

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
July 3, 2017**

The Phillipsburg City Council met in regular session on July 3, 2017, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Pat Hewitt.
- ATTENDANCE** PRESENT: Council members Mike James; Donna Speake; Rod Innes; Lynette Voorhees; Pete Rogers; Travis Stites.
- ABSENT: NONE.
- ALSO PRESENT: Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Jesse Rhea, reporter KKAN/KQMA; Shawn Ellenberger; Brenda Chance, City Clerk.
- MINUTES APPROVED** Moved by Innes, seconded by Rogers, to approve the June 19, 2017 meeting minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE 1055-06-17B** Moved by Voorhees, seconded by Rogers, to approve the ordinances to pay the bills for the month of June. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-06-17B.
- ORD #1404 LAW ENFORCEMENT FUND** Moved by Innes, seconded by James, to adopt an ordinance of the City of Phillipsburg, Kansas creating a special fund within the treasury of the City as a special fund for the operation, maintenance, and improvement of the Law Enforcement Department. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1404.
- ORD #1405 FIRE FUND** Moved by Rogers, seconded by Stites, to adopt an ordinance of the City of Phillipsburg, Kansas creating a special fund within the treasury of the City as a special fund for the operation, maintenance, and improvement of the Fire Department. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1405.
- KOMA** Chance provided information to the Council concerning House Bill 2301 and the changes to the Kansas Open Meetings Act concerning executive sessions.
- CENSUS** It was the consensus of the Council that the City participate in the Phillips County Consolidated Boundary & Annexation survey with the U.S. Census Bureau.
- 2018 BUDGET HEARING** Moved by Voorhees, seconded by Speake, to authorize the publication of the 2018 Budget Hearing Notice. Voting Aye: ALL. Opposed: NONE.
- UNPAID LEAVE HEALTH INS.** Chance requested a clarification of the F-9(e) of the Phillipsburg Personnel Policies and Guidelines. It was the consensus of the Council that an employee on unpaid leave and not eligible for the Family Medical Leave Act is to pay for 100% of the health insurance cost for the calendar days on unpaid leave. The cost is to be calculated by dividing the city portion of the cost by the total number of calendar days. This amount will then be multiplied by the number of calendar days on unpaid leave. The employee will remain

responsible for the employee share of the insurance cost as well as the city share while on unpaid leave.

MUNICIPAL
COURT

Moved by Rogers, seconded by Voorhees, to write off the unpaid court debt for deceased defendant Roy Bretton in the amount of \$2,120.82. Voting Aye: ALL. Opposed: NONE.

206 H ST.

The structure at 206 H Street has been demolished and no further action will be taken by the City.

376 6th ST.
DANGEROUS
STRUCTURE

The dangerous structure hearing concerning the property at 376 6th Street and owned by Shanon Jarvis began at 6:18 p.m. Jarvis had requested the original hearing, held on May 1, 2017, be continued until July 3, 2017, to provide her additional time to obtain information. Jarvis was not in the audience and did not appear at the continued hearing. Sage and Driggs provided the Council with information concerning the structure. It was requested the Council find the structure unsafe and dangerous structure, to direct Jarvis to begin work to repair or demolish the structure within 60 days and to complete the repair or demolition 60 days after starting. Moved by Rogers, seconded by James, to move forward with the process. Voting Aye: ALL. Opposed: NONE.

WATER SRLF

Driggs reported the City's application to the State Revolving Loan Fund for funding for the replacement of the waterline on State Street has been accepted.

PUBLIC WORKS

Driggs provided the Council with information concerning the work being done by the Public Works Department. The asset management program is working. The newer trash truck will be taken to Kearney for repair of a sensor on the packer.

WATERLINE

Driggs reported due to the moving of dirt at the Sonic construction site, the waterline is not at an adequate depth now. The company will be addressing this issue.

AQUATIC
CENTER

Discussion was held concerning an incident at the Aquatic Center that required law enforcement assistance.

PARK
VANDALISM

The park restrooms have been vandalized. Security cameras at the facility were used to identify individuals who damaged the property. Those responsible will be in attendance at the next meeting.

WATER PLANT

Due to the planned retirement of an employee, applications will be accepted for the position of water plant operator.

WASTEWATER

The insurance company has not determined the coverage of the VacCon truck at this time.

STREET

The Public Works Department will be crack sealing streets this year and will be doing a street seal over those repairs next summer.

BASEBALL
TOURNAMENT

Moved by Speake, seconded by Voorhees, to allow the use of the park ballfield and men's ballfield for a 10 & under Little League baseball tournament on July 15. Voting Aye: ALL. Opposed: NONE.

PLANNING

A Board of Zoning Appeals meeting will be held July 25th.

LIBRARY BOARD Mayor Hewitt recommended Cam Thaden be reappointed to the Library Board. Moved by Stites, seconded by James, to reappoint Cam Thaden to the Library Board. Voting Aye: ALL. Opposed: NONE.

KMU TRAINING Mayor Hewitt reviewed the Kansas Municipal Utility training information.

STEPHEN'S Mayor Hewitt informed the Council of former Police Chief and Sheriff Leroy Stephen's passing.

EXECUTIVE SESSION Moved by Rogers, seconded by Innes, the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b) (1) with Chance in attendance and the open meeting will resume in the city council chamber at 6:54 p.m. Voting Aye: ALL. Opposed: NONE.

Ellenberger, Driggs, Sage, Rheas, left the meeting at 6:44 p.m.
Driggs returned to the meeting at 6:54 p.m.

EVALUATION CITY CLERK Moved by Voorhees, seconded by Innes, to approve Chance's evaluation. Voting Aye: ALL. Opposed: NONE.

EXECUTIVE SESSION Moved by Speake, seconded by James, the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b) (1) with Driggs in attendance and the open meeting will resume in the city council chamber at 7:05 p.m. Voting Aye: ALL. Opposed: NONE.

Chance left the meeting at 6:55 p.m.
Chance returned to the meeting at 7:05 p.m.

ADJOURN Moved by Stites, seconded by Speake, to adjourn time – 7:06 p.m.


Brenda L. Chance, City Clerk