

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
November 7, 2016**

The Phillipsburg City Council met in regular session on November 7, 2016, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Patrick Hewitt.
- ATTENDANCE** **PRESENT:** Council members Donna Speake; Rod Innes; Pete Rogers; Lynette Voorhees; Mike James; Travis Stites.
- ABSENT:** NONE.
- ALSO PRESENT:** Tim Driggs, Public Works Supervisor; Jesse Rhea, reporter KKAN/KQMA; Kirby Ross, reporter Phillips County Review; Ron Lower, reporter The Advocate of Phillips County; Tim & Shawn Ellenberger; Marlene Dugan; Jayne & Bob Holle; Don, Tina, & Cody Blew; Vince Beazel; Brenda Chance, City Clerk.
- S.K.I. KANSAS** Vince Beazel provided the Council information concerning an afterschool program, S.K.I. Kansas, and his interest in encouraging science and technology.
- DISC GOLF COURSE EXPANSION** Due to the success of the first disc golf project at the city park, Cody Blew requested permission to expand the course from 9 to 18 holes. Seven more baskets would be added and 2 additional tee boxes. It was the consensus of the Council to approve the addition. Signage warning traffic of the course crossing the street was discussed. Moved by Speake, seconded by Voorhees, to provide \$500 for the project. Voting Aye: ALL. Opposed: NONE.
- Jeff Coomes arrived at the meeting.
Beazel and Blews left the meeting at 6:17 p.m.
- MINUTES APPROVED** Moved by Rogers, seconded by Speake to approve the minutes of the October 17, 2016 meetings as written. Voting Aye: ALL. Opposed: NONE.
- EMPLOYEE REC.** Discussion was held concerning the employee recognition items for years of service.
- Eve Hansen arrived at 6:29 p.m.
- 1290 3rd ST. DANGEROUS STRUCTURE** A dangerous structure hearing was held for the property at 1290 3rd Street. Owner Jeff Coomes was present. Sage reviewed the hearing process. Coomes stated he had received costs from \$15-20,000 to remove the structure and the property is valued at approximately \$5,000. Sage questioned Public Works Supervisor Driggs concerning the information contained in the 07/28/16 inspection report which noted the decaying windows, siding, eaves, roof, and the property not being fit for human habitation. It was the recommendation of Driggs that the property be cleared and made safe. Coomes reported the building was being used for storage and the roof did not leak at this time. Coomes agreed the windows, siding, eaves are in disrepair. Coomes has someone who is starting the process of cleaning out and tearing down the structure. Coomes did not

object to the structure being torn down. It was the consensus of the Council that it is a dangerous structure and needs to be removed. Since the demolition project has started, Coomes was given 180 days or by May 7, 2017 to have the work completed. If the work is not completed the Council can order the structure be torn down by the city or a contractor.

Mildred and LaDon Lappin arrived at the meeting at 6:35 p.m.

206 H STREET
DANGEROUS
STRUCTURE

A dangerous structure hearing was held for the property at 206 H Street. Eve Hansen was in attendance for the hearing on behalf of Gladys Hansen. Sage questioned Public Works Supervisor Driggs concerning the information contained in the 8/01/16 inspection report which noted the house had been moved off the foundation by a vehicle, rot was showing around the doors and windows, animals could crawl under the structure, regular maintenance had not been done, and the roof was showing signs of fatigue. Driggs reported the property was not fit for human habitation. It was the recommendation of Driggs that the property be deemed unsafe, unfit, removed, and the premise be made safe and secure. Hansen reported they are in the process of selling the property to Vicki Runyon. Hansen has no objection to tearing the structure down, however she is in need of assistance to remove some items stored in the building. It was the consensus of the Council to find the structure to be unsafe and dangerous. The structure should be removed and made safe commencing within 60 days and being completed in 120 days.

Hansen left at 7:05 p.m.

Council member Rogers left the meeting at 7:06 p.m.

Coomes requested information concerning contractor cost for demolition previously received by the city when clearing property.

400 3rd STREET
DANGEROUS
STRUCTURE

A dangerous structure hearing was held for the property at 400 3rd Street. Owners Bob & Jayne Holle were in attendance. Sage questioned Public Works Supervisor Driggs concerning the information contained in the 8/01/16 inspections report. At the time of the report, a large tree had fallen on the front porch of the structure, there had been no routine maintenance, was not inhabitable, and was being used as a woodshop for Bob Holle. Driggs noted the roof had signs of fatigue. Driggs had talked with Bob Holle and at the next visit the tree had been removed and the owner said painting and some repair would be done. The owner has intentions to fix the front porch and repaint. It was the consensus of the Council that the structure was not unsafe and should not be demolished at this time; however, the structure is in need of repairs. Bob Holle stated the repairs could be done by June 1, 2017.

RECESS

Mayor Hewitt called for a 5 minute recess with the meeting to come back to session at 7:21 p.m.

Council member Donna Speake left the meeting at 7:16 p.m.
Jeff Coomes left the meeting at 7:21 p.m.

314 7th STREET
DANGEROUS
STRUCTURE

A dangerous structure hearing was held for the property at 314 7th Street. Owners Mildred & LaDon Lappin were in attendance. Sage questioned Public Works Supervisor Driggs concerning the information contained in the 8/01/16 inspections report. The report showed the structure was not fit for habitation; roof, eaves, windows, and doors were in poor condition. The structure needs painted. There was concern that rodents and birds could enter the structure. It was the recommendation of Driggs that the property be deemed unsafe, removed, and premise be made safe and secure. Mildred Lappin reported they have already been in contact with a contractor to remove the structure following removal of the stored items. Lappins had no objection to the structure being torn down. It was the consensus of the Council to find the structure to be unsafe and dangerous. The structure should be removed and made safe commencing within 60 days and being completed in 120 days.

Holles left the meeting at 7:28 p.m.
Lappins left the meeting at 7:30 p.m.

APPROPRIATION
ORDINANCE
#1055-10-16B

Moved by Innes, seconded by Voorhees, to approve an ordinance to pay the bills for the month of October. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-10-16B.

BC/BS RENEWAL

Discussion was held concerning the 2017 health insurance renewal. Information from Blue Cross Blue Shield of Kansas was reviewed. Moved by Stites, seconded by Innes, to stay with the current plan and city pay the increased cost. Voting Aye: Stites, Innes, Voorhees. Opposed: James.

SELECT ACCT.

Discussion was held concerning the 2017 Select Account renewal. Moved by Voorhees, seconded by Stites, to approve the renewal of the Select Account with no changes. Voting Aye: ALL. Opposed: NONE.

PIZZACO OF KS
2017 CMB

Moved by Stites, seconded by Voorhees, to approve the 2017 cereal malt beverage licenses for Pizzaco of Kansas, LLP. Voting Aye: ALL. Opposed: NONE.

EXCEL TRAINING

Discussion was held concerning training for employees to learn Excel. It was the consensus of the Council to work with Fort Hays State University Management Development Center to provide this training after the first of the year.

CARING
COMMUNITY

Chance reported she and Driggs had met with the Caring Community group to discuss the Hansen Foundation clean-up grant. Caring Community is interested in participating with other groups to have a spring clean-up day to assist residents.

FLSA OVERTIME

Chance provided information concerning the changes in the Fair Labor Standards Act overtime calculations effective December 1st. At this time, the ruling will not affect the City but could in the future when the exempt salary amounts are raised.

COFFEE &
CONVERSATION

Chance reminded the Council the City would be hosting the Chamber & Main Street Coffee & Conversation at the Library on Tuesday, 11/8.

PUBLIC WORKS

Driggs reported on the work done by the public works department. Driggs stated the insurance company would be paying \$110,962 to replace the community building roof.

Driggs will be attending the Governor's Water Conference, November 14-16, in Manhattan.

MASTER PLAN Driggs provided the Council information concerning future projects for the City. This will be discussed at the next meeting.

FLOOD DISASTER DELCARATION Driggs reported work was being done with the Kansas Department of Emergency Management and the Federal Emergency Management Agency to get Phillips County added to the disaster declaration. Flood damage to the Quanz Reservoir was discussed and authorization was given to pursue disaster mitigation funding.

Dugan left the meeting.
Ellenbergers left the meeting.

AQUATIC CENTER Discussion was held concerning the need to repaint the outdoor pool. The following pool statistics were given to the Council: \$3,082 concession stand earnings; 1957 uses of the therapy pool this year; 136 family passes sold; 30 single passes sold; 27 part-time lifeguards were employed. In the future the lifeguard stations will be reviewed. The heater operation of the outside pool will also be reviewed.

AIRPORT Information concerning the construction of a new hangar at the airport by Swine Management, Inc. was reviewed. Moved by James, seconded by Innes, to approve the building permit as non-compliant. Voting Aye: ALL. Opposed: NONE. Moved by Innes, seconded by Stites, to authorize a 30 year lease with Swine Management, Inc. as was previously done with Spicer. Voting Aye: ALL. Opposed: NONE.

PURPLEWAVE Driggs reported the following sales with Purplewave Auction:

Bus	\$2,600	Railroad Ties	\$3,100
Van	\$2,300	RamJet Machine	\$2,800
Pickup	\$3,600		

EXECUTIVE SESSION Moved by Voorhees, seconded by James, to recess into executive session to discuss personnel matters of non-elected personnel to protect confidentiality for 15 minutes until 8:36 p.m. with the Council, Sage, Driggs, and Chance. Voting Aye: ALL. Opposed: NONE.

Rhea, Lower, & Ross left the meeting.

Moved by Innes, seconded by James, to recess into executive session to discuss personnel matters of non-elected personnel to protect confidentiality for 10 minutes until 8:46 p.m. with the Council, Sage, Driggs, and Chance. Voting Aye: ALL. Opposed: NONE.

ADJOURN Moved by Stites, seconded by Voorhees, to adjourn – time 8:50 P.M. Voting Aye: ALL. Opposed: NONE.

Brenda L. Chance

Brenda L. Chance, City Clerk