

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
APRIL 16, 2018**

The Phillipsburg City Council met in regular session on April 16, 2018, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER The meeting was called to order by Mayor Lance Munyon.

ATTENDANCE PRESENT: Council members Bret Miles; Lynette Voorhees; Michael Wisner; Terry McConnell; Pete Rogers; Mike James.

ABSENT: NONE.

ALSO PRESENT: Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Kirby Ross, reporter Phillips County Review; Jesse Rhea, reporter KKAN/KQMA; Shawn Ellenberger; Taya Cunningham; Steven Mongeau; Angie Wells; Brenda Chance, City Clerk.

PLEDGE OF ALLIGIENCE The Pledge of Allegiance to the United States was led by Mayor Munyon.

366 STATE ST.  
60 DAYS TO  
START WORK Steven Mongeau, representing Rooks County Holdings, LLC, reported that Phase I & II of the Brownfields program have been completed at 366 State Street as well as 5 loads of debris removed from the building. The building is for sale or lease but the company is not in a position to do a spec building. Mongeau feels the building could be a part of a downtown historic district. Discussion followed concerning the building roof and needing to secure the structure. Moved by Miles, seconded by Voorhees, that work on the building is to be started within 60 days from today with a report back to the Council on June 18. Voting Aye: ALL. Opposed: NONE.

Mongeau left the meeting at 6:10 p.m.

MINUTES APPROVED Moved by Rogers, seconded by McConnell, to approve the March 19, 2018 minutes as written. Voting Aye: ALL. Opposed: NONE.

The minutes of April 2, 2018 were reviewed. Mayor Munyon noted the change from Maintenance I to Maintenance concerning the job opening available. Moved by Wisner, seconded by McConnell, to approve the minutes of April 2, 2018. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION ORD #1055-03-18B & #1055-04-18A Moved by Miles, seconded by Wisner to approve Appropriation Ordinance #1055-03 18B and Appropriation Ordinance #1055-04-18A with the addition of Blue Cross Blue Shield in the amount of \$27,697.34. Voting Aye: ALL. Opposed: NONE.

FINANCE Miles reported the electricity rate increase sheet was in the packet. The deadline for KDHE water supply loan applications is June 15.

WATER & SEWER Rogers reported the committee was recommending the approval of the 2018 water and sewer work plans.

**KRWA MEMBERSHIP** McConnell recommended the annual Kansas Rural Water Association (KRWA) membership of \$920 be paid. Moved by Miles, seconded by James, to pay the membership. Voting Aye: ALL. Opposed: NONE.

**SEWER TRUCK** Employees are familiarizing themselves with the VacCon truck. Employees are also working on obtaining the necessary commercial driving license endorsements.

**FACILITIES** Moved by James, seconded by Miles, to authorize the Facilities Committee to waive the rental fee at the community building and armory for nonprofits without full Council approval. Voting Aye: AYE. Opposed: NONE.

**AQUATIC CENTER SWIM LESSONS FAMILY SWIM CHANGES** Fees and hours for the Aquatic Center were reviewed. Moved by Miles, seconded by Rogers, to increase the swimming lesson fees to \$20 per child per session, to not have family swim during the month of June, change family swim to Tuesday & Thursday nights and end when school starts. Voting Aye: ALL. Opposed: NONE.

**AIRPORT HANGAR TAXI PROJECT** Discussion was held concerning the new airport hangar taxiway project. The construction cost is approximately \$425,480. The Federal Aviation Administration will pay 90% of the cost and engineering. Moved by Miles, seconded by James, to follow thru with raising the city's matching funds. If matching funds are not received the project may have to be delayed. Voting Aye: ALL. Opposed: NONE.

Wells left the meeting at 6:34 p.m.

**PARK PLANTERS & BENCHES** Wisner reported meeting with Sheila Roberts to discuss planters and benches at the city park. Two planters will be placed at each concrete entrance. Benches will be placed at the city park, Armstrong Park, and Miner Park. There will be no cost to the city for the planters and benches.

**ANIMAL CONTROL** Mayor Munyon reported the Law Committee will be meeting to review the animal ordinances and animal control policy.

**APPOINTMENTS** The following appointments were recommended by Mayor Munyon:

Airport Advisory Board – Rick Jarvis & Lloyd Culbertson  
Board of Zoning Appeals – Doug Vahle & Sherry Robinson  
Housing Authority Board – Sue Delaney  
Planning Commission – Tad Felts & Mike Erhart  
Economic Development Advisory Board – Mildred Hadley

Moved by Wisner, seconded by Voorhees, to approve the Mayor's recommended appointments. Voting Aye: ALL. Opposed: NONE.

**2018 WORK PLANS** The 2018 work plans were reviewed. The total approximate cost is \$273,064. Moved by James, seconded by Miles, to approve the 2018 work plans contingent on the airport project. Voting Aye: ALL. Opposed: NONE.

**CRACK SEAL** The Public Works Department will be crack sealing the streets north of State Street.

**RATES** Rates and fees will be discussed at the next meeting.

FINANCE WORK SESSION A finance work session with the full Council is planned for Thursday, April 26, 6 p.m., at the Phillipsburg Library Hope Room.

RESIDENCY CITY CLERK Discussion was held concerning the state statute requiring the city clerk to live within the city limits. Sage was directed to prepare a charter ordinance requiring the city clerk to live in Kansas within 35 miles of Phillipsburg.

VOTING MAYOR Discussion was held concerning the possibility of doing a charter ordinance to allow the mayor to be a voting member of the Council. Sage will look for additional information.

CDBG UPDATE It was the consensus of the Council to begin the CDBG income survey following the CDBG seminar.

SERVICE FEE Sage will draft an ordinance to have the \$25 service connection fee for water and/or sewer service paid prior to establishing service unless the customer has been a previous customer of the city and has not been delinquent on payment for any prior city utility bill.

APWA It was the consensus of the Council for Driggs to attend the APWA conference in Dodge City.

PUBLIC WORKS Driggs reviewed the work being done by the Public Works Department.

CODE ENFORCE Driggs reported he continues to work thru the code enforcement complaints.

WATER SAMPLE Driggs reported the five lead and copper water samples were all well below the allowed limits.

PLANNING The Planning Commission meeting will not be held on April 18.

ADJOURN Moved by Wisner, seconded by McConnell, to adjourn – time 7:16 p.m.

*Brenda L. Chance*  
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Brenda L. Chance, City Clerk