

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
May 7, 2018**

The Phillipsburg City Council met in regular session on May 7, 2018, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Lance Munyon.
- ATTENDANCE** **PRESENT:** Council members Bret Miles; Michael Wisner; Terry McConnell; Pete Rogers; Mike James.
- ABSENT:** Council member Lynette Voorhees.
- ALSO PRESENT:** Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Kirby Ross, reporter Phillips County Review; Jesse Rhea, reporter KKAN/KQMA; Shawn Ellenberger; Rachel Martin; Wyatt Conrad; Janeen Wallgren; Lisa Schmidt; Donna & Paul Speake; Brenda Chance, City Clerk.
- PLEDGE OF ALLIGIENCE** The Pledge of Allegiance to the United States was led by Mayor Munyon.
- SWIM TEAM** Wyatt Conrad reported there are 30+ kids registered for swim team at this time and more are expected to sign up. The meets are scheduled for June 2, 9, 16, & 23. Conrad hopes the Phillipsburg meet will be June 9<sup>th</sup> but it may be June 2<sup>nd</sup>. Previous meets have been getting over by noon unless there are weather issues. Phillipsburg plans to host a relay meet on June 27<sup>th</sup> and it will take 1 to 1 ½ hours. They hope to start at 6 p.m. Practices are planned for 8 a.m. – 10 a.m. when the pool is ready. Driggs reported they plan to have lifeguard training starting on May 21<sup>st</sup>. Voorhees & McConnell will meet with Conrad and city staff tomorrow to discuss the schedule.
- Alyse & Deb Weishaar arrived at 6:06 p.m.  
Weishaars, Schmidt, & Conrad left the meeting at 6:07 p.m.
- MINUTES APPROVED** Moved by Rogers, seconded by Miles, to approve the April 16, 2018 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE #1055-04-18B** Moved by Miles, seconded by James, to approve an ordinance to pay the bills for the month of April. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-04-18B.
- QUANZ RESERVOIR** James reported meeting with Senator Pat Roberts in Smith Center. They discussed the Quanz Reservoir project and FEMA assistance.
- ARMORY AED** McConnell reported the Wellness Center has purchased an AED for the gym area of the armory building. This was organized by Jayne Holle. Rogers reminded staff to check the expiration dates on the AED pads.
- ARMORY TABLES & CHAIRS** Discussion was held concerning the purchase of tables and chairs for the armory. Driggs reported the black metal chair with the pads would be \$17 each and the gray tables would be \$123 each. It would cost approximately \$1,500 to replace 1/3 of the chairs and

REPLACEMENT approximately \$3,025 to replace 1/3 of the tables. It was the consensus of the Council to replace 30%-40% of the chairs and tables.

STREETS McConnell reported the employees are doing a good job with the street crack sealing. Discussion was held concerning using Onyx to seal the street after the cracks are filled. Driggs will obtain a price for the next meeting.

WATER METERS It was the consensus of the Council that the City should do a business case concerning the use of auto read meters. City staff will work with Kyle Unruh to obtain the information.

Sheriff Charlie Radabaugh arrived at 6:24 p.m.

SHERIFF'S REPORT Sheriff Radabaugh updated the Council concerning the number of cases this year as of March 31<sup>st</sup>. Out of 224 cases, 107 were in the City of Phillipsburg. Discussion followed.

Radabaugh left at 6:31 p.m.

BALL PROGRAM Wisner reported he would follow up with Conrad Corman and the Council Committee.

FIREWORKS Discussion was held concerning the fireworks ordinance. Council members have received concerns about the fireworks being shot within the city due to the impact on animals and the risk of fire. Discussion was held concerning the possibility of designating an area for fireworks displays. The Law Committee will review the information and consider the designated area options. They will report to the Council at the next meeting.

AIRPORT TAXIWAY Mayor Munyon reported Phillips County Economic Development will provide \$28,500 to go towards the airport taxiway project. The City has requested additional funding from the Hanson Foundation in the amount of \$23,500. The City will provide \$5,000 towards the project.

NEX-TECH FRANCHISE Mayor Munyon reported he had spoken with Rhonda Goddard concerning the Nex-Tech franchise agreement. Goddard is drafting an agreement for a fee of \$.85 per line rather than the current percentage rate. This is estimated to provide an additional \$4,000 per year at this time. The agreement will be for a 3 year period and provide the city with the same items at no cost to the city as the last agreement.

VICIOUS DOG The vicious dog policy and ordinances had been reviewed by the Law Committee. A draft document was provided to the Council for their input.

Wallgren left the meeting at 6:44 p.m.

ORDINANCE #1410 SERVICE FEE Moved by Rogers, seconded by Wisner, to adopt an ordinance amending Ordinance #1403 as originally written, which pertains to service connection fees; and repealing said ordinance #1403 as originally adopted. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1410.

Conrad Corman arrived at 6:45 p.m.

366 STATE ST. Sage reported the property at 366 State St. has been retitled into another entity's name. The deadline for action by the owner is June. Discussion was held about securing the

property. Driggs was directed to contact Steven Mongeau to secure the property within 24 hours or the city will do it. Driggs will also let him know about the sidewalk program for the Masonic building sidewalk.

- BALL PROGRAM** Corman reported the Little League program has added a storage building at the park ballfield. The group is requesting the annual \$3,000 for groundskeeper and field preparation. They would like to build a pitcher's mound for the warmup area, build a roof on the home dugout for shade, and move the west bleachers behind home plate. Approximately 275 youth participate in the sport. Permission was asked for the 5<sup>th</sup> grade travel league to use the field and also have a tournament. Moved by Miles, seconded by James to provide \$3,000 to the Little League for the ballfield groundskeeper, approve the enhancements and the use of the field. Voting Aye: ALL. Opposed: NONE.
- 2019 BUDGET** Chance will attend the annual budget workshop in Hays, May 17<sup>th</sup>.
- CDBG** Chance reported the surveys have been mailed and are being submitted.
- KDHE LOAN** The KDHE loan meeting with Steve Hanson scheduled for Thursday will be rescheduled.
- EMC INS.** A dividend check of \$23,435.73 was received from EMC Insurance Companies as part of the 2017 safety group.
- AUDITS** The 2017 annual audit has begun and will be in the office starting Monday, May 14<sup>th</sup>. The triennial transportation program audit will be in the office Thursday, May 31<sup>st</sup>.
- VIDEO VIEWS** The number of views of council meeting videos on the city website as of May 7, 2018 at 1:17 p.m. was as follows:  
2/19/18 – 462 views  
3/05/18 – before executive session 114 after 220 views  
3/19/18 - before executive session 378 after 250 views  
4/02/18 – 172 views  
4/16/18 – 179 views
- PUBLIC WORKS** Driggs reported the airport taxiway bids are due May 22, 2018. Safety meetings will be on May 14<sup>th</sup>. He will be attending the APWA conference in Dodge City this week. City wide cleanup landfill amounts were 166,100 pounds, approximately 83 tons. The park restrooms have been opened. Alley maintenance was discussed. The alley between West G and West H and Park Street and Cable Road was discussed.
- Taya Cunningham arrived at 7:06 p.m.  
Martin left at 7:06 p.m.
- Ninety percent of the fire hydrant testing has been completed. Electrical repairs are being made to get electricity to the restroom building at the pickle ball court. Seventy percent of the library lighting project is complete.
- CRACK SEALING** Street crack sealing will be done for the spring by May 31<sup>st</sup>.
- SEWER CLEANING** Driggs reported the sewer line at 9<sup>th</sup> and State Street was cleaned and 7 truckloads of debris was cleaned out of the line. Discussion was held.

CODE VIOLATIONS Four code violations have gone through the court. A new complaint on 7<sup>th</sup> Street has been received.

SHADE TREE The Shade Tree Commission met on May 2<sup>nd</sup>. Trees have been removed at the city park, 375 3<sup>rd</sup>, 227 5<sup>th</sup>, 188 5<sup>th</sup>, and the cemetery. The Shade Tree Commission annual Arbor Day tree planting is being planned.

PLANNING The Planning Commission will meet on May 16<sup>th</sup>.

CEMETERY The 6<sup>th</sup> – 8<sup>th</sup> grade students helped paint and cleanup at the cemetery. Discussion was held concerning the west cemetery fence. Driggs will get a price for 6' chain link fencing.

Paul & Donna Speake left at 7:20 p.m.

FEES & RATE REVIEW The chart of fees and rates was reviewed. Discussion followed. The following fee changes will be prepared for consideration at the next meeting:

- Animal Pound Fee - \$10 per day
- Board of Zoning Appeals Applications - \$100
- Building Permits - \$.02 per sq. ft. of main floor, \$.01 per sq. ft. of basement or additional floor with a \$10 minimum
- Cemetery Opening & Closing - \$250 full size; \$150 cremains; \$200 infant
- Cemetery Spaces - \$100 per space for city residents; \$200 per space for non-city residents
- License – Canvasser or Solicitor (Door to Door) - \$25 per day per salesperson
- Planning Commission Applications - \$100
- Sewer Main Connection Fee - \$50
- Large Zoning Map - \$5

Discussion was held concerning the utility rates. The water, sewer, and solid waste rates will be reviewed the second meeting in June.

ADJOURN Moved by Wisner, seconded by McConnell, to adjourn – time 8:35 p.m. Voting Aye: ALL. Opposed: NONE.

*Brenda L. Chance*  
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Brenda L. Chance, City Clerk