not received by noon of the day of the ride, an amount double the ride fee will be charged. Voting Aye: ALL. Opposed: NONE.

1996 FORD BUS

Chance reported the City has received a clear title to the 1996 Ford Bus. It was the consensus of the Council to the use the vehicle for public works transportation to job sites if it can be repaired with minimal expense. Driggs will check on the cost to repair the vehicle.

POLICE  
BADGES

A letter from Paul Wisinger, requesting the Council allow him to purchase the police department badge for #808, was discussed. It was the consensus of the Council to give Wisinger the badge and also one to Leroy Stephens for their service to the community over the years.

KLINK PROJECT

Driggs reported the KLINK project on 2<sup>nd</sup> Street (U.S. Highway 183) north of State Street will begin August 8<sup>th</sup> with the concrete work.

Moved by Innes, seconded by James, to authorize the Mayor to sign the contract with BG Consultants for KLINK construction services. Voting Aye: ALL. Opposed: NONE.

SEWER PROJECT

Driggs reported the sewer line project near the new tennis courts is complete. Driggs will check to see if dirt was placed on the Huck Boyd Center property.

PUBLIC WORKS

Driggs updated the City Council on work being done by the Public Works Department. Downtown banners will be installed. Driggs will be reviewing information concerning the water plant air conditioning with Innes.

WASTEWATER

Discussion was held concerning the sewer discharge at South Village Estates.

PLANNING  
COMMISSION  
PARKING &  
LOADING  
REGULATIONS

Driggs provided the following recommendations to the Council from the Planning Commission for the changes to the Zoning Ordinance & Subdivision Regulations for the City of Phillipsburg, Kansas:

Article XXIV, Section 1, #1, add the sentence - this ordinance does not restrict parking in rear yard area.

Article XXIV, Section 2, #8, add the following and correct lettering -

b. Parking lot surfacing shall consist of the following:

1. Concrete
2. Asphaltic Concrete
3. Street Pavers
4. 6 inches of washed, dust free rock of not less than 1.5-2 inches in size.

5. 6 inches of shingle tabs
6. Other types of dust free materials of appropriate depth as may be approved by the City.

All parking surfacing consisting of granular or particulate materials shall be contained in place by suitable edging of a type adequate to assure stability.

- c. No vehicle may be parked in an off-street location except on a driveway or parking area specifically designed and intended for the purpose, and which is in compliance with all other regulations of the City of Phillipsburg.

WATER

A letter from the Kansas Department on Health & Environment concerning the requirements for lead and copper testing was reviewed.

AQUATIC  
CENTER

Speake reported she had been contacted concerning the aquatic center entrance fees for babies. The policy will be reviewed for next season.

EVALUATION

The City Clerk evaluation will be completed at the next meeting.

LEAGUE INFO

A letter from the League of Kansas Municipalities concerning the voting record of area State Representatives and Senators was reviewed.

ADJOURN

Moved by Stites, seconded by James, to adjourn – time 7:12 P.M. Voting Aye: ALL.  
Opposed: NONE.

*Brenda L Chance*  
Brenda L. Chance, City Clerk